

  
WEST JORDAN

# Municipal Budget

FY 2017-2018 | LINE ITEM BUDGET





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**CITY OF WEST JORDAN**  
**STATE OF UTAH**



**ADOPTED BUDGET**  
**FISCAL YEAR 2017–2018**

ELECTED OFFICIALS

Kim V. Rolfe	Mayor
Chris McConnehey	Mayor Pro-Tem
Alan Anderson	Council Member
Chad Nichols	Council Member
David Newton	Council Member
Dirk Burton	Council Member
Zach Jacob	Council Member

ADMINISTRATION

David R. Brickey, Interim City Manager  
Russ Wall, Deputy City Manager

*The Mayor and City Council would like to express appreciation to all employees who dedicated many hours and their best efforts to create the annual budget.*

BUDGET PREPARATION TEAM

David R. Brickey	Interim City Manager
Eric Okerlund	Budget Officer
Bill Pyper	Finance Director
Kim Wells	Communications Manager
Sean Sweeney	Digital Comms. Specialist



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## INTRODUCTION

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**City of West Jordan**  
**David R. Brickey**  
**Interim City Manager**  
8000 South Redwood Road  
West Jordan, Utah 84088  
(801) 569-5100

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Dear Mayor Rolfe and Council Members:

It is my privilege to present the City of West Jordan 2017-18 budget. The city budget is derived from the goals set at the City Council's Strategic Planning session held each January. The budget process takes several months as department directors work closely with the city manager to balance proposed expenditures with fiscal constraints. Hearings are also held to allow public comment. After hours of review, number crunching, and fine tuning, the budget comes before the City Council for approval. This Budget Book is the end product of this process and will serve to guide the day-to-day operations of the city. By design, budgets are in place to help keep spending within the limits of our revenue and focus on those services that contribute to our residents' quality of life.

### **Budget Highlights**

The citizens of West Jordan will have the opportunity to vote in November 2017 on a general obligation bond that would, if approved by voters, fund a new Aquatic and Recreation Center. The \$46 million bond would be paid off over 30 years. The proposed rec center would be built in the Ron Wood Park (5900 W. New Bingham Highway) and be patterned after the Provo Rec Center. If approved, the \$46 million bond would result in an associated property tax increase estimated at \$54.51 per year on a \$245,100 primary residence and an estimated \$99.12 per year on a business or secondary residence having the same value.

Construction of the new public works building is under way. The facility will house our water, sewer, stormwater, and street operations, with room for growth in these departments. It is being constructed on city-owned property to the north of the existing public works building (8030 South 4000 West) and will help better serve our community now and support our city at build-out. The 122,456 square-foot building replaces the public works facility that was built in 1986, when the city had 35,744 people. Today, the city is approaching 115,000 residents.

### **Economic Development**

From January-August 2017, the city issued 1,473 building permits. This number is up from 1,275 permits during a similar time period last year, which indicates that West Jordan continues to grow. While rapid growth can strain a city's infrastructure and present challenges as we strive to provide exceptional public service, growth is good news for the many businesses that call West Jordan home. Our economic development team works hard to attract and retain businesses that offer needed goods and services.

We are excited that Smith and Edwards selected West Jordan as the site of their first-ever expansion. Smith and Edwards is a one-of-a-kind destination store that began in 1947 when Bert Smith and Lawrence Edwards began selling U.S. military surplus out of Bert's backyard in West Ogden. We are honored to be the site of their second store and look forward to their extensive collection of housewares, hardware, hunting, fishing, camping, Western wear, toys, and much more.

West Jordan is lucky that Marriott International is opening a new Residence Inn this fall. Located in Jordan Landing, the Residence Inn will be a 99-room upscale hotel featuring 1,700 square feet of meeting

space. This hotel joins the My Place Extended Stay hotel that opened earlier in 2017, as well as the Hampton Inn. For years, West Jordan has had no hotels. Now we have three with a nice mix of amenities travelers will enjoy. We will continue to work to retain and attract quality businesses that provide jobs, goods, and services for the community.

### **Revenues**

We have seen a modest increase in sales tax revenue over the past fiscal year, and this budget projects a 4.7% increase. Of the sales taxes collected from West Jordan businesses, the city is allocated 1% of the total 6.85% tax (or about 14.6% of the total sales tax). So, for every \$100 spent in West Jordan, \$6.85 in sales tax is collected, and of that amount, the city receives \$1.00. There are a number of factors, most outside our control, that could cause sales tax revenue to decline. These factors include another recession, national policies, national and global fiscal instability, changes in state legislative policy, or all of the above. While this budget proposed and carries no increase in the local property tax rate above the certified rate determined by Salt Lake County (the last property tax increase instituted by the city was approximately 17% in the 2012-2013 budget), we will continue to monitor revenues. Fees are also evaluated annually and adjusted as needed to provide critical services.

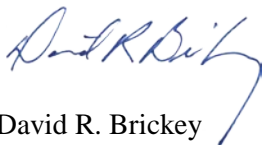
### **Expenditures**

With a general operating fund of roughly \$61 million, the City of West Jordan expends more than half of that amount (51%) for emergency services alone (fire, EMS, police, etc.). Our police and fire departments play critical roles in protecting our community and providing a high quality of life and continue to be a top priority. We have added four full-time officer positions to the police department budget. This raises the number of authorized police officers to 117.

Other contributors to this year's budget include commitments to our city's infrastructure. This budget authorizes funding to improve our roads (\$7,382,000), our storm drain system (\$2,184,000), our water system (\$25,337,000), our sanitary sewer system (\$4,167,000), and our fleet (\$4,648,000). Funding for water system improvements is budgeted in part through bond proceeds.

### **Moving Forward**

Exciting things continue to happen in West Jordan, and I am proud to be part of it. I look forward to working together to find the most cost-effective ways to provide the best services that our residents need and expect including public safety, roads, water, parks and more.



David R. Brickey  
Interim City Manager

## BUDGET HIGHLIGHTS

The budget provides for construction of two water storage reservoirs, with the funding source being water revenue bonds of \$20 million.

The City Council provided funding for a 2% cost-of-living adjustment for city employees. The City Council also provided funding to cover the increase in medical insurance costs (shared by the city and the employees).

Funding for the following new positions was included in the budget:

- Deputy City Manager
- Communications Specialist
- Police Officer (4 positions)
- Assistant City Prosecutor (part time) (2 positions)

# CITY COUNCIL

Mayor Kim V. Rolfe

Council Member David Newton *(At Large)*  
Council Member Chad Nichols *(At Large)*  
Council Member Christopher McConnehey *(District 1)*  
Council Member Dirk Burton *(District 2)*  
Council Member Zach Jacob *(District 3)*  
Council Member Alan R. Anderson *(District 4)*

## • David R. Brickey INTERIM CITY MANAGER

• Russ Wall  
DEPUTY CITY MANAGER

• Judge Ronald R. Kunz  
JUSTICE COURT

• SENIOR  
EXECUTIVE ASSISTANT

• ASSISTANT TO  
THE CITY MANAGER

ADMIN  
SERVICES

• David Oka  
ECONOMIC  
DEVELOPMENT

• Scott Langford  
COMMUNITY  
DEVELOPMENT

• Risk Management  
• Information Technology  
• Public Information  
Grants Administration

Economic Development  
Business Recruitment  
Business Retention  
RDA Administration

Building & Safety  
Code Enforcement  
Development Review  
Redevelopment Review  
Zoning

• Jon Gardner  
HUMAN  
RESOURCES

• Wendell Rigby  
PUBLIC WORKS

Employee Development  
Recruiting & Retention  
Benefits

• Capital Projects  
Capital Facilities Projects  
• Engineering  
• Facilities  
Fleet  
GIS  
Solid Waste  
Streets  
Water O&M  
Wastewater O&M

• Bill Pyper  
FINANCE

Chief  
• Doug Diamond  
POLICE

Animal Control  
Crossing Guards  
Investigations  
Patrol  
Problem Oriented Policing  
Interlocal Agreements

Accounting  
Budget  
Grants  
Payroll  
Purchasing  
Treasurer

Chief  
• Marc McElreath  
FIRE

Community Preparedness  
Emergency Operations  
Interlocal Agreements  
Operations & Medical  
Fire Prevention

• David Brickey  
CITY ATTORNEY

• Brian Clegg  
PARKS & REC

City Attorneys  
Contract Legal  
Litigation  
Prosecution  
Victim Assistance

Athletic Fields  
Cemeteries  
Natural Spaces Maintenance  
Park Events  
Parks Snow Removal  
Parks, Trails & City Property  
Landscape  
Events & Recreation

• Melanie Briggs  
CITY CLERK

Agenda Management  
Records Management  
Manager/Council Support  
Elections

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CITY OF WEST JORDAN  
SUMMARY OF ADOPTED BUDGETS  
FISCAL YEAR 2017-2018

	SOURCES					USES				
	BEGINNING FUND BALANCE/ CASH BALANCE	REVENUES	INTERFUND CHARGES & TRANS. IN	USE OF FUND BALANCE	TOTAL SOURCES	EXPENDITURES	INTERFUND CHARGES & TRANS. OUT	CONTRIB. TO FUND BALANCE	TOTAL USES	ENDING FUND BALANCE/ CASH BALANCE
100 GENERAL FUND	14,070,553	53,420,793	5,378,041	2,305,108	61,103,942	56,720,096	4,383,846		61,103,942	11,765,445
250 FAIRWAY ESTATES	39,474	10,923		6,237	17,160	17,160			17,160	33,237
270 SPECIAL ASSESSMENTS	4,369	44,000			44,000	29,955		14,045	44,000	18,414
290 KRAFTMAID SID	619,129	0	270,356		270,356	270,356			270,356	619,129
420 BUILDING AUTHORITY	20,202,513	15,000		1,128,450	1,143,450	1,143,450			1,143,450	19,074,063
430 CAPITAL SUPPORT	365,901	1,857,233			1,857,233	1,854,633		2,600	1,857,233	368,501
440 ROAD CAPITAL	9,149,331	1,368,000	3,750,000	2,264,031	7,382,031	6,869,161	512,870		7,382,031	6,885,300
450 PARKS CAPITAL	2,156,840	553,000		716,174	1,269,174	1,050,000	219,174		1,269,174	1,440,666
470 BUILDINGS CAPITAL	1,002,823	186,925			186,925	0		186,925	186,925	1,189,748
480 CDBG	377,602	695,341		277,667	973,008	973,008			973,008	99,935
510 WATER	5,589,974	40,000,500	608,307	1,384,659	41,993,466	39,686,397	2,307,069		41,993,466	4,205,315
520 SEWER	6,681,966	9,236,049	5,350	1,710,394	10,951,793	9,639,538	1,312,255		10,951,793	4,971,572
540 SOLID WASTE	632,639	4,202,987	10,452	296,617	4,510,056	4,051,287	458,769		4,510,056	336,022
550 STORMWATER	6,397,080	4,139,322	16,139	468,250	4,623,711	4,013,440	610,271		4,623,711	5,928,830
570 STREETLIGHT	8,875	707,000			707,000	448,433		258,567	707,000	267,442
610 FLEET	4,571,857	7,644,192		442,233	8,086,425	8,079,428	6,997		8,086,425	4,129,624
620 INFORMATION TECH.	1,161,153	300,000			300,000	300,000			300,000	1,161,153
670 RISK MANAGEMENT	910,429	911,905	50,000	223,095	1,185,000	1,185,000			1,185,000	687,334
801 REDEVELOPMENT AREA 1	2,482,663	475,942			475,942	453,278		22,664	475,942	2,505,327
802 REDEVELOPMENT AREA 2	1,178,338	161,276		234,803	396,079	396,079			396,079	943,535
803 REDEVELOPMENT AREA 3	305,022	5,005			5,005	1,430		3,575	5,005	308,597
804 REDEVELOPMENT AREA 4	3,294,302	464,454			464,454	132,701		331,753	464,454	3,626,055
805 REDEVELOPMENT AREA 5	1,779,954	296,291			296,291	88,887		207,404	296,291	1,987,358
806 REDEVELOPMENT AREA 6	(254,835)	0		30,000	30,000	30,000			30,000	(284,835)
832 ECONOMIC DEV. AREA 2	(140,085)	1,531,674			1,531,674	559,988	270,356	701,330	1,531,674	561,245
833 ECONOMIC DEV. AREA 3	2,445,951	1,393,668			1,393,668	1,327,303		66,365	1,393,668	2,512,316
834 ECONOMIC DEV. AREA 4	9,360	0		21,000	21,000	21,000			21,000	(11,640)
852 COMMUNITY DEV. AREA 2	(37,901)	0		25,000	25,000	25,000			25,000	(62,901)
TOTAL		129,621,480	10,088,645	11,533,718	151,243,843	139,367,008	10,081,607	1,795,228	151,243,843	

NOTE: BEGINNING FUND/CASH BALANCE FIGURES ARE ESTIMATES ONLY

## **CITY OF WEST JORDAN FUND STRUCTURE OVERVIEW**

The City of West Jordan uses 28 separate funds to facilitate its fiscal management and oversight responsibilities. The two major categories of funds are governmental funds and proprietary funds. The governmental funds group consists of three different types of funds: General Fund, Special Revenue Funds, and Capital Projects Funds. The proprietary funds group consists of two different types of funds: Business-type Activities Funds and Internal Service Funds.

### **Governmental Funds**

These funds are intended to cover the various governmental responsibilities – either on a broad scale like the General Fund, or on a more focused scale like the various Special Revenue Funds and Capital Projects Funds.

- General Fund – This is the City's largest single fund and covers the broadest scope of activities. It covers the general management and operations of the City, including public safety.
- Special Revenue Funds – These funds each account for specialized activities, such as the various Redevelopment Districts and the various Special Improvement Districts.
- Capital Projects Funds – These funds account for roads, parks, and buildings capital project activities as well as the fiscal support of those activities. Also, the CDBG Fund accounts for the various activities of the Community Development Block Grant programs.

### **Proprietary Funds**

These funds are intended to cover substantial activities that emulate business enterprises as well as centralized services that benefit some or all of the various City departments.

- Business-type Activities Funds – These funds account for the activities of the City's water utility, sewer utility, stormwater utility, secondary water utility, and streetlight utility, including capital projects; and for the solid waste collection and disposal operations.
- Internal Service Funds – These funds account for activities associated with vehicle acquisition, operation, and maintenance and with risk management activities such as liability and property insurance.

# GENERAL FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING FUND BALANCE	17,029,361	16,987,313	16,987,313	12,810,510
REVENUES & OTHER SOURCES				
TAXES	37,060,771	38,818,780	38,043,643	39,312,136
LICENSES & PERMITS	2,459,907	2,410,470	2,863,215	3,381,000
INTERGOVERNMENTAL	4,959,755	4,698,343	4,852,510	4,952,596
CHARGES FOR SERVICE	3,543,408	3,588,950	2,953,946	3,473,700
INTERFUND CHARGES	0	4,885,160	4,885,160	5,378,041
FINES & FORFEITURES	1,366,330	1,500,000	1,294,913	1,350,000
MISCELLANEOUS	590,005	599,645	535,715	652,161
EVENTS	185,502	343,912	262,382	299,200
CONTRIBUTIONS (USE OF RESERVES)	0	13,966,452	0	2,305,108
TOTAL REVENUES & OTHER SOURCES	50,165,678	70,811,712	55,691,484	61,103,942
EXPENDITURES & OTHER USES				
OFFICE OF CITY MANAGER	2,432,893	3,249,079	3,124,577	2,575,706
COURTS	736,880	767,312	764,623	802,931
ADMINISTRATIVE SERVICES	2,035,378	2,270,316	1,997,687	2,588,246
FINANCE	1,513,084	7,561,419	4,062,610	3,102,516
CITY ATTORNEY	1,420,273	1,417,011	1,210,658	1,594,030
HUMAN RESOURCES	371,561	473,681	448,054	489,687
PUBLIC WORKS	9,051,175	18,306,317	12,012,638	12,138,347
PARKS	2,772,809	4,320,551	4,086,845	3,995,568
DEVELOPMENT	1,440,451	2,678,873	2,594,304	2,120,708
ECONOMIC DEVELOPMENT	0	0	0	736,822
POLICE	17,500,251	18,920,722	18,284,285	19,642,683
FIRE	10,932,971	10,846,431	10,861,929	11,316,698
**PROJECTION ADJUSTMENT**			420,077	0
TOTAL EXPENDITURES & OTHER USES	50,207,726	70,811,712	59,868,287	61,103,942
ENDING FUND BALANCE	16,987,313	3,020,861	12,810,510	10,505,402

NOTE: BEGINNING FUND BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY



**FAIRWAY ESTATES SPECIAL SERVICE DISTRICT FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING FUND BALANCE	33,158	38,567	38,567	39,474
REVENUES & OTHER SOURCES				
PROPERTY TAXES	10,014	10,102	10,099	10,103
DELINQUENT TAXES	14	100	100	100
MOTOR VEHICLE TAXES	958	685	688	700
PENALTY & INT ON DEL TAX	4	20	20	20
INTEREST EARNINGS	34	0	0	0
CONTRIB. FROM FUND BALANCE	0	786	0	6,237
TOTAL REVENUES & OTHER SOURCES	11,024	11,693	10,907	17,160
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	5,615	11,693	10,000	17,160
TOTAL EXPENDITURES & OTHER USES	5,615	11,693	10,000	17,160
ENDING FUND BALANCE	38,567	37,781	39,474	33,237

NOTE: BEGINNING FUND BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# SPECIAL ASSESSMENTS FUND SUMMARY

	ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING FUND BALANCE	0	178	178	4,369
REVENUES & OTHER SOURCES				
RESIDENTIAL ASSESSMENTS	10,935	16,000	26,691	36,000
COMMERCIAL ASSESSMENTS	3,606	8,000	0	8,000
CONTRIB. FROM FUND BALANCE	0	7,398	0	0
TOTAL REVENUES & OTHER SOURCES	14,541	31,398	26,691	44,000
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	14,363	31,398	22,500	29,955
ADDITION TO RESERVES	0	0	0	14,045
TOTAL EXPENDITURES & OTHER USES	14,363	31,398	22,500	44,000
ENDING FUND BALANCE	178	(7,220)	4,369	18,414

NOTE: BEGINNING FUND BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

**KRAFTMAID SPECIAL IMPROVEMENT DISTRICT FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING FUND BALANCE	481,648	552,868	552,868	619,129
REVENUES & OTHER SOURCES				
INTEREST EARNINGS	3,459	0	0	0
TRANSFER FROM RDA FUND	201,617	201,617	201,617	270,356
TOTAL REVENUES & OTHER SOURCES	205,076	201,617	201,617	270,356
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	133,856	201,617	135,356	270,356
TOTAL EXPENDITURES & OTHER USES	133,856	201,617	135,356	270,356
ENDING FUND BALANCE	552,868	552,868	619,129	619,129

NOTE: BEGINNING FUND BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# BUILDING AUTHORITY FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		1,986,963	1,986,963	20,202,513
REVENUES & OTHER SOURCES				
INTEREST EARNINGS	15,642	6,000	6,000	15,000
CITY HALL LEASE	280,972	0	0	0
FIRE STATION 53 LEASE	570,428	0	0	0
BOND PROCEEDS	0	17,500,000	24,960,000	0
TRANS FROM GENERAL FUND	0	4,152,811	830,562	0
TRANSFER FROM FLEET FUND	0	1,231,214	246,243	0
TRANSFER FROM WATER FUND	0	820,265	164,053	0
TRANSFER FROM SEWER FUND	0	524,005	104,801	0
TRANSFER FROM STORMWATER	0	524,005	104,801	0
TRANSFER FROM BLDGS CAPIT	0	247,700	49,540	0
PRIOR YEARS RESERVES	0	2,083,306	0	1,128,450
BOND PREMIUM	0	0	2,315,356	0
TOTAL REVENUES & OTHER SOURCES	867,042	27,089,306	28,781,356	1,143,450
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	848,400	589,306	565,806	1,143,450
CAPITAL OUTLAYS	61,235	26,500,000	10,000,000	0
TOTAL EXPENDITURES & OTHER USES	909,635	27,089,306	10,565,806	1,143,450
ENDING CASH BALANCE	1,986,963	(96,343)	20,202,513	19,074,063

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **CAPITAL SUPPORT FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		680,191	680,191	365,901
REVENUES & OTHER SOURCES				
PROPERTY TAXES	756,542	755,542	756,542	758,468
SALES TAX	1,098,280	1,107,182	1,107,182	1,096,165
TRCC GRANT	0	1,125,000	125,000	0
INTEREST EARNINGS	0	2,600	2,600	2,600
BOND PROCEEDS	0	38,000,000	0	0
TOTAL REVENUES & OTHER SOURCES	1,854,822	40,990,324	1,991,324	1,857,233
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	1,871,540	2,559,837	2,055,614	1,854,633
TRANSFERS OUT	0	38,250,000	250,000	0
ADDITION TO RESERVES	0	180,487	0	2,600
TOTAL EXPENDITURES & OTHER USES	1,871,540	40,990,324	2,305,614	1,857,233
ENDING CASH BALANCE	680,191	860,678	365,901	368,501

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# ROAD CAPITAL FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		9,458,376	9,458,376	9,149,331
REVENUES & OTHER SOURCES				
MISC. INTERGOVERNMENT. REV.	253,952	1,750,000	0	0
MISCELLANEOUS FEES	58,793	0	61,082	0
INTEREST EARNINGS	49,026	18,000	18,000	18,000
C ROAD INTEREST	12,506	0	0	0
INTEREST - REST. CASH	10,574	0	0	0
ROAD IMPACT FEE	1,756,171	1,250,000	2,200,000	1,350,000
TRANS FROM GENERAL FUND	2,080,593	8,620,732	3,000,000	3,000,000
TRANS FROM GF-ROAD MAINT	750,000	750,000	750,000	750,000
PRIOR YEARS RESERVES	0	8,672,188	0	2,264,031
TOTAL REVENUES & OTHER SOURCES	4,971,615	21,060,920	6,029,082	7,382,031
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	276,522	438,127	438,127	512,870
CAPITAL OUTLAYS	6,545,320	20,622,793	5,900,000	6,869,161
TOTAL EXPENDITURES & OTHER USES	6,821,842	21,060,920	6,338,127	7,382,031
ENDING CASH BALANCE	9,458,376	786,188	9,149,331	6,885,300

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **PARKS CAPITAL FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		3,389,642	3,389,642	2,456,840
REVENUES & OTHER SOURCES				
MISC. INTERGOVERNMENT. REV.	0	200,000	0	0
INTEREST EARNINGS	31,664	3,000	5,000	3,000
INTEREST - REST. CASH	6,323	50,000	20,000	50,000
TRANS FROM GENERAL FUND	0	300,000	300,000	0
PARKS & REC. IMPACT FEE	746,964	485,760	750,000	500,000
PRIOR YEARS RESERVES	0	3,589,728	0	716,174
TOTAL REVENUES & OTHER SOURCES	784,951	4,628,488	1,075,000	1,269,174
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	197,897	183,178	183,178	219,174
CAPITAL OUTLAYS	4,650,835	4,445,310	1,824,624	1,050,000
TOTAL EXPENDITURES & OTHER USES	4,848,732	4,628,488	2,007,802	1,269,174
ENDING CASH BALANCE	3,389,642	(200,086)	2,456,840	1,740,666

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# BUILDINGS CAPITAL FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		1,579,363	1,579,363	1,002,823
REVENUES & OTHER SOURCES				
INTEREST EARNINGS	12,729	12,000	10,000	12,800
INTEREST - REST. CASH	4,125	3,000	3,000	4,125
DONATIONS	0	2,000,000	0	0
FIRE IMPACT FEE	111,321	100,000	160,000	100,000
POLICE IMPACT FEE	71,044	70,000	100,000	70,000
TRANSFER FROM CAP. SUPPORT	0	38,250,000	0	0
PRIOR YEARS RESERVES	0	62,700	0	0
TOTAL REVENUES & OTHER SOURCES	199,219	40,497,700	273,000	186,925
EXPENDITURES & OTHER USES				
CAPITAL OUTLAYS	191,943	40,250,000	800,000	0
TRANSFERS OUT	0	247,700	49,540	0
ADDITION TO RESERVES	0	0	0	186,925
TOTAL EXPENDITURES & OTHER USES	191,943	40,497,700	849,540	186,925
ENDING CASH BALANCE	1,579,363	1,516,663	1,002,823	1,189,748

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY



# CDBG FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		203,475	203,475	377,602
REVENUES & OTHER SOURCES				
C.D.B.G.	444,480	685,341	685,341	695,341
PROGRAM INCOME	11,211	0	0	0
INTEREST EARNINGS	424	0	0	0
PRIOR YEARS RESERVES	0	211,954	0	277,667
TOTAL REVENUES & OTHER SOURCES	456,115	897,295	685,341	973,008
EXPENDITURES & OTHER USES				
CDBG	411,011	538,791	442,214	672,008
CDBG PRIOR	33,469	358,504	69,000	301,000
TOTAL EXPENDITURES & OTHER USES	444,480	897,295	511,214	973,008
ENDING CASH BALANCE	203,475	(8,479)	377,602	99,935

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **WATER FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		8,723,273	8,723,273	5,589,974
REVENUES & OTHER SOURCES				
WATER RESOURCE GRANT	30,280	40,000	30,000	64,000
MISC. INTERGOVERNMENT. REV.	82	400,000	5,000	0
BOND PROCEEDS	0	0	0	20,000,000
CONTRIBUTIONS-DEVELOPERS	1,563,637	0	0	0
PRIOR YRS RSRVS - WATER	0	10,404,862	0	1,384,659
WATER DISTRIBUTION IMPACT	811,449	1,500,000	900,000	1,500,000
METERED SALES - AVAILABILITY	7,756,487	6,790,482	7,800,000	6,850,000
METERED SALES - CAP. REPL.	0	1,252,500	0	1,252,500
METERED SALES - COMMODITY	8,036,030	9,812,718	8,800,000	10,100,000
SALES - INTERFUND	0	608,307	608,307	608,307
FLAT RATE WATER SALES	65,511	0	75,000	0
MISC WATER REVENUE	161,538	265,000	180,000	185,000
RECONNECTION ADMIN FEES	58,365	0	30,000	0
INTEREST W&S	59,483	37,000	40,000	43,000
INTEREST - REST. CASH	6,963	5,000	5,000	6,000
TOTAL REVENUES & OTHER SOURCES	18,549,825	31,115,869	18,473,307	41,993,466
EXPENDITURES & OTHER USES				
ADMINISTRATION	124,293	162,700	50,130	0
WATER OPERATIONS	1,806,400	3,697,346	3,358,425	4,967,202
MAINTENANCE & CONSTRUCTION	623,322	866,220	709,457	0
WATER QUALITY	501,014	23,806	28,635	0
BLUE STAKE	61,596	84,107	103,879	0
SCADA SYSTEMS	78,526	56,198	74,652	0
SPECIAL PROJECTS	84,344	58,500	20,000	57,915
WATER RESOURCES	11,571,907	10,797,032	11,785,088	10,818,128
DEBT RESERVE	126,841	787,180	787,430	788,330
DEPRECIATION	2,349,759	0	0	0
WATER PROJECTS	187,976	13,237,515	4,499,857	25,336,891
TRANSFERS OUT	25,000	1,345,265	189,053	25,000
TOTAL EXPENDITURES & OTHER USES	17,540,978	31,115,869	21,606,606	41,993,466
ENDING CASH BALANCE	8,723,273	(1,681,589)	5,589,974	4,205,315

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# SEWER FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		9,337,920	9,337,920	6,681,966
REVENUES & OTHER SOURCES				
CONTRIBUTIONS-DEVELOPERS	1,004,497	0	0	0
PRIOR YRS RSRVS - SEWER	0	6,609,351	0	1,710,394
WASTEWATER IMPACT FEE	556,585	1,250,000	646,000	600,000
INTEREST INCOME	64,478	39,000	40,000	39,000
INTEREST - REST. CASH	(6,249)	1,700	500	1,700
SEWER O&M	8,120,354	8,406,497	8,200,000	7,845,349
SEWER CAPITAL REPLACEMENT	0	750,000	0	750,000
SEWER O&M - INTERFUND	0	5,350	5,350	5,350
MISC SEWER REVENUE	74	0	0	0
EQUITY G/L IN JOINT VENTURE	(842,500)	0	0	0
TOTAL REVENUES & OTHER SOURCES	8,897,239	17,061,898	8,891,850	10,951,793
EXPENDITURES & OTHER USES				
OPERATIONS	117,903	43,100	37,420	1,430,937
TREATMENT	4,809,927	5,323,236	5,572,882	5,323,070
INSPECTION & CLEANING	696,960	784,495	747,645	0
REPAIR & CONSTRUCTION	352,089	440,733	427,957	0
SPECIAL PROJECTS	3,681	6,000	0	5,940
DEPRECIATION	1,047,298	0	0	0
SEWER PROJECTS	178,884	9,915,329	4,632,099	4,166,846
TRANSFERS OUT	25,000	549,005	129,801	25,000
SUPPLEMENTAL REQUESTS				0
TOTAL EXPENDITURES & OTHER USES	7,231,742	17,061,898	11,547,804	10,951,793
ENDING CASH BALANCE	9,337,920	2,728,569	6,681,966	4,971,572

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# SOLID WASTE FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		614,014	614,014	632,639
REVENUES & OTHER SOURCES				
COLLECTION FEES	3,787,637	4,156,918	4,150,000	4,198,487
COLLECTION FEES - INTERFUND	0	10,452	10,452	10,452
RECYCLING FEES	16,319	0	0	0
INTEREST EARNINGS	4,605	20,000	5,000	4,500
SUNDRY REVENUE	408	0	167,620	0
PRIOR YEARS RESERVES	0	544,847	0	296,617
EQUITY G/L JOINT VENTURE	228,019	0	0	0
TOTAL REVENUES & OTHER SOURCES	4,036,988	4,732,217	4,333,072	4,510,056
EXPENDITURES & OTHER USES				
SOLID WASTE	4,141,731	4,565,625	4,314,447	4,510,056
ADDITION TO RESERVES	0	166,592	0	0
TOTAL EXPENDITURES & OTHER USES	4,141,731	4,732,217	4,314,447	4,510,056
ENDING CASH BALANCE	614,014	235,759	632,639	336,022

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

## STORMWATER FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		10,437,331	10,437,331	6,397,080
REVENUES & OTHER SOURCES				
STORM DRAIN IMPACT FEE	955,167	1,000,000	1,300,000	1,100,000
INTEREST EARNINGS	18,770	0	0	0
BOND PROCEEDS	0	6,500,000	0	0
CONTRIBUTIONS-DEVELOPERS	1,459,627	0	0	0
PRIOR YEARS RESERVES	0	1,396,755	0	468,250
INTEREST INCOME	46,243	5,000	10,000	8,500
INTEREST - REST. CASH	(10,716)	2,500	1,000	2,300
STORMWATER FEE	2,173,073	3,906,346	3,010,000	2,881,922
STORMWATER FEE - CAP. REPL.	0	146,600	0	146,600
STORMWATER FEE - INTERFUND	0	16,139	16,139	16,139
TOTAL REVENUES & OTHER SOURCES	4,642,164	12,973,340	4,337,139	4,623,711
EXPENDITURES & OTHER USES				
OPERATIONS	420,523	230,751	223,344	1,709,568
INSPECTION & CLEANING	318,266	456,951	502,756	0
CONSTRUCTION & REPAIR	291,735	188,435	235,625	0
SPECIAL PROJECTS	15,022	4,000	2,979	3,960
STREET SWEEPING	174,173	223,721	195,323	0
DEBT	78,622	724,676	723,176	726,142
DEPRECIATION	940,636	0	0	0
STORM CAPITAL PROJECTS	434,161	10,620,801	6,389,386	2,184,041
TRANSFERS OUT	0	524,005	104,801	0
TOTAL EXPENDITURES & OTHER USES	2,673,138	12,973,340	8,377,390	4,623,711
ENDING CASH BALANCE	10,437,331	9,040,576	6,397,080	5,928,830

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# STREETLIGHT FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		0	0	8,875
REVENUES & OTHER SOURCES				
STREET LIGHT FEE	0	700,000	700,000	707,000
TRANS FROM GENERAL FUND	0	55,000	55,000	0
TOTAL REVENUES & OTHER SOURCES	0	755,000	755,000	707,000
EXPENDITURES & OTHER USES				
STREETLIGHT	0	752,286	746,125	448,433
ADDITION TO RESERVES	0	2,714	0	258,567
TOTAL EXPENDITURES & OTHER USES	0	755,000	746,125	707,000
ENDING CASH BALANCE	0	2,714	8,875	267,442

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# FLEET FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		5,766,727	5,766,727	4,571,857
REVENUES & OTHER SOURCES				
INTEREST EARNINGS	33,942	23,000	25,000	23,000
LEASE PROCEEDS	0	0	0	3,448,343
VEHICLE LEASE - INTERNAL	1,449,676	1,483,194	1,483,194	1,700,898
SALE OF FIXED ASSETS	352,949	100,000	240,000	250,000
SUNDRY REVENUE	0	0	2,000	0
CHARGE TO UTILITY FUND	271,330	255,042	255,042	260,661
CHARGE TO GENERAL FUND	1,930,233	1,777,943	1,777,943	1,930,803
CHARGE TO SOLID WASTE FUND	28,604	29,830	33,000	30,487
PRIOR YEARS RESERVES	0	2,014,989	0	442,233
TOTAL REVENUES & OTHER SOURCES	4,066,734	5,683,998	3,816,179	8,086,425
EXPENDITURES & OTHER USES				
SALARIES & BENEFITS	596,053	605,274	604,020	638,325
OPERATING EXPENSES	3,190,999	2,191,360	2,228,786	2,799,619
CAPITAL OUTLAYS	0	1,656,150	1,932,000	4,648,481
TRANSFERS OUT	0	1,231,214	246,243	0
TOTAL EXPENDITURES & OTHER USES	3,787,052	5,683,998	5,011,049	8,086,425
ENDING CASH BALANCE	5,766,727	3,751,738	4,571,857	4,129,624

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **INFORMATION TECHNOLOGIES FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		1,155,635	1,155,635	1,161,153
REVENUES & OTHER SOURCES				
INTEREST EARNINGS	8,112	0	0	0
CHARGE TO GENERAL FUND	330,000	200,000	200,000	300,000
PRIOR YEARS RESERVES	0	92,914	0	0
TOTAL REVENUES & OTHER SOURCES	338,112	292,914	200,000	300,000
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	499,101	173,000	93,500	300,000
CAPITAL OUTLAYS	0	119,914	100,982	0
TOTAL EXPENDITURES & OTHER USES	499,101	292,914	194,482	300,000
ENDING CASH BALANCE	1,155,635	1,062,721	1,161,153	1,161,153

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY



# RISK MANAGEMENT FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		928,238	928,238	910,429
REVENUES & OTHER SOURCES				
WORKMANS COMPENSATION	3,244	0	6,115	0
PAYROLL TO WORKMENS COMP	311,780	345,000	345,000	370,000
CHARGE TO GENERAL FUND	705,000	517,076	517,076	511,905
PAYROLL TO UNEMPLOYMENT	133,312	30,000	29,000	30,000
TRANSFER FROM WATER FUND	25,000	25,000	25,000	25,000
TRANSFER FROM SEWER FUND	25,000	25,000	25,000	25,000
CONT FROM RESERVE	0	242,924	0	223,095
TOTAL REVENUES & OTHER SOURCES	1,203,336	1,185,000	947,191	1,185,000
EXPENDITURES & OTHER USES				
EMPLOYEE INSURANCE	383,172	385,000	358,000	385,000
LIABILITY MANAGEMENT	3,538,523	800,000	607,000	800,000
TOTAL EXPENDITURES & OTHER USES	3,921,695	1,185,000	965,000	1,185,000
ENDING CASH BALANCE	928,238	685,314	910,429	687,334

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# REDEVELOPMENT AREA 1 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		2,077,313	2,077,313	2,482,663
REVENUES & OTHER SOURCES				
PROPERTY TAXES	453,278	453,278	453,278	475,942
CONT FROM FUND BAL	0	2,666	0	0
TOTAL REVENUES & OTHER SOURCES	453,278	455,944	453,278	475,942
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	94,645	455,944	47,928	453,278
ADDITION TO RESERVES	0	0	0	22,664
TOTAL EXPENDITURES & OTHER USES	94,645	455,944	47,928	475,942
ENDING CASH BALANCE	2,077,313	2,074,647	2,482,663	2,505,327

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# REDEVELOPMENT AREA 2 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		1,040,102	1,040,102	1,178,338
REVENUES & OTHER SOURCES				
PROPERTY TAXES	153,596	153,596	153,596	161,276
CONT FROM FUND BAL	0	242,483	0	234,803
TOTAL REVENUES & OTHER SOURCES	153,596	396,079	153,596	396,079
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	14,691	396,079	15,360	396,079
TOTAL EXPENDITURES & OTHER USES	14,691	396,079	15,360	396,079
ENDING CASH BALANCE	1,040,102	797,619	1,178,338	943,535

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **REDEVELOPMENT AREA 3 FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		300,255	300,255	305,022
REVENUES & OTHER SOURCES				
PROPERTY TAXES	4,767	4,767	4,767	5,005
TOTAL REVENUES & OTHER SOURCES	4,767	4,767	4,767	5,005
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	0	1,430	0	1,430
ADDITION TO RESERVES	0	3,337	0	3,575
TOTAL EXPENDITURES & OTHER USES	0	4,767	0	5,005
ENDING CASH BALANCE	300,255	303,592	305,022	308,597

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# REDEVELOPMENT AREA 4 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		2,900,199	2,900,199	3,294,302
REVENUES & OTHER SOURCES				
PROPERTY TAXES	442,337	442,337	442,337	464,454
TOTAL REVENUES & OTHER SOURCES	442,337	442,337	442,337	464,454
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	63,414	136,625	48,234	132,701
ADDITION TO RESERVES	0	305,712	0	331,753
TOTAL EXPENDITURES & OTHER USES	63,414	442,337	48,234	464,454
ENDING CASH BALANCE	2,900,199	3,205,911	3,294,302	3,626,055

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **REDEVELOPMENT AREA 5 FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		1,517,092	1,517,092	1,779,954
REVENUES & OTHER SOURCES				
PROPERTY TAXES	296,291	296,291	296,291	296,291
TOTAL REVENUES & OTHER SOURCES	296,291	296,291	296,291	296,291
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	34,802	92,670	33,429	88,887
ADDITION TO RESERVES	0	203,621	0	207,404
TOTAL EXPENDITURES & OTHER USES	34,802	296,291	33,429	296,291
ENDING CASH BALANCE	1,517,092	1,720,713	1,779,954	1,987,358

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# REDEVELOPMENT AREA 6 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		(254,835)	(254,835)	(254,835)
REVENUES & OTHER SOURCES				
CONT FROM FUND BAL	0	32,000	0	30,000
TOTAL REVENUES & OTHER SOURCES	0	32,000	0	30,000
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	6,153	32,000	0	30,000
TOTAL EXPENDITURES & OTHER USES	6,153	32,000	0	30,000
ENDING CASH BALANCE	(254,835)	(286,835)	(254,835)	(284,835)

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

## ECONOMIC DEVELOPMENT AREA 2 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		(596,349)	(596,349)	(140,085)
REVENUES & OTHER SOURCES				
PROPERTY TAXES	1,458,737	1,458,737	1,458,737	1,531,674
INTEREST EARNINGS	2,031	0	0	0
TOTAL REVENUES & OTHER SOURCES	1,460,768	1,458,737	1,458,737	1,531,674
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	752,338	767,438	800,856	559,988
TRANSFERS OUT	201,617	201,617	201,617	270,356
ADDITION TO RESERVES	0	489,682	0	701,330
TOTAL EXPENDITURES & OTHER USES	953,955	1,458,737	1,002,473	1,531,674
ENDING CASH BALANCE	(596,349)	(106,667)	(140,085)	561,245

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY



### ECONOMIC DEVELOPMENT AREA 3 FUND SUMMARY

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
BEGINNING CASH BALANCE		1,831,765	1,831,765	2,445,951
REVENUES & OTHER SOURCES				
PROPERTY TAXES	1,327,303	1,327,303	1,327,303	1,393,668
TOTAL REVENUES & OTHER SOURCES	1,327,303	1,327,303	1,327,303	1,393,668
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	796,217	1,327,303	713,117	1,327,303
ADDITION TO RESERVES	0	0	0	66,365
TOTAL EXPENDITURES & OTHER USES	796,217	1,327,303	713,117	1,393,668
ENDING CASH BALANCE	1,831,765	1,831,765	2,445,951	2,512,316

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

# **ECONOMIC DEVELOPMENT AREA 4 FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		9,360	9,360	9,360
REVENUES & OTHER SOURCES				
CONT FROM FUND BAL	0	21,000	0	21,000
TOTAL REVENUES & OTHER SOURCES	0	21,000	0	21,000
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	0	21,000	0	21,000
TOTAL EXPENDITURES & OTHER USES	0	21,000	0	21,000
ENDING CASH BALANCE	9,360	(11,640)	9,360	(11,640)

NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

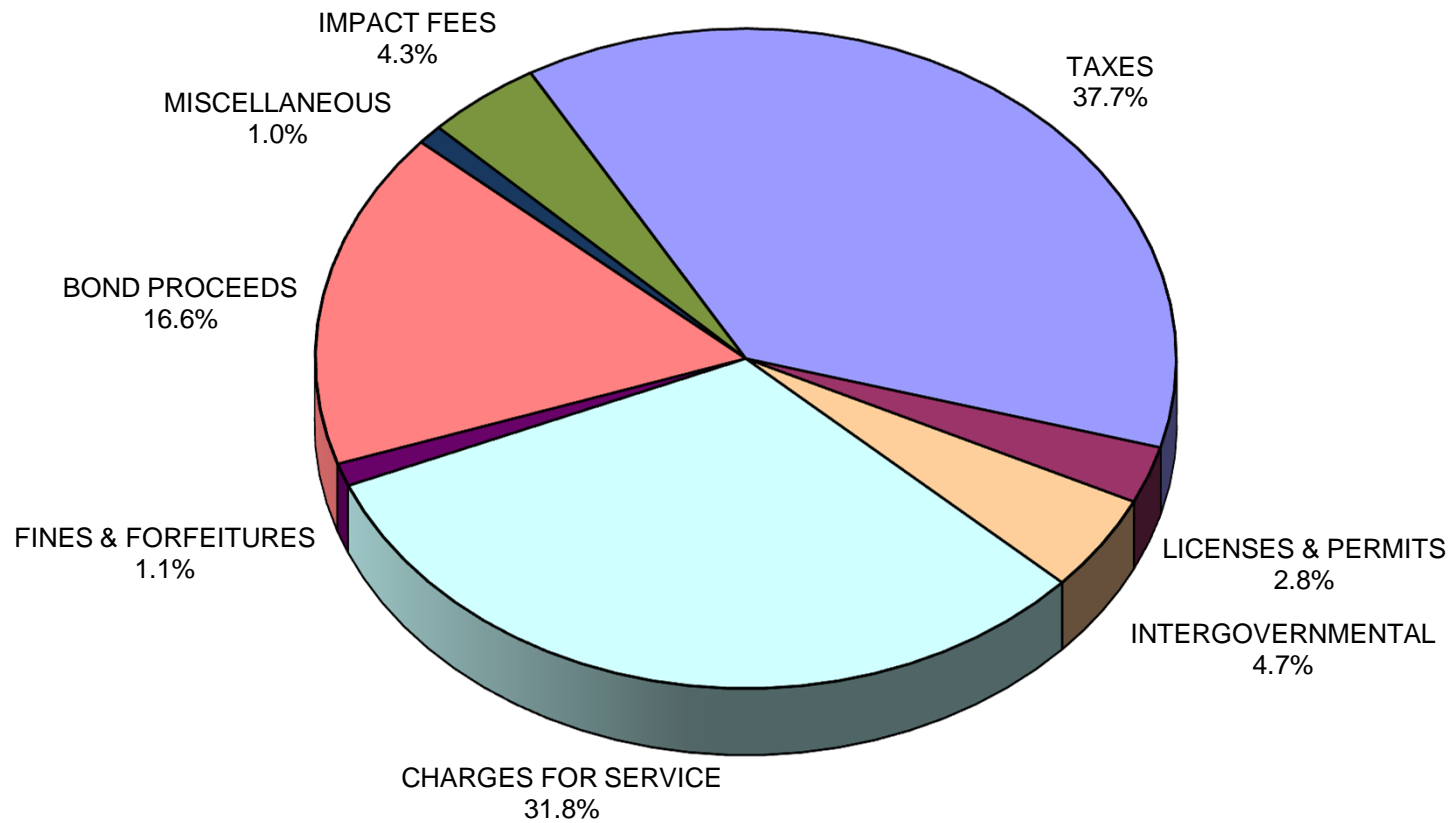
# **COMMUNITY DEVELOPMENT AREA 2 FUND SUMMARY**

	<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
BEGINNING CASH BALANCE		(32,901)	(32,901)	(37,901)
REVENUES & OTHER SOURCES				
CONT FROM FUND BAL	0	25,000	0	25,000
TOTAL REVENUES & OTHER SOURCES	0	25,000	0	25,000
EXPENDITURES & OTHER USES				
OPERATING EXPENSES	4,523,401	25,000	5,000	25,000
TOTAL EXPENDITURES & OTHER USES	4,523,401	25,000	5,000	25,000
ENDING CASH BALANCE	(32,901)	(57,901)	(37,901)	(62,901)

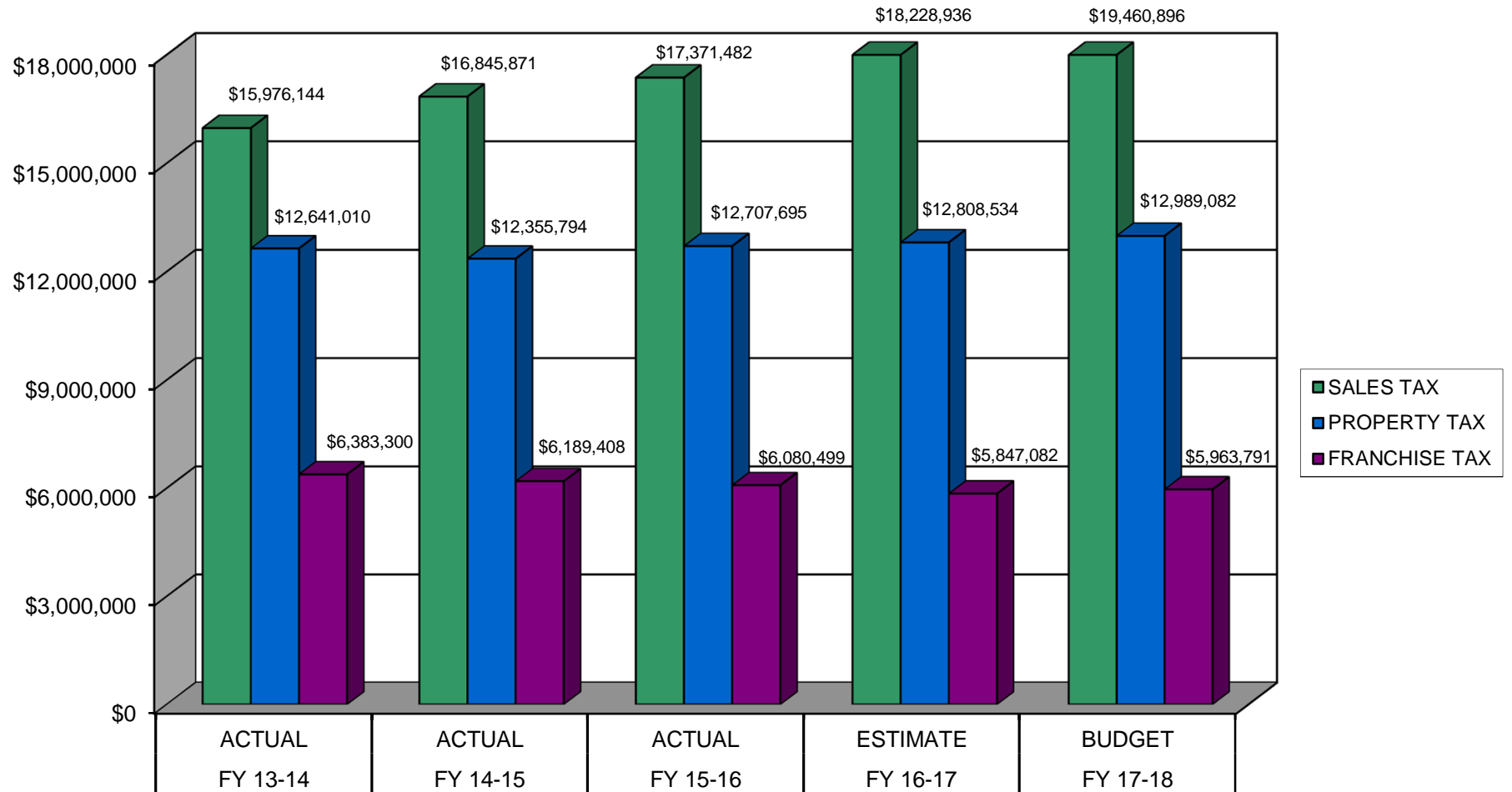
NOTE: BEGINNING CASH BALANCE FIGURES FOR FY 17-18 ARE ESTIMATES ONLY

**CITY OF WEST JORDAN  
TOTAL REVENUES  
FY 2017-2018**

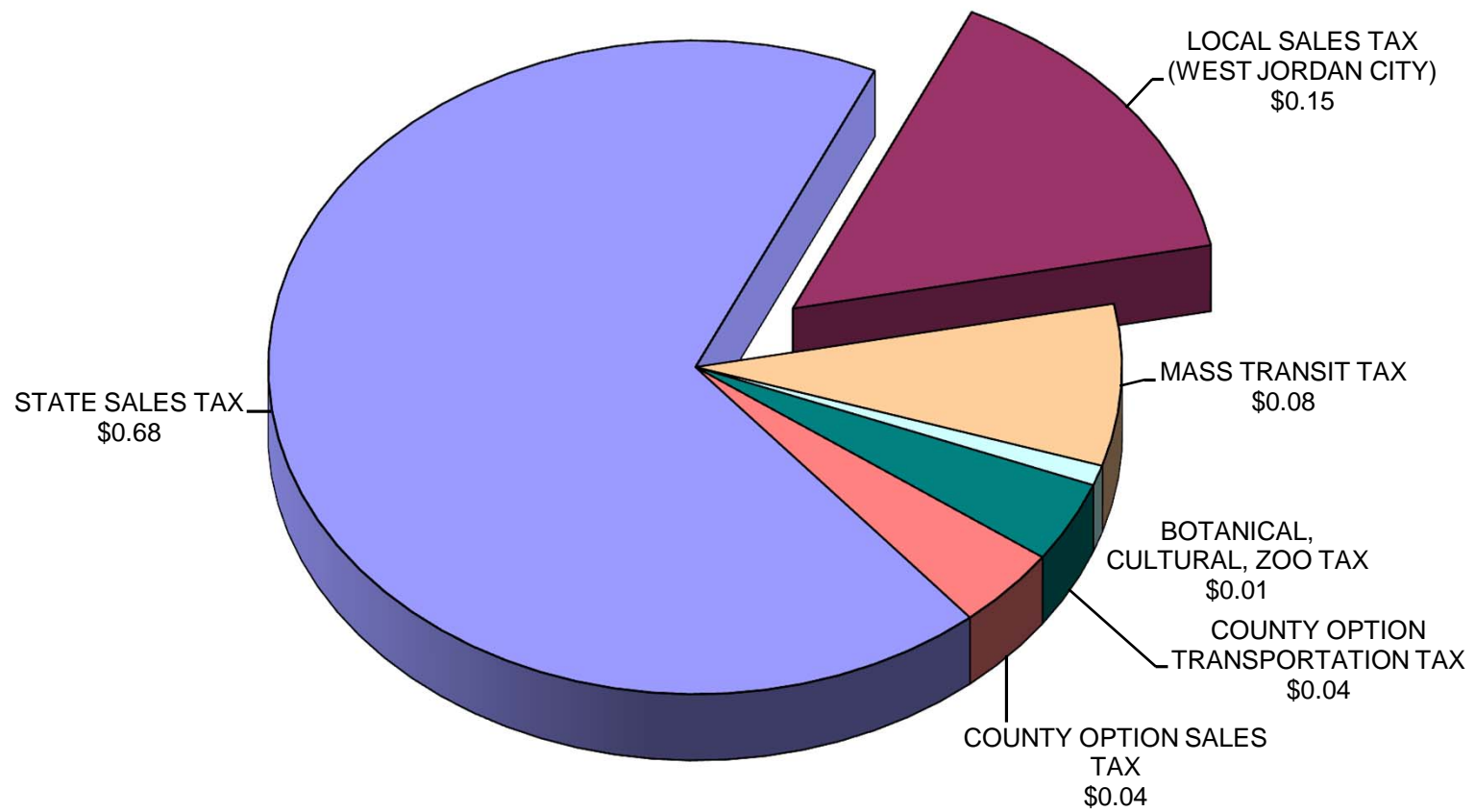
**\$120,765,383**



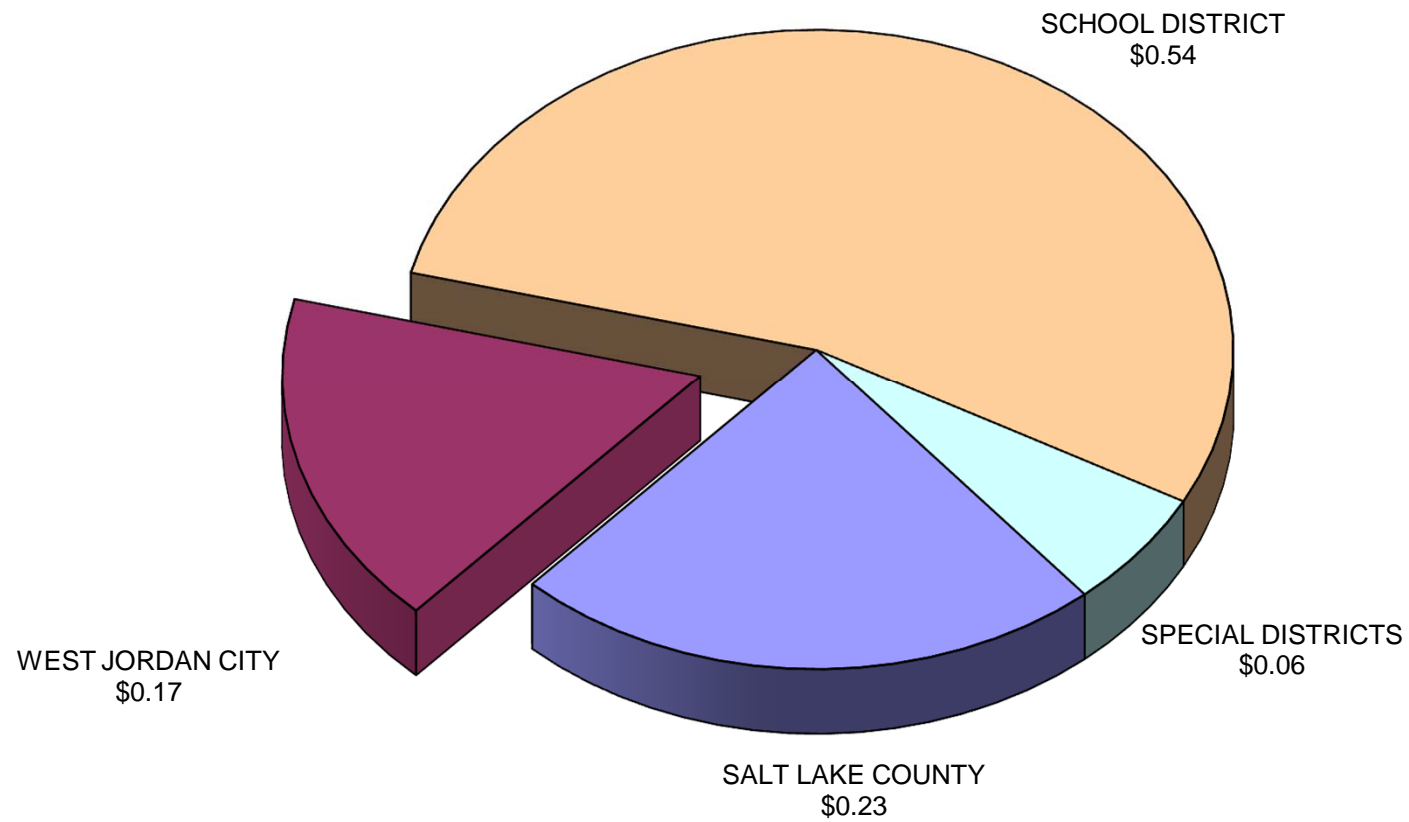
# **CITY OF WEST JORDAN** **SALES TAX, PROPERTY TAX, AND FRANCHISE TAX REVENUE**



# SALES TAX ALLOCATION (WHERE YOUR TAX DOLLAR GOES)

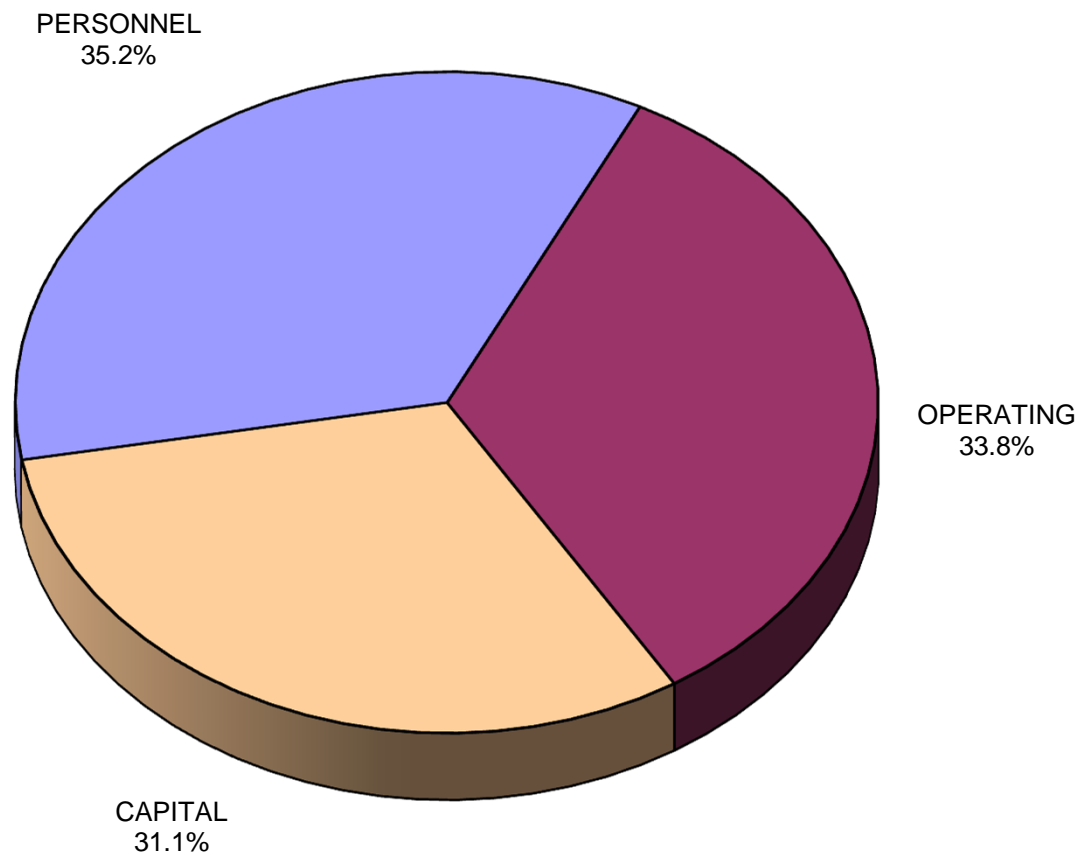


## PROPERTY TAX ALLOCATION (WHERE YOUR TAX DOLLAR GOES)



**CITY OF WEST JORDAN  
TOTAL EXPENDITURES BY CATEGORY  
FY 2017-2018**

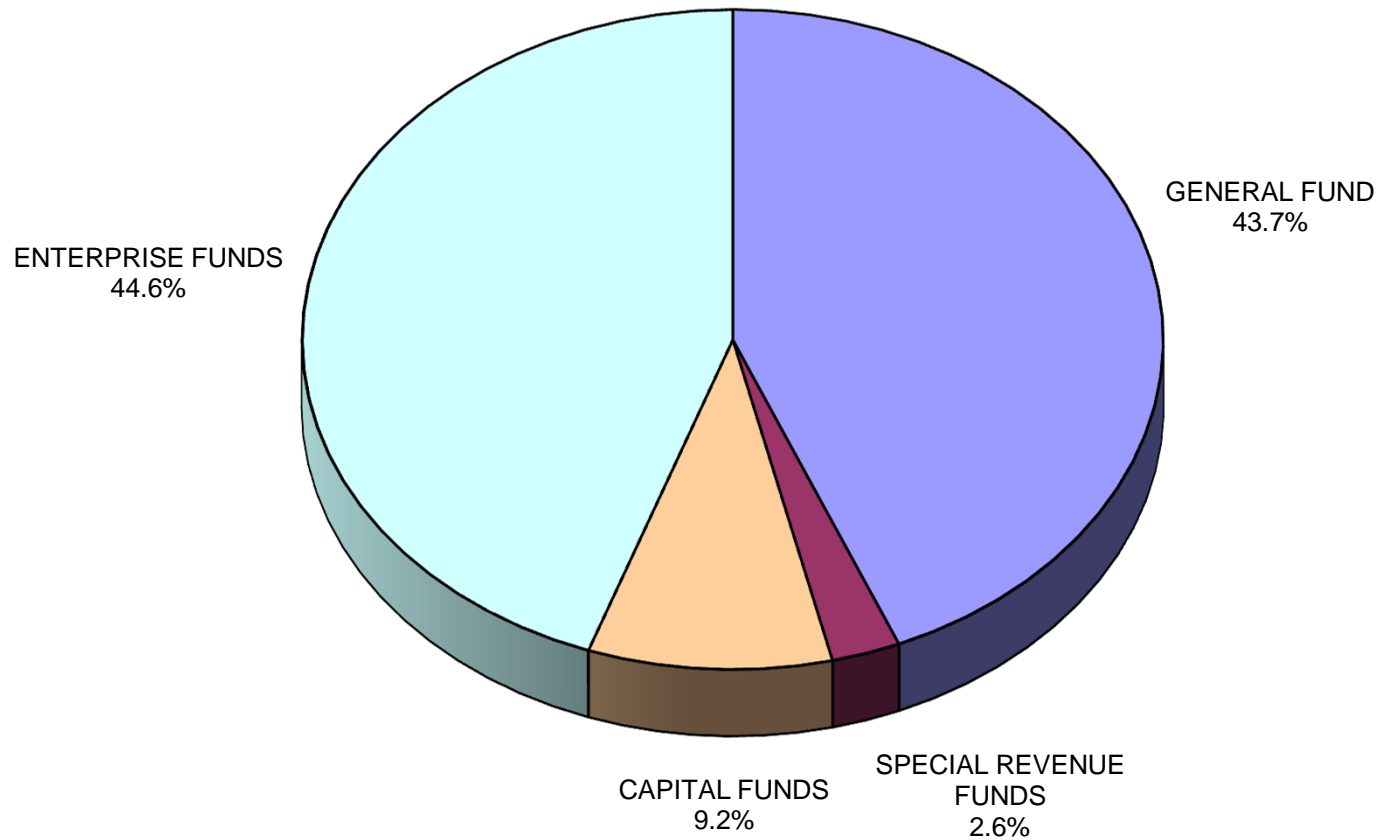
**\$129,802,580**





**CITY OF WEST JORDAN  
TOTAL EXPENDITURES BY FUND TYPE  
FY 2017-2018**

**\$129,802,580**



# Debt Service Scheduled Payments

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<b>Storm Drain Revenue Bonds - Average Interest Rate 1.93%</b>												
Storm Drain Capital Improvements												
Storm Drain Revenues	724,642	727,869	725,807	723,551	726,103	723,365	725,434	727,213	723,703			
<b>Total for STORM DRAIN REVENUES</b>	<b>724,642</b>	<b>727,869</b>	<b>725,807</b>	<b>723,551</b>	<b>726,103</b>	<b>723,365</b>	<b>725,434</b>	<b>727,213</b>	<b>723,703</b>			
<i>Note: The City sold a bond in 2016 for several storm drain projects</i>												
<b>General Obligation Bonds - 2014 Average Interest Rate - 2.28%</b>												
Justice Center/Open Space												
Property Taxes	754,968	756,396	756,721	760,258	756,858	756,558	754,183	754,090				
<b>Total for GF PROPERTY TAXES</b>	<b>754,968</b>	<b>756,396</b>	<b>756,721</b>	<b>760,258</b>	<b>756,858</b>	<b>756,558</b>	<b>754,183</b>	<b>754,090</b>				
<i>Note: The City defeased (refinanced) the GO bonds in 2014</i>												
<b>Municipal Building Authority Bonds - 2017 Average Interest Rate - 4.55%</b>												
Public Works Building												
Annual Appropriations	0	1,851,150	1,850,450	1,850,050	1,848,450	1,851,225	1,847,975	1,847,600	1,849,850	1,849,600	1,851,725	1,851,100
<b>Total for GF ANNUAL APPROPRIATION</b>	<b>0</b>	<b>1,851,150</b>	<b>1,850,450</b>	<b>1,850,050</b>	<b>1,848,450</b>	<b>1,851,225</b>	<b>1,847,975</b>	<b>1,847,600</b>	<b>1,849,850</b>	<b>1,849,600</b>	<b>1,851,725</b>	<b>1,851,100</b>
<b>Water Revenue Bonds - Average Interest Rate 2.22%</b>												
Water Capital Improvements - 2013	786,580	791,400	790,780	789,830	788,550	786,940						
Water Capital Improvements - 2017	1,127,956	1,124,300	1,123,600	1,127,450	1,125,738	1,128,575	1,125,850	1,127,675	1,123,938	1,124,750		
Water Revenues	1,914,536	1,915,700	1,914,380	1,917,280	1,914,288	1,915,515	1,125,850	1,127,675	1,123,938	1,124,750		
<b>Total for WATER REVENUES</b>	<b>1,914,536</b>	<b>1,915,700</b>	<b>1,914,380</b>	<b>1,917,280</b>	<b>1,914,288</b>	<b>1,915,515</b>	<b>1,125,850</b>	<b>1,127,675</b>	<b>1,123,938</b>	<b>1,124,750</b>		
<i>Note: The City sold another bond in 2013 for the construction of 2 water tanks</i>												
<b>Sales Tax Revenue Bonds - Average Interest Rate 2.17%</b>												
Fire Station #54 Rebuild	371,525	369,140	371,583	373,797	375,782	372,595	374,237					
Park Improvements and Street Light Upgrades	718,140	716,422	714,518	717,381	719,966	712,364	714,577	711,557				
Sales Taxes	1,089,665	1,085,561	1,086,100	1,091,178	1,095,747	1,084,959	1,088,813	711,557				
<b>Total for SALES TAX INCREMENT</b>	<b>1,089,665</b>	<b>1,085,561</b>	<b>1,086,100</b>	<b>1,091,178</b>	<b>1,095,747</b>	<b>1,084,959</b>	<b>1,088,813</b>	<b>711,557</b>				
<i>Note: The City sold a bond in 2013 for the re-construction of Station #54</i>												
<i>Note: The City sold a new bond in 2015 for park improvements and street light upgrades</i>												
<b>RDA Bonds - Average Interest Rate 5.21%</b>												
KraftMaid Cabinetry, Inc.												
Property Taxes - RDA	558,488											
<b>Total for RDA- PROPERTY TAX INCREMENT</b>	<b>558,488</b>											
<b>Special Assessment Bonds - Average Interest Rate 4.45%</b>												
KraftMaid Cabinetry, Inc.												
Property Taxes - RDA & assessment	255,417	869,410	895,812	949,545	100,272							
<b>Total for SPECIAL ASSESSMENT</b>	<b>255,417</b>	<b>869,410</b>	<b>895,812</b>	<b>949,545</b>	<b>100,272</b>							

THE CITY OF WEST JORDAN, UTAH  
A Municipal Corporation  
RESOLUTION NO. 17-126

A RESOLUTION OF THE CITY OF WEST JORDAN  
AMENDING THE SALARY SCHEDULE FOR CITY EMPLOYEES

WHEREAS, the City of West Jordan Municipal Code 1-9-5A outlines the personnel procedures and employee compensation system; and

WHEREAS, the City Council establishes annually the approved full and part time positions in all City Departments, and designates their respective pay ranges; and

WHEREAS, there has been the need to amend the previously approved salary schedule;

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF WEST JORDAN, UTAH:**

Section 1. The City Council of the City of West Jordan hereby approves the amended salary schedule and compensation plan for all officers and employees in all classifications of employment provided in this resolution.

Section 2. That said updated classification and salary schedule are hereby incorporated and attached to this resolution;

Section 3. That said updated salary schedule and compensation plan shall be effective at the beginning of the pay period which includes 7/1/17.

Department or Division	Approved Positions	March 22, 2017		June 28, 2017		Pay		
		F/T	PT	F/T	PT	Range	Min	Max
<b>Elected Officials</b>	Mayor	1	0	1	0		\$89,500/yr.	
	City Council	0	6	0	6		\$18,000/yr.	
	<b>TOTAL</b>	<b>1</b>	<b>6</b>	<b>1</b>	<b>6</b>			
<b>City Manager</b>	City Manager	1	0	1	0	contract		
	Deputy City Manager	1	0	1	0	91	\$51.40	\$73.13
	Assistant to the City Mgr.	1	0	1	0	61	\$24.49	\$34.86
	Sr Executive Assistant	1	0	1	0	55	\$21.13	\$30.06
	Executive Assistant	1	0	1	0	53	\$20.11	\$28.61
	Temporary Admin. Analyst	0	1	0	1		\$9.00	\$10.00
	<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>1</b>			
<b>City Clerk</b>	City Clerk/Recorder	1	0	1	0	75	\$34.62	\$49.25
	Deputy City Clerk/Recorder	2	0	2	0	53	\$20.11	\$28.61
	<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>			
<b>City Attorney</b>	City Attorney	1	0	1	0	92	\$52.68	\$74.96
	Civil Litigator	1	0	1	0	84	\$43.23	\$61.50
	Deputy City Attorney	3	0	3	0	84	\$43.23	\$61.50
	Lead Assistant City Prosecutor	1	0	1	0	74	\$33.78	\$48.04
	Assistant City Prosecutor <sup>5</sup>	1	0	1	2	70	\$30.60	\$43.53
	Legal Executive Assistant	1	0	1	0	55	\$21.13	\$30.06
	Legal Technician	1	0	1	0	53	\$20.11	\$28.61
	Legal Assistant	1	0	1	0	47	\$17.33	\$24.66
	Victim Advocate	2	1	2	1	41	\$14.95	\$21.28
	DV Victim Coordinator (GRANT)	0	1	0	1	40	\$14.59	\$20.76
	Administrative Assistant	0	2	0	2	45	\$16.50	\$23.49
	Intern	0	1	0	1			\$10.50
	<b>TOTAL</b>	<b>12</b>	<b>5</b>	<b>12</b>	<b>7</b>			

**City Court**

Judge	1	0	1	0	STATE - \$68.82 - eff.07/01/16		
Court Clerk Supervisor	1	0	1	0	54	\$20.60	\$29.33
Court Clerk III	4	0	4	0	47	\$17.33	\$24.66
Court Clerk II	1	0	1	0	43	\$15.71	\$22.37
Court Clerk I	3	0	3	0	39	\$14.24	\$20.26
<b>TOTAL</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>0</b>			

**Finance**

Finance Director	1	0	1	0	79	\$38.21	\$54.38
Deputy Finance Director	1	0	1	0	76	\$35.49	\$50.49
City Treasurer	1	0	1	0	74	\$33.78	\$48.04
Budget Officer	1	0	1	0	74	\$33.78	\$48.04
Senior Accountant	2	0	2	0	74	\$33.78	\$48.04
Purchasing Agent	1	0	1	0	62	\$25.12	\$35.74
Accountant	2	0	2	0	58	\$22.75	\$32.37
Rental Dwelling License Coord.	1	0	1	0	53	\$20.11	\$28.61
Business License Coordinator	1	0	1	0	53	\$20.11	\$28.61
Accounting Technician	1	0	1	0	53	\$20.11	\$28.61
Utility Representative	3	0	3	0	51	\$19.15	\$27.23
Customer Service Rep.	4	0	4	0	47	\$17.33	\$24.66
Lead Utility Service Tech	1	0	1	0	46	\$16.92	\$24.08
Utility Service Technician	1	0	1	0	41	\$14.95	\$21.28
Seasonal Utility Laborer	0	2	0	2			\$12.00
<b>TOTAL</b>	<b>21</b>	<b>2</b>	<b>21</b>	<b>2</b>			

**Human Resources**

Human Resource Director	1	0	1	0	74	\$33.78	\$48.04
Sr. Human Resource Generalist	1	0	1	0	67	\$28.42	\$40.43
Human Resource Specialist	1	0	1	0	58	\$22.75	\$32.37
Administrative Assistant	1	0	1	0	45	\$16.50	\$23.49
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>			

**Administrative Services Department (I.T., Risk Management and Community Affairs)****Information Technology**

I.T. Manager	1	0	1	0	81	\$40.15	\$57.12
Sr. I.T. Systems Administrator	1	0	1	0	70	\$30.60	\$43.53
I.T. Operations Manager	1	0	1	0	70	\$30.60	\$43.53
Senior PC Specialist	2	0	2	0	59	\$23.32	\$33.18
PC Specialist	1	0	1	0	53	\$20.11	\$28.61
Help Desk Technician	1	0	1	0	51	\$19.15	\$27.23
<b>TOTAL</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>			

**Risk Management**

Risk Manager <sup>2</sup>	0	0	1	0	68	\$29.12	\$41.44
Risk Manager <sup>2</sup>	1	0	0	0	66	\$27.71	\$39.44
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>			

**Community Affairs**

Communications Manager	1	0	1	0	62	\$25.12	\$35.74
Digital Communications Spec. <sup>10</sup>	0	0	1	0	55	\$21.13	\$30.06
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>			

## Police

Police Chief	1	0	1	0	GRP87	\$47.07	\$66.24
Deputy Police Chief	2	0	2	0	GRP81	\$40.59	\$57.12
Police Lieutenant	6	0	6	0	GRP74	\$34.14	\$48.04
Police Sergeant II	14	0	14	0	GRP68	\$29.45	\$41.44
Police Sergeant I		0		0	GRP65	\$27.35	\$38.48
Police Officer III		0		0	GRP59	\$23.57	\$33.16
Police Officer II	90	0	94	0	GRP55	\$21.36	\$30.06
Police Officer I <sup>7</sup>		0		0	GRP53	\$20.32	\$28.60
Budget Coordinator <sup>8</sup>	0	0	1	0	65	\$27.04	\$38.48
Background Investigator	Position Filled As Needed		Position Filled As Needed		53	\$20.11	\$28.61
Executive Assistant	1	0	1	0	53	\$20.11	\$28.61
Police Records Supervisor	1	0	1	0	54	\$20.60	\$29.33
Police Records Technician III	2	0	2	0	47	\$17.33	\$24.66
Police Records Technician	8	5	8	5	43	\$15.71	\$22.37
Community Service Officer	6	0	6	0	45	\$16.50	\$23.49
Crime Prevention Specialist <sup>12</sup>	2	0	1	0	51	\$19.15	\$27.23
Evidence Custodian	1	1	1	1	51	\$19.15	\$27.23
Crime Scene Technican II	2	0	2	0	51	\$19.15	\$27.23
Crime Scene Technican I		0		0	47	\$17.33	\$24.66
Police Technology Specialist <sup>9</sup>	0	0	1	0	55	\$21.13	\$30.06
Police Technology Specialist <sup>9</sup>	1	0	0	0	52	\$19.61	\$27.92
Crime Analyst	1	0	1	0	52	\$19.61	\$27.92
Crossing Guard Supervisor	1	0	1	0	51	\$19.15	\$27.23
Crossing Guard	0	87	0	87		\$6.16	\$8.42
Animal Services Manager	1	0	1	0	61	\$24.49	\$34.86
Animal Control Officer	6	0	6	0	45	\$16.50	\$23.49
Animal Control Rec Tech	2	1	2	1	43	\$15.71	\$22.37
<b>TOTAL</b>	<b>148</b>	<b>94</b>	<b>152</b>	<b>94</b>			

## Fire

Fire Chief	1	0	1	0	GRP87	\$47.07	\$66.24
Deputy Fire Chief	2	0	2	0	GRP81	\$40.59	\$57.12
Battalion Chief	3	0	3	0	GRP74	\$34.14	\$48.04
Fire Captain II	14	0	14	0	GRP68	\$29.45	\$41.44
Fire Captain I		0		0	GRP65	\$27.35	\$38.48
Paramedic II	38	0	38	0	GRP63	\$26.03	\$36.62
Paramedic I		0		0	GRP61	\$24.78	\$34.85
Fire Engineer II	12	0	12	0	GRP59	\$23.57	\$33.16
Fire Engineer I		0		0	GRP57	\$22.45	\$31.59
Firefighter II	11	0	11	0	GRP55	\$21.36	\$30.06
Firefighter I		0		0	GRP53	\$20.32	\$28.60
Fire Service Officer	2	1	2	1	45	\$16.50	\$23.49
Executive Assistant	1	0	1	0	53	\$20.11	\$28.61
Fire Records Operations Mgr.	1	0	1	0	53	\$20.11	\$28.61
Administrative Assistant	1	0	1	0	45	\$16.50	\$23.49
<b>TOTAL</b>	<b>86</b>	<b>1</b>	<b>86</b>	<b>1</b>			
Firefighter I					GRF53	\$15.38	\$21.65
Firefighter II					GRF55	\$16.17	\$22.75
Fire Engineer I					GRF57	\$16.98	\$23.91
Fire Engineer II					GRF59	\$17.84	\$25.10
Paramedic I					GRF61	\$18.76	\$26.39
Paramedic II					GRF63	\$19.70	\$27.72
Fire Captain I					GRF65	\$20.71	\$29.12
Fire Captain II					GRF68	\$22.30	\$31.35
Battalion Chief					GRF74	\$24.45	\$34.41

### Community Development Department (Development, Building & Safety and Code Enforcement)

Community Development Director	1	0	1	0	84	\$43.23	\$61.50
City Planner	1	0	1	0	75	\$34.62	\$49.25
Development Coordinator <sup>5</sup>	2	0	0	0	53	\$20.11	\$28.61
Senior Planner	2	0	2	0	67	\$28.42	\$40.43
Associate Planner	1	0	1	0	61	\$24.49	\$34.86
Assistant Planner	1	0	1	0	57	\$22.20	\$31.59
Executive Assistant	1	0	1	0	53	\$20.11	\$28.61
<b>TOTAL</b>	<b>9</b>	<b>0</b>	<b>7</b>	<b>0</b>			

### Building & Safety

Building Official	1	0	1	0	72	\$32.15	\$45.74
Comb. Inspection Supervisor	1	0	1	0	67	\$28.42	\$40.43
Senior Plans Examiner	1	0	1	0	67	\$28.42	\$40.43
Plans Examiner	1	0	1	0	62	\$25.12	\$35.74
Combination Inspector III		0		0	61	\$24.49	\$34.86
Combination Inspector II	4	0	4	0	57	\$22.20	\$31.59
Combination Inspector I		0		0	53	\$20.11	\$28.61
Permit Technician	1	0	1	0	44	\$16.11	\$22.91
Administrative Assistant	1	0	1	0	45	\$16.50	\$23.49
<b>TOTAL</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>0</b>			

### Code Enforcement

Ord. Enfor. Sprvsr./C.A. Invest.	1	0	1	0	68	\$29.12	\$41.44
Code Enforcement Officer <sup>1</sup>	0	0	2	0	51	\$19.15	\$27.23
Code Enforcement Officer <sup>1</sup>	2	0	0	0	45	\$16.50	\$23.49
Administrative Assistant	1	0	1	0	45	\$16.50	\$23.49
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>			

### Economic Development Department

Economic Development Director	1	0	1	0	84	\$43.23	\$61.50
Econ./Dev. Assistance Mgr	1	0	1	0	75	\$34.62	\$49.25
Econ./Dev. Assistance Sup.	1	0	1	0	65	\$27.04	\$38.48
Development Coordinator <sup>5</sup>	0	0	2	0	53	\$20.11	\$28.61
CDBG/Grants Acquisition Coord.	1	0	1	0	72	\$32.15	\$45.74
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>6</b>	<b>0</b>			

### Public Works Department (Administration, G.I.S., Development Review, Capital Projects, Public Services and Utilities, and Internal Services)

#### Administration

Public Works Director	1	0	1	0	87	\$46.56	\$66.25
Deputy Public Works Director	1	0	1	0	81	\$40.15	\$57.12
Real Estate Services Manager	1	0	1	0	70	\$30.60	\$43.53
Executive Assistant	1	0	1	0	53	\$20.11	\$28.61
Purchasing Technician	1	0	1	0	47	\$17.33	\$24.66
<b>TOTAL</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>			

#### G.I.S. Technical Support

GIS Administrator	1	0	1	0	66	\$27.71	\$39.44
GIS Specialist II	2	0	2	0	56	\$21.66	\$30.81
GIS Specialist I	1	0	1	0	52	\$19.61	\$27.92
Engineering Designer <sup>13</sup>	0	0	1	0	57	\$22.20	\$31.59
Engineering Assistant <sup>13</sup>	2	0	1	0	56	\$21.66	\$30.81
Utility Locator	1	0	1	0	45	\$16.50	\$23.49
Intern	0	2	0	2			\$10.50
	<b>7</b>	<b>2</b>	<b>7</b>	<b>2</b>			

## Development Review

City Engineer	1	0	1	0	79	\$38.21	\$54.38
Traffic Engineer	1	0	1	0	72	\$32.15	\$45.74
Engineering Inspector Supvr	1	0	1	0	67	\$28.42	\$40.43
Assistant Engineer	1	0	1	0	61	\$24.49	\$34.86
Engineering Inspector III	3	0	3	0	61	\$24.49	\$34.86
Engineering Inspector II	3	0	3	0	57	\$22.20	\$31.59
Engineering Inspector I	0	0	0	0	53	\$20.11	\$28.61
Eng. Development Coordinator <sup>14</sup>	0	0	1	0	53	\$20.11	\$28.61
Administrative Assistant <sup>14</sup>	1	0	0	0	45	\$16.50	\$23.49
<b>TOTAL</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>			

## Capital Projects

Engineer Mgr/ Capital Proj. <sup>3</sup>	0	0	1	0	79	\$38.21	\$54.38
Engineer Mgr/ Capital Proj. <sup>3</sup>	1	0	0	0	77	\$36.37	\$51.75
Engineer Mgr/ Utilities	1	0	1	0	77	\$36.37	\$51.75
Senior Engineer	3	0	3	0	68	\$29.12	\$41.44
Associate Engineer	1	0	1	0	64	\$26.40	\$37.54
Contract Administrator	1	0	1	0	58	\$22.75	\$32.37
Engineering Inspector I	1	0	1	0	53	\$20.11	\$28.61
<b>TOTAL</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>			

## Public Services and Utilities

### Administration

Utilities Manager	1	0	1	0	77	\$36.37	\$51.75
Public Services Manager	1	0	1	0	72	\$32.15	\$45.74
Administrative Assistant III	1	0	1	0	47	\$17.33	\$24.66
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>			

### Water

Water Division Supervisor	1	0	1	0	67	\$28.42	\$40.43
Water System Lead	17	0	17	0	57	\$22.20	\$31.59
Water System Operator II	17	0	17	0	53	\$20.11	\$28.61
Water System Operator I	1	0	1	0	47	\$17.33	\$24.66
Utility Maintenance Tech.	1	0	1	0	41	\$14.95	\$21.28
Water Repair Crew Supervisor	1	0	1	0	61	\$24.49	\$34.86
<b>TOTAL</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>0</b>			

### Wastewater

Wastewater Division Supervisor	1	0	1	0	67	\$28.42	\$40.43
Wastewater System Lead	10	0	10	0	57	\$22.20	\$31.59
Wastewater System Opr II	10	0	10	0	53	\$20.11	\$28.61
Wastewater System Opr I	1	0	1	0	47	\$17.33	\$24.66
Utility Maintenance Tech.	1	0	1	0	41	\$14.95	\$21.28
Wastewater Repair Crew Supv	1	0	1	0	61	\$24.49	\$34.86
Seasonal Laborer	0	1	0	1			\$12.00
<b>TOTAL</b>	<b>12</b>	<b>1</b>	<b>12</b>	<b>1</b>			

### Stormwater

Stormwater Program Manager	1	0	1	0	67	\$28.42	\$40.43
Stormwater Division Supervisor	1	0	1	0	63	\$25.74	\$36.62
Stormwater Inspector	2	0	2	0	57	\$22.20	\$31.59
Sweeper Operator	3	0	3	0	49	\$18.23	\$25.92
Stormwater Lead	8	0	8	0	57	\$22.20	\$31.59
Stormwater Operator II	8	0	8	0	53	\$20.11	\$28.61
Stormwater Operator I	0	0	0	0	47	\$17.33	\$24.66
Utility Maintenance Tech.	0	0	0	0	41	\$14.95	\$21.28
<b>TOTAL</b>	<b>15</b>	<b>0</b>	<b>15</b>	<b>0</b>			

<b>Streets</b>	Street Superintendent	2	0	2	0	68	\$29.12	\$41.44
	Street Maintenance Crew Supv	3	0	3	0	58	\$22.75	\$32.37
	Heavy Equipment Operator	2	0	2	0	53	\$20.11	\$28.61
	Traffic Sign Technician <sup>4</sup>	1	0	0	0	49	\$18.23	\$25.92
	Street Maintenance Worker III <sup>4</sup>	16	0	17	0	49	\$18.23	\$25.92
	Street Maintenance Worker II	16	0	17	0	45	\$16.50	\$23.49
	Street Maintenance Worker I	0	0	0	0	41	\$14.95	\$21.28
	Seasonal Laborer	0	2	0	2			\$12.00
<b>TOTAL</b>		<b>24</b>	<b>2</b>	<b>24</b>	<b>2</b>			
<b>Electrical</b>	Master Electrician	1	0	1	0	63	\$25.74	\$36.62
	Journeyman Electrician	1	0	1	0	55	\$21.13	\$30.06
	Apprentice Electrician <sup>11</sup>	1	0	2	0	45	\$16.50	\$23.49
	<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>0</b>			
<b>Solid Waste</b>	Solid Waste Maint. Worker	2	0	2	0	41	\$14.95	\$21.28
	<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>			
<b>Facilities</b>	CIP/Facilities Project Manager	1	0	1	0	72	\$32.15	\$45.74
	Facilities Maint. Supervisor	1	0	1	0	59	\$23.32	\$33.18
	Facilities Maint. Technician III	1	0	1	0	49	\$18.23	\$25.92
	Facilities Maint. Technician	3	0	3	0	47	\$17.33	\$24.66
	<b>TOTAL</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>			
<b>Fleet Maintenance</b>	Fleet Manager	1	0	1	0	64	\$26.40	\$37.54
	Lead Fleet Mechanic	1	0	1	0	57	\$22.20	\$31.59
	Fleet Mechanic	4	0	4	0	55	\$21.13	\$30.06
	Fleet Service Technician	1	0	1	0	41	\$14.95	\$21.28
	Administrative Assistant	1	0	1	0	45	\$16.50	\$23.49
	<b>TOTAL</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>			
<b>Parks and Recreation Department (Parks and Events)</b>								
<b>Parks</b>	Director of Parks	1	0	1	0	77	\$36.37	\$51.75
	Deputy Parks Director	1	0	1	0	68	\$29.12	\$41.44
	Urban Forester	1	0	1	0	60	\$23.90	\$34.01
	Cemetery Sexton	1	0	1	0	58	\$22.75	\$32.37
	Park Maintenance Crew Supv	4	0	4	0	57	\$22.20	\$31.59
	Parks Irrigation Specialist	2	0	2	0	49	\$18.23	\$25.92
	Park Maintenance Worker III	7	0	7	0	49	\$18.23	\$25.92
	Park Maintenance Worker II	7	0	7	0	44	\$16.11	\$22.91
	Park Maintenance Worker I	0	0	0	0	39	\$14.24	\$20.26
	Lead Seasonal Laborer	0	5	0	5			\$14.00
	Seasonal Laborer	0	29	0	29			\$12.00
	<b>TOTAL</b>	<b>17</b>	<b>34</b>	<b>17</b>	<b>34</b>			
<b>Events and Recreation</b>	Events Manager	1	0	1	0	61	\$24.49	\$34.86
	Volunteer & Event Svcs. Coord.	1	0	1	0	53	\$20.11	\$28.61
	<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>			

<b>TOTAL AUTHORIZED POSITIONS:</b>	<b>TOTAL CITY EMPLOYEES</b>			
	<b>3/22/2017</b>		<b>6/28/2017</b>	
	<b>FT</b>	<b>PT</b>	<b>FT</b>	<b>PT</b>
	<b>464</b>	<b>148</b>	<b>470</b>	<b>150</b>



**1. Competitive Plus Advantage (CPA) Adjustments**

- <sup>1</sup> Code Enforcement Officer - range 45, was moved to a range 51 to maintain CPA; approved as part of the FY 17-18 budget  
<sup>2</sup> Risk Manager - range 66, was moved to a range 68 to maintain CPA; approved as part of the FY 17-18 budget  
<sup>3</sup> Engineering Manager for CIP - range 77, was moved to a range 79 to maintain CPA; approved as part of the FY 17-18 budget

**2. Miscellaneous Changes**

- <sup>4</sup> Traffic Sign Technician - range 49, was reclassified as a Street Maintenance Technician III - range 49  
<sup>5</sup> Development Coordinator - range 53, was moved to the Economic Development Department  
<sup>9</sup> Police Technology Specialist - range 52, was moved to range 55, and was approved as part of the FY 17-18 budget  
<sup>12</sup> One Crime Prevention Specialist position - range 51 was eliminated  
<sup>13</sup> One Engineering Assistant position - range 56, was moved to Engineering Designer - range 57; approved as part of the budget  
<sup>14</sup> One Admin. Asst. position - range 45, was moved to Engineering Development Coordinator - range 53; approved as part of the budget  
Salary Ranges were adjusted 2.0% for the Cost of Living Adjustment; approved as part of the FY 16-17 budget


**3. New Positions**

- <sup>6</sup> Two additional P/T Assistant City Prosecutor positions - range 70, were approved as part of the FY 17-18 budget  
<sup>7</sup> Four additional Police Officer positions - range 53, were approved as part of the FY 17-18 budget  
<sup>8</sup> A Police Budget Coordinator - range 65, was approved as part of the FY 17-18 budget  
<sup>10</sup> A Digital Communications Specialist - range 55, was approved as part of the FY 17-18 budget  
<sup>11</sup> An additional Apprentice Electrician - range 45, was approved as part of the FY 17-18 budget

Adopted by the City of Council of West Jordan, Utah, this Wednesday, June 28, 2017.

ATTEST:

  
MELANIE S. BRIGGS, MMC  
City Clerk

  
KIM V. ROLFE  
Mayor



Voting by the City Council:

	"AYE"	"NAY"
Alan Anderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dirk Burton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zach Jacob	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris McConnehey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Newton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chad Nichols	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Kim V. Rolfe	<input checked="" type="checkbox"/>	<input type="checkbox"/>



## GENERAL FUND REVENUES

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## GENERAL FUND SUMMARY

The General Fund is the primary operating fund for the city, accounting for almost half of all expenditures. Within the General Fund, public safety (Police Department and Fire Department) operations make up more than half of the budget.

The Parks Department and the Streets Division are the other primary operating groups accounted for within the General Fund. Also, the various administrative and support functions (finance, human resources, legal, information technology, etc.) are included in the General Fund.

Taxes are by far the largest revenue source for the General Fund, with sales tax being the largest single source.

## GENERAL FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
<b><u>TAXES</u></b>				
311000 PROPERTY TAXES	11,693,293	11,714,422	11,807,097	11,980,614
312000 DELINQUENT PROP TAX	257,860	322,500	244,895	250,000
313000 SALES TAX	16,273,202	17,444,158	17,121,754	18,364,731
314000 CABLE FRANCHISE TAX	554,267	549,500	622,906	500,000
315000 UTILITY FRANCHISE TAX	6,080,499	6,363,000	5,847,082	5,963,791
315100 TELECOMMUNICATIONS TAX	1,140,310	1,219,200	1,057,943	1,100,000
316000 MOTOR VEHICLE TAXES	1,012,652	1,150,000	1,020,950	1,030,000
317000 TRANSIENT ROOM TAX	30,889	35,000	30,766	100,000
319000 PEN & INT ON DEL TAX	17,799	21,000	20,754	23,000
**PROJECTION ADJUSTMENT**			269,496	
TOTAL TAXES	37,060,771	38,818,780	38,043,643	39,312,136

## **LICENSES & PERMITS**

321000 BUSINESS LICENSES	305,939	284,000	266,340	220,000
321100 ANIMAL LICENSES	41,405	42,000	42,865	42,000
321200 BUSINESS LICENSE APP FEE	27,362	27,920	19,504	25,000
321300 RENTAL DWELLING LICENSE	126,414	134,300	29,594	115,000
321400 RENTAL DWELLING APP FEE	3,350	3,600	15,879	9,000
321800 CONDITIONAL USE PERMITS	18,700	20,900	22,285	20,000
321900 FIRE PERMIT FEE	6,918	0	40,262	40,000
322000 1% BUILDING PERMIT SURCH	3,666	0	(1,146)	0
322100 BUILDING PERMITS	1,833,908	1,800,000	2,401,413	2,800,000
322200 ENCROACHMENT PERMITS	92,245	97,750	104,627	110,000
**PROJECTION ADJUSTMENT**			(78,408)	
TOTAL LICENSES & PERMITS	2,459,907	2,410,470	2,863,215	3,381,000

## **INTERGOVERNMENTAL**

332200 STATE PARKS GRANT	130,000	0	0	0
332600 WJC HEALTHY CITY COMMITTEE	220	0	0	0
332900 JCAT OVERTIME/EXTRADITION	31,659	17,478	23,916	40,000
335600 ALLOT-CLASS C	3,643,404	3,750,000	3,750,000	3,750,000
335800 ALLOT- LIQUOR FUND	98,567	103,366	103,610	103,366
335801 DUI/DOT REIMB.	0	30,000	0	30,000
335900 STATE ARTS GRANT	1,000	1,000	0	1,000
335920 UTAH HIGHWAY SAFETY	50,825	27,479	35,000	0
336001 STATE ASSET FORF. GRANT	0	8,000	2,572	4,000
336200 EMS PERCAPITA	5,821	10,443	10,443	0
336210 EMPG GRANT	20,000	0	16,500	0
336220 EMPG COMP GRANT	6,995	0	0	0
336240 HMEP HAZARDOUS FIRE GRANT	2,920	0	2,591	0
336300 CRIME VICTIMS REPARATION	27,224	51,240	51,240	51,240
336310 VIOLENCE AGAINST WOMEN	18,173	0	3,000	0
336400 COPS UHP GRANT	0	0	0	297,649
336552 USDOJ COPS - VETS TO COP	191,724	0	0	0
336600 COUNTY ARTS GRANT	12,000	12,000	12,000	12,000
336900 STATE SAKI GRANT	1,300	4,100	4,100	0
336910 JUSTICE ASSISTANCE GRANT	29,487	30,000	30,000	0
337400 MISC INTERGOVERNMENT REV	0	3,000	3,000	0
337510 FED ASSET SHARING PROGRAM	0	10,000	10,000	0
337600 SHSP-WMD-FIRE GRANT	30,824	0	0	0

## GENERAL FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
337700 JORDAN SCHOOL REIMB.	333,268	324,702	324,702	315,000
338001 DARE INSTRUCTION REIMB.	0	0	931	0
338002 GANG TASK FORCE REIMB.	10,856	17,000	7,626	17,000
338003 DEA TASK FORCE REIMB.	11,352	17,000	10,323	17,000
338201 ANIMAL CONTROL - MURRAY	302,136	281,535	308,178	314,341
**PROJECTION ADJUSTMENT**			142,778	
TOTAL INTERGOVERNMENTAL	4,959,755	4,698,343	4,852,510	4,952,596

## CHARGES FOR SERVICE

341100 RECLAIMED ANIMALS	31,474	27,000	25,768	27,000
341110 PET STERILIZATION CHARGE	6,193	6,500	5,818	6,500
341200 SITE PLAN REVIEW	40,241	28,000	188,197	190,000
341300 ZONING & SUBDIVISION FEE	223,938	260,000	200,694	190,000
341500 MAPS & PUBS FEE	3,987	4,500	3,419	3,500
341600 NSF/SERV CHRG/LATE FEE	3,473	3,400	8,292	4,500
342100 SPECIAL POLICE SERVICE	70,070	65,000	75,840	65,000
342400 INSPECTION FEE	56,300	50,000	61,032	65,000
342500 FIRE INSPECTION FEE	47,757	45,000	13,604	13,000
342510 COST RECOVERY - FIRE	0	2,500	0	0
342800 FALSE ALARM RUNS	21,300	30,000	19,000	14,000
343000 ENGIN REVIEW & INSP FEE	345,729	494,000	426,779	495,000
343020 CONCEPT PLAN MEETING FEE	2,500	3,000	2,743	3,000
344200 PROSECUTOR REIMBURSEMENT	2,381	0	581	0
344400 LEGAL DEFENDER REIMB.	281	800	0	800
347400 PARKS, PUBLIC PROPERTY	82,148	90,000	60,566	80,000
347500 STREET LIGHT FEE	673,598	0	40	0
347700 SIGN REVIEW	9,034	5,000	1,329	3,000
347800 AMBULANCE FEES	1,760,109	1,900,000	1,307,021	2,150,000
347801 911 TRANSPORT FEES	0	400,000	0	0
348100 CEMETERY LOT SALE	121,605	129,250	105,821	118,000
348300 OPENING & CLOSING	41,290	45,000	46,634	45,000
348400 POLICE ACTIVITIES LEAGUE FEE	0	0	583	400
**PROJECTION ADJUSTMENT**			400,185	
TOTAL CHARGES FOR SERVICE	3,543,408	3,588,950	2,953,946	3,473,700

## INTERFUND CHARGES

349944 INTERFUND - ROAD CAPITAL	0	438,127	438,127	512,870
349945 INTERFUND - PARKS CAPITAL	0	183,178	183,178	219,174
349951 INTERFUND - WATER	0	2,066,389	2,066,389	2,282,069
349952 INTERFUND - SEWER	0	1,181,435	1,181,435	1,287,255
349954 INTERFUND - SOLID WASTE	0	462,798	462,798	458,769
349955 INTERFUND - STORMWATER	0	545,916	545,916	610,271
349961 INTERFUND - FLEET	0	7,317	7,317	7,633
**PROJECTION ADJUSTMENT**				
TOTAL INTERFUND CHARGES	0	4,885,160	4,885,160	5,378,041

## GENERAL FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
<b><u>FINES &amp; FORFEITURES</u></b>				
351100 COURT FINES	1,366,294	1,500,000	1,245,464	1,350,000
351200 SPECIAL ENFORCEMENTS	36	0	1,482	0
**PROJECTION ADJUSTMENT**			47,967	
TOTAL FINES & FORFEITURES	1,366,330	1,500,000	1,294,913	1,350,000
<b><u>MISCELLANEOUS REVENUES</u></b>				
361000 INTEREST EARNINGS	70,814	35,000	35,000	35,000
361100 C ROAD INTEREST	33,541	23,000	23,000	23,000
362000 RENTS, CONCESSIONS	78,680	34,000	0	35,000
362020 ARTS COUNCIL	9,770	19,000	14,399	15,000
362021 YOUTH COMMITTEE	19,546	15,000	15,001	15,000
362100 CHAMBER OF COMMERCE RENT	1,200	1,200	1,200	1,200
362300 PROPERTY LEASES	45,473	57,000	47,290	48,000
362400 SAFETY & HEALTH FAIR	0	3,000	0	0
362601 MISCELLANEOUS EVENTS	0	0	500	0
262602 HEALTHY WEST JORDAN	3,003	3,000	4,836	3,750
362700 RDA ADMIN REIMBURSEMENT	0	168,211	168,211	168,211
364000 SALE OF FIXED ASSETS	4,551	100,000	21,664	25,000
366050 ANIMAL CONTROL CONTRIB.	768	3,000	1,686	3,000
369000 SUNDRY REVENUE	145,857	58,234	89,850	90,000
369001 CODE ENFORCEMENT FEES	176,802	80,000	36,225	40,000
369002 SUNDRY REV (PROPERTY TAX)	0	0	0	150,000
**PROJECTION ADJUSTMENT**			76,853	
TOTAL MISCELLANEOUS REVENUES	590,005	599,645	535,715	652,161
<b><u>EVENTS</u></b>				
371001 TICKET SALES	110,604	191,612	96,407	110,000
371100 DEMOLITION DERBY	39,600	32,000	53,357	55,000
371700 SPONSORS	33,183	66,000	45,651	85,000
371900 COMMERCIAL BOOTHS	0	20,800	8,712	10,200
372100 CARNIVAL REVENUE	0	0	32,000	34,000
372300 MISCELLANEOUS	2,115	33,500	4,133	5,000
**PROJECTION ADJUSTMENT**			22,122	
TOTAL EVENTS	185,502	343,912	262,382	299,200
<b><u>CONTRIBUTIONS</u></b>				
387100 CONT FROM FUND BALANCE	0	7,626,290	0	1,825,509
387200 CONT FROM C ROAD RESERVES	0	719,430	0	479,599
TOTAL CONTRIBUTIONS	0	8,345,720	0	2,305,108
TOTAL GENERAL FUND REVENUES	50,165,678	65,190,980	55,691,484	61,103,942





## OFFICE OF THE CITY MANAGER

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## OFFICE OF THE CITY MANAGER

The City Manager is the appointed Chief Executive Officer of the city, and as such, is responsible for all employees and departments. The mission of the Office of the City Manager is to enhance the quality of life in our community by implementing the policies of the City Council through the daily direction and coordination of city activities; foster a spirit of teamwork and customer service among city employees; recommend policy changes to the City Council; and ensure adherence to all applicable laws and ordinances.

The Office of City Manager provides for the primary administration of the city and includes the following programs:

**City Council** – The City Council is comprised of the mayor and six council members. The mayor is elected at-large and serves a four-year term. Of the six council members, four are elected by district and two at-large. The council members also serve four-year terms. The City Council is tasked with providing policy and direction upon which all city actions, programs and priorities are based.

**City Manager/Council Support** – Lead the organization to excel in professionalism, responsiveness, innovation and effectiveness. Establish standards of conduct, ethical behavior, compassion and communication through example, coaching and respect. Support operations by removing obstacles and managing resources.

**Agenda Management** – Assemble and process the City Council agenda packet information through scheduling and compiling the various documents required for City Council approval. The agenda process is required by law as outlined in the *Utah State Code; Title 52, Chapter 4, Open and Public Meetings Act*.

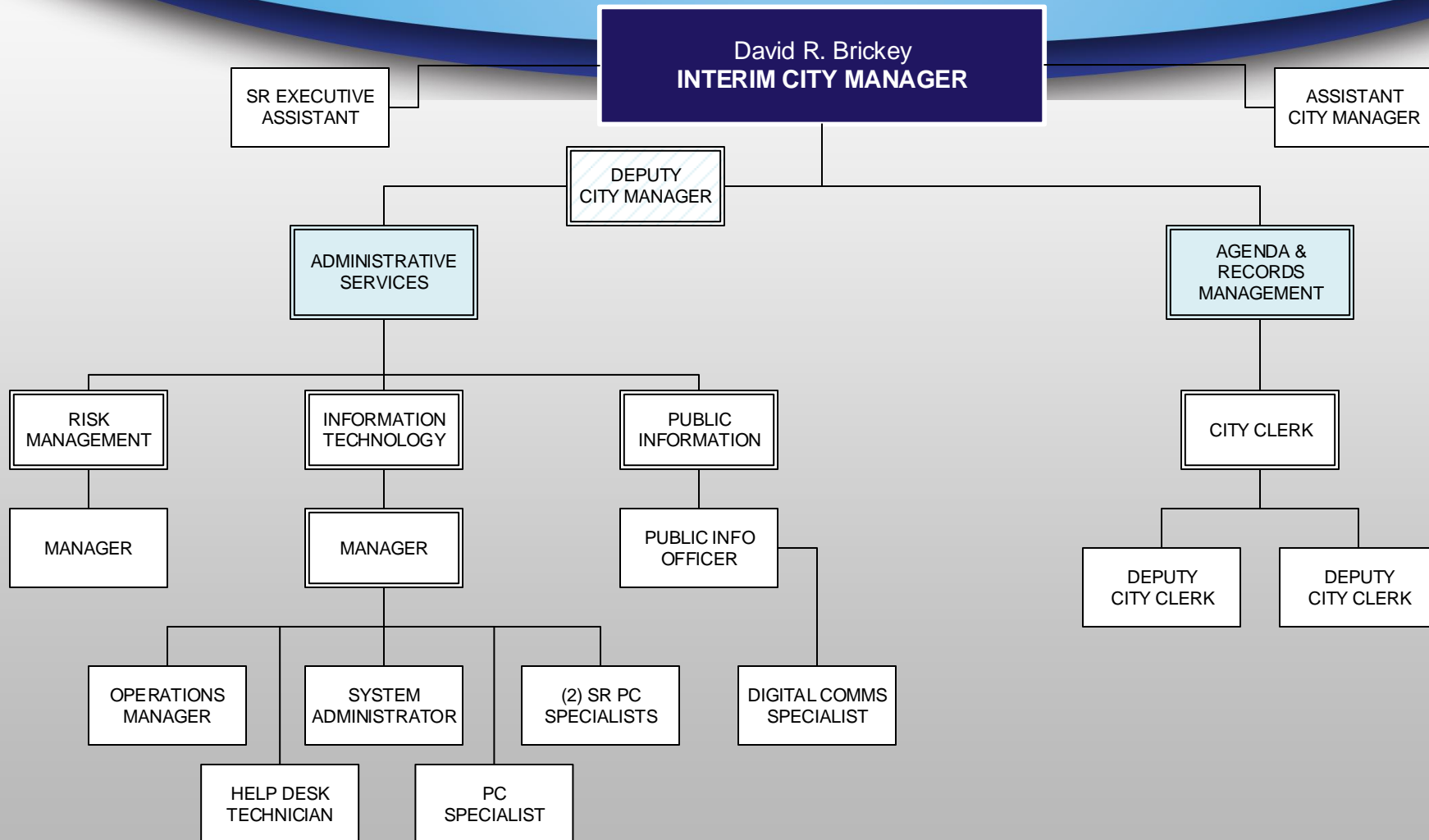
**Records Management** – Assist the public with GRAMA requests for public documents as outlined in the *Utah State Code; Title 63G, Chapter 2, Government Records Access Management Act*. Establish and maintain a Records Management program addressing all official city documents, providing complete and accurate information in a timely, efficient and professional manner.

**Elections** – Manage all legal requirements of the Municipal Election process.

**Non-Departmental** – The non-departmental program handles the few expenses that are organization-wide in nature and not allocated to specific departments or programs.



# OFFICE OF THE CITY MANAGER & ADMINISTRATIVE SERVICES



**OFFICE OF CITY MANAGER**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	1,487,665	1,293,343	1,231,422	1,418,342
OPERATING EXPENSES	945,228	1,955,736	1,893,155	1,157,364
TOTAL FUNCTIONAL AREAS	2,432,893	3,249,079	3,124,577	2,575,706
<b>DIVISION SUMMARY</b>				
CITY COUNCIL	420,059	545,164	552,135	547,974
CITY MANAGER	226,031	504,627	380,513	596,408
OFFICE OF DEV. ASSISTANCE	335,480	0	0	0
AGENDA MANAGEMENT	124,382	163,954	172,083	172,595
RECORDS MANAGEMENT	204,017	173,758	165,296	209,609
NON-DEPARTMENTAL	1,020,889	1,861,576	1,854,550	850,120
ELECTIONS	102,035	0	0	199,000
TOTAL CITY MANAGER	2,432,893	3,249,079	3,124,577	2,575,706

**CITY COUNCIL  
1001**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	202,381	198,241	168,893	198,262
411001 SALARIES PART/SEASONAL	16,255	0	42,800	0
413110 RETIREMENT	41,748	39,832	42,466	39,801
413120 MEDICAL & DENTAL INSURANCE	48,084	62,095	78,667	81,262
413130 WORKERS COMPENSATION	2,000	2,221	2,191	2,221
413140 LONG-TERM DISABILITY	4,226	2,387	6,571	2,387
413150 UNEMPLOYMENT	1,040	198	410	198
413160 VEHICLE ALLOWANCE	4,945	5,590	5,590	5,590
413180 TELECOMM. ALLOWANCE	7,430	8,400	8,399	8,400
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	56,091	58,750	58,750	58,163
424000 OFFICE SUPPLIES	808	720	674	713
425710 INTERFUND CHARGEBACK	(120,574)	0	0	0
431500 PLANNING COMMISSION	8,234	8,950	9,773	8,861
431700 BOARD OF ADJUSTMENTS	0	1,800	0	1,782
431800 ARTS COUNCIL	48,593	35,000	32,792	34,650
431900 COUNCIL INDIVIDUAL CNTGNCY	0	7,000	2,181	0
432130 YOUTH COURT	101	0	510	0
432200 CHAMBER OF COMMERCE	44,655	48,000	48,000	48,000
432310 SISTER CITY COMMITTEE	630	880	0	0
432340 HEALTHY CITY COMMITTEE	3,435	10,000	614	9,900
432351 YOUTH COMMITTEE	24,698	26,000	20,823	25,740
432400 HISTORICAL SOCIETY	5,993	0	5,993	0
433000 TRAINING	2,105	1,500	1,474	3,000
433100 TRAVEL	362	2,000	0	3,500
461000 MISCELLANEOUS SUPPLIES	8,773	5,600	4,564	5,544
461010 CONTINGENCY	8,046	20,000	10,000	10,000
<b>TOTAL COUNCIL</b>	<b>420,059</b>	<b>545,164</b>	<b>552,135</b>	<b>547,974</b>

**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>328,109</b>	<b>318,964</b>	<b>355,987</b>	<b>338,121</b>
<b>OPERATING EXPENSES</b>	<b>91,950</b>	<b>226,200</b>	<b>196,148</b>	<b>209,853</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>420,059</b>	<b>545,164</b>	<b>552,135</b>	<b>547,974</b>

**CITY MANAGER  
1002**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	245,792	359,355	281,290	434,111
413110 RETIREMENT	46,683	75,302	55,605	86,591
413120 MEDICAL & DENTAL INSURANCE	10,439	45,603	21,101	48,997
413130 WORKERS COMPENSATION	1,460	2,378	1,959	2,530
413140 LONG-TERM DISABILITY	6,747	4,237	9,183	5,227
413150 UNEMPLOYMENT	1,126	352	526	434
413160 VEHICLE ALLOWANCE	4,300	5,590	5,590	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	0	0	150
421500 MEMBERSHIPS	55	1,355	147	1,341
424000 OFFICE SUPPLIES	830	1,100	293	1,239
425710 INTERFUND CHARGEBACK	(103,725)	0	0	0
428000 TELEPHONE	(60)	0	0	0
431000 PROFESSIONAL & TECHNICAL	0	0	0	5,000
433000 TRAINING	670	1,905	643	0
433100 TRAVEL	1,501	2,200	2,000	0
461000 MISCELLANEOUS SUPPLIES	10,213	5,250	2,176	5,198
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CITY MANAGER</b>	<b>226,031</b>	<b>504,627</b>	<b>380,513</b>	<b>596,408</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>316,547</b>	<b>492,817</b>	<b>375,254</b>	<b>583,480</b>
<b>OPERATING EXPENSES</b>	<b>(90,516)</b>	<b>11,810</b>	<b>5,259</b>	<b>12,928</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>226,031</b>	<b>504,627</b>	<b>380,513</b>	<b>596,408</b>

## AGENDA MANAGEMENT 1004

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	72,254	101,203	106,159	102,834
413110 RETIREMENT	12,895	19,812	19,886	20,566
413120 MEDICAL & DENTAL INSURANCE	11,662	12,059	12,109	12,985
413130 WORKERS COMPENSATION	238	98	8	102
413140 LONG-TERM DISABILITY	631	1,193	1,715	1,238
413150 UNEMPLOYMENT	326	99	190	103
413160 VEHICLE ALLOWANCE	0	5,590	0	5,590
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	660	1,500	1,500	1,485
422000 PUBLIC NOTICES	18,527	10,000	15,549	15,000
424000 OFFICE SUPPLIES	1,114	1,200	324	1,188
425000 EQUIPMENT SUPPLIES & MAINT.	79	750	1,576	1,000
425010 UNIFORMS	0	100	0	0
425610 COPIER MAINTENANCE	389	750	888	1,000
431000 PROFESSIONAL & TECHNICAL	4,267	7,000	9,170	6,930
433000 TRAINING	195	1,000	1,356	990
433100 TRAVEL	651	800	1,114	792
448000 DEPARTMENT SUPPLIES	494	800	539	792
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL AGENDA MANAGEMENT</b>	<b>124,382</b>	<b>163,954</b>	<b>172,083</b>	<b>172,595</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>98,006</b>	<b>140,054</b>	<b>140,067</b>	<b>143,418</b>
<b>OPERATING EXPENSES</b>	<b>26,376</b>	<b>23,900</b>	<b>32,016</b>	<b>29,177</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>124,382</b>	<b>163,954</b>	<b>172,083</b>	<b>172,595</b>

# RECORDS MANAGEMENT 1005

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	186,714	104,873	104,356	107,819
413110 RETIREMENT	37,103	20,443	20,489	21,478
413120 MEDICAL & DENTAL INSURANCE	37,031	24,751	28,528	32,513
413130 WORKERS COMPENSATION	553	102	8	107
413140 LONG-TERM DISABILITY	1,831	1,236	3,583	1,298
413150 UNEMPLOYMENT	938	103	197	108
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	420	500	818	495
421500 MEMBERSHIPS	294	450	0	446
424000 OFFICE SUPPLIES	2,965	3,000	2,086	2,970
425610 COPIER MAINTENANCE	345	750	0	0
425710 INTERFUND CHARGEBACK	(81,856)	0	0	0
431000 PROFESSIONAL & TECHNICAL	14,931	15,000	2,683	39,850
433000 TRAINING	900	650	0	644
433100 TRAVEL	1,848	1,900	2,548	1,881
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL RECORDS MANAGEMENT</b>	<b>204,017</b>	<b>173,758</b>	<b>165,296</b>	<b>209,609</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>264,170</b>	<b>151,508</b>	<b>157,161</b>	<b>163,323</b>
<b>OPERATING EXPENSES</b>	<b>(60,153)</b>	<b>22,250</b>	<b>8,135</b>	<b>46,286</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>204,017</b>	<b>173,758</b>	<b>165,296</b>	<b>209,609</b>



# **ELECTIONS 1006**

		AUDITED	ADJUSTED	YEAR-END	ADOPTED
		ACTUAL	BUDGET	ESTIMATE	BUDGET
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>OPERATING EXPENSES</u></b>					
422000	PUBLIC NOTICES	0	0	0	3,000
461000	MISC SUPPLIES	1,895	0	0	1,000
461001	COUNTY	100,140	0	0	195,000
<b>TOTAL ELECTIONS</b>		<b>102,035</b>	<b>0</b>	<b>0</b>	<b>199,000</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>OPERATING EXPENSES</b>		<b>102,035</b>	<b>0</b>	<b>0</b>	<b>199,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>102,035</b>	<b>0</b>	<b>0</b>	<b>199,000</b>

# NON-DEPARTMENTAL 1008

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
413120 MEDICAL & DENTAL INSURANCE	152,340	190,000	202,953	190,000
<b><u>OPERATING EXPENSES</u></b>				
424100 BUILDING RENT	280,972	0	0	0
425710 INTERFUND CHARGEBACK	(224,453)	0	0	0
451100 RISK MANAGEMENT	705,000	517,076	517,076	511,905
461007 LEGAL DEFENDERS	88,490	126,000	115,671	120,000
461028 EMPLOYEE EVENTS	18,540	28,500	18,850	28,215
462040 LIABILITY LOSSES	0	1,000,000	1,000,000	0
<b><u>CAPITAL OUTLAYS</u></b>				
473808 LAND PURCHASES	0	0	0	0
<b>TOTAL NONDEPARTMENTAL</b>	<b>1,020,889</b>	<b>1,861,576</b>	<b>1,854,550</b>	<b>850,120</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>152,340</b>	<b>190,000</b>	<b>202,953</b>	<b>190,000</b>
<b>OPERATING EXPENSES</b>	<b>868,549</b>	<b>1,671,576</b>	<b>1,651,597</b>	<b>660,120</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,020,889</b>	<b>1,861,576</b>	<b>1,854,550</b>	<b>850,120</b>

## ADMINISTRATIVE SERVICES DEPARTMENT

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## ADMINISTRATIVE SERVICES

Created in 2013, the Administrative Services Department is comprised of the Risk Management, IT and Community Affairs divisions. These groups provide support and services to other departments in the city as well as the residents.

Administrative Services includes the following programs:

**Risk Management** – This program provides a systematic approach to protecting the city’s financial, property and personnel assets from the possibility of accidental loss, injury and/or catastrophic destruction by consulting with departments to implement available methods including: training, investigation, insurance, engineering and risk transferring to fulfill the city’s ultimate mission of service.

**Risk Management Fund** – The Risk Management fund provides the financial resources for purchasing insurance and maintaining funds necessary to fulfill the city’s liability obligations.

**IT: Infrastructure, Systems, Phones** – Research, design, implement, maintain and monitor the following:

- Fiber optic, dedicated T1 and High Speed Metro-Ethernet and wireless communication lines
- Switches, routers, firewalls, web filters, spam appliance and telephone PBX
- Servers including files, email, print and applications such as Munis, CityWorks, Spillman, Coris, Prosecutor, ImageTrend, LaserFiche, GIS and others

**IT: Customer Hardware** – Install, repair, maintain and replace the following:

- 720 workstations
- 65 printers and faxes
- 33 copiers and scanners
- 660 desk/cell phones and 175 MiFi devices
- All network and systems hardware (i.e. servers and switches)

**IT: Technical Support** – Provide 24/7, 365 days-per-year technical support to:

- Resolve software/hardware malfunction
- Assist users on the use and operation of software programs and hardware peripherals
- Train users on new and upgraded software

**IT: Software Development & Database Administration** – Provide the necessary coding and software solutions to:

- Customize applications such as Munis, Spillman, Coris, Prosecutor, ImageTrend, GIS and others
- Research business needs and match with the best solutions available
- Develop, design, and deploy applications such as city website, Munis, Intranet, Tyler Technologies reporting and others
- Develop and maintain 47 system databases

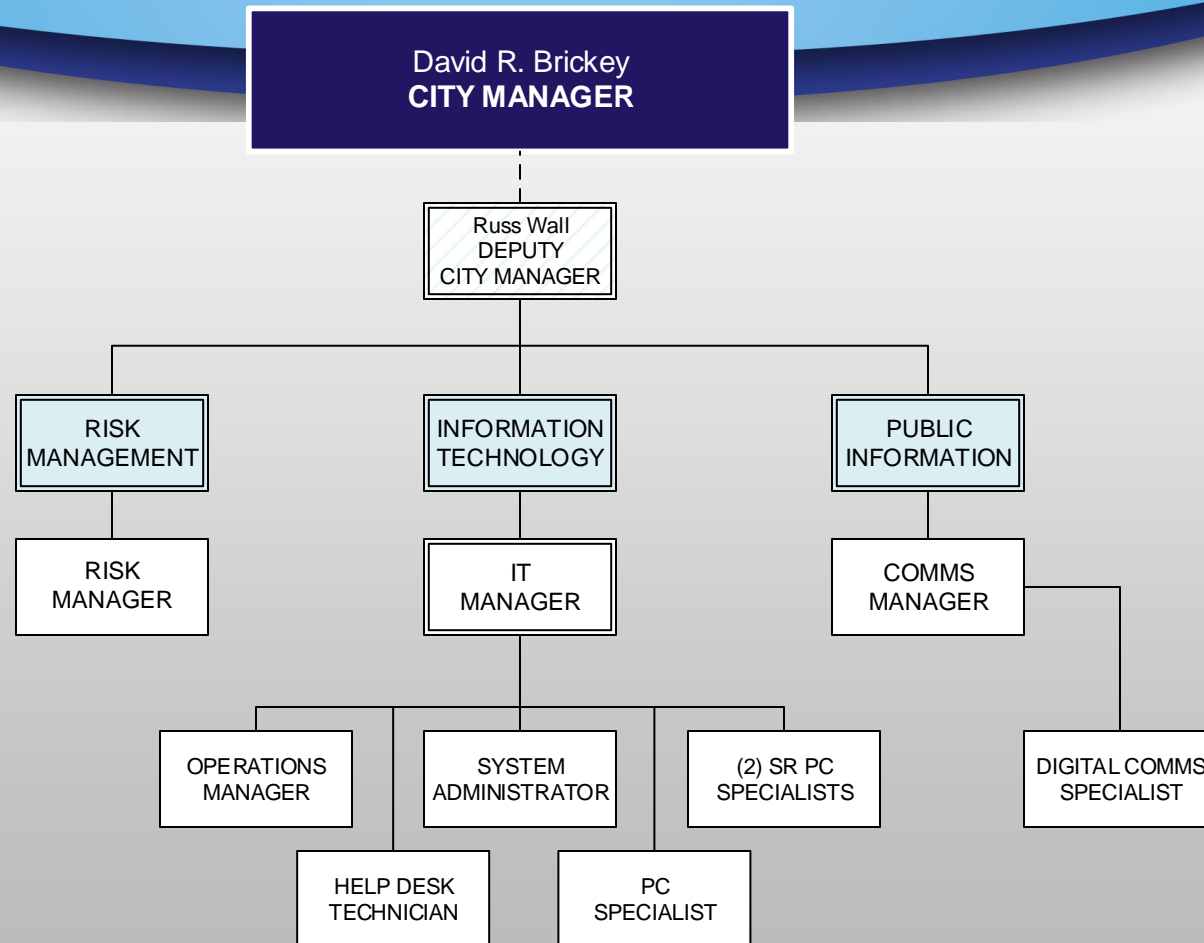
**Information Technology Fund** – This fund was reactivated to account for the acquisition of the new enterprise resource planning software system and to account for replacement of the various types of information technology hardware used in the different departments.

**Public Information** – The public information office serves as the primary contact for public and media affairs. City communications are also developed and distributed through this office using a variety of methods including the city website, social media, digital signage, newsletter, utility billing inserts, etc.

**July Activities, Rodeo & Motorsports** – The city has several volunteer-driven events including the Independence Day Festival, Western Stampede Rodeo and Demolition Derby. These events are primarily planned by volunteer committees and overseen by the Events Manager (event staff is budgeted for in the Parks Department). These programs have a budget associated with them that is allocated from the General Fund, which is mixed with the direct revenues from the event such as ticket sales and sponsorships.



# ADMINISTRATIVE SERVICES



# ADMINISTRATIVE SERVICES DEPARTMENT

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	966,946	897,132	775,660	908,696
OPERATING EXPENSES	1,030,241	1,373,184	1,222,027	1,679,550
<b>TOTAL FUNCTIONAL AREAS</b>	<b>2,035,378</b>	<b>2,270,316</b>	<b>1,997,687</b>	<b>2,588,246</b>
<b>DIVISION SUMMARY</b>				
ADMINISTRATION	164,274	5,300	39	0
RISK MANAGEMENT	334	114,197	111,462	121,771
<b>INFORMATION TECH. DIVISION</b>				
IT SYSTEMS	242,007	763,786	652,124	890,958
IT HARDWARE	444,474	371,388	383,287	461,628
IT TECHNICAL SUPPORT	245,169	351,139	207,359	242,826
SOFT. DEV. & DATABASE ADMIN.	111,421	163,041	150,901	163,114
<b>TOTAL INFORMATION TECH.</b>	<b>1,043,071</b>	<b>1,649,354</b>	<b>1,393,671</b>	<b>1,758,526</b>
<b>COMMUNITY AFFAIRS OFFICE</b>				
PUBLIC INFORMATION	151,768	134,230	137,429	292,536
EVENTS	109,948	24,550	20,540	77,192
JULY ACTIVITIES	117,783	68,675	50,925	72,386
RODEO	170,406	193,910	203,247	209,336
MOTORSPORTS	69,552	80,100	80,374	56,499
<b>TOTAL COMMUNITY AFFAIRS</b>	<b>619,457</b>	<b>501,465</b>	<b>492,515</b>	<b>707,949</b>
<b>FACILITIES DIVISION</b>				
FACILITIES MANAGEMENT	50,006	0	0	0
SENIOR CENTER	158,236	0	0	0
<b>TOTAL FACILITIES</b>	<b>208,242</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADMIN. SERVICES</b>	<b>2,035,378</b>	<b>2,270,316</b>	<b>1,997,687</b>	<b>2,588,246</b>

## RISK MANAGEMENT 1102

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	70,803	70,388	75,586
413110 RETIREMENT	0	13,798	13,853	15,057
413120 MEDICAL & DENTAL INSURANCE	0	17,867	17,798	19,232
413130 WORKERS COMPENSATION	0	776	748	847
413140 LONG-TERM DISABILITY	0	834	493	910
413150 UNEMPLOYMENT	0	69	117	76
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	1,000	100	500
424000 OFFICE SUPPLIES	0	300	300	400
428000 TELEPHONE	0	750	600	743
431000 PROFESSIONAL & TECHNICAL	334	1,500	565	1,485
433000 TRAINING	0	1,500	1,500	1,485
433100 TRAVEL	0	0	0	500
462050 SAFETY & TRAINING	0	5,000	5,000	4,950
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL RISK MANAGEMENT</b>	<b>334</b>	<b>114,197</b>	<b>111,462</b>	<b>121,771</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>104,147</b>	<b>103,397</b>	<b>111,708</b>
<b>OPERATING EXPENSES</b>	<b>334</b>	<b>10,050</b>	<b>8,065</b>	<b>10,063</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>334</b>	<b>114,197</b>	<b>111,462</b>	<b>121,771</b>



# IT SYSTEMS 1301

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	111,200	89,481	88,921	90,906
411003 OVERTIME	10	0	0	0
411100 ON CALL SALARIES	86	0	0	0
413110 RETIREMENT	21,953	17,443	17,565	18,109
413120 MEDICAL & DENTAL INSURANCE	22,549	17,151	17,109	18,584
413130 WORKERS COMPENSATION	1,222	981	945	1,018
413140 LONG-TERM DISABILITY	753	1,054	704	1,095
413150 UNEMPLOYMENT	556	88	168	91
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	150	0	0
421500 MEMBERSHIPS	0	100	0	0
424000 OFFICE SUPPLIES	894	750	564	743
425000 EQUIPMENT SUPPLIES & MAINT.	6,915	20,000	11,237	11,800
425270 SERVER REPLACEMENT	91,886	51,503	50,000	0
425710 INTERFUND CHARGEBACK	(429,960)	0	0	0
428000 TELEPHONE	2,388	2,196	2,154	2,174
428500 NETWORK COMMUNICATIONS	190,352	173,400	190,000	171,666
431000 PROFESSIONAL & TECHNICAL	0	5,000	0	0
431400 INFO. SYSTEM CONTRACTS	182,954	381,689	270,257	572,000
433000 TRAINING	0	2,000	2,000	1,980
433100 TRAVEL	0	500	500	495
448000 DEPARTMENT SUPPLIES	58	300	0	297
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	38,191	0	0	0
<b>TOTAL IT SYSTEMS</b>	<b>242,007</b>	<b>763,786</b>	<b>652,124</b>	<b>890,958</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>158,329</b>	<b>126,198</b>	<b>125,412</b>	<b>129,803</b>
<b>OPERATING EXPENSES</b>	<b>45,487</b>	<b>637,588</b>	<b>526,712</b>	<b>761,155</b>
<b>CAPITAL OUTLAYS</b>	<b>38,191</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>242,007</b>	<b>763,786</b>	<b>652,124</b>	<b>890,958</b>

## IT HARDWARE 1302

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	61,727	80,258	79,790	83,807
411003 OVERTIME	63	0	0	0
411100 ON CALL SALARIES	116	0	0	0
413110 RETIREMENT	12,588	15,644	15,721	16,694
413120 MEDICAL & DENTAL INSURANCE	14,158	17,867	17,798	19,232
413130 WORKERS COMPENSATION	696	880	848	939
413140 LONG-TERM DISABILITY	374	946	1,429	1,009
413150 UNEMPLOYMENT	319	79	150	84
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	150	0	0
421500 MEMBERSHIPS	0	100	0	0
424000 OFFICE SUPPLIES	619	750	421	743
425000 EQUIPMENT SUPPLIES & MAINT.	1,718	20,000	2,799	10,000
425251 HARDWARE REPL. CHARGE	330,000	200,000	228,571	300,000
425610 COPIER MAINTENANCE	19,882	24,718	31,106	24,471
428000 TELEPHONE	1,885	2,196	2,154	2,174
431000 PROFESSIONAL & TECHNICAL	0	5,000	0	0
433000 TRAINING	329	2,000	2,000	1,980
433100 TRAVEL	0	500	500	495
448000 DEPARTMENT SUPPLIES	0	300	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474900 SOFTWARE REPLACEMENT	0	0	0	0
<b>TOTAL IT HARDWARE</b>	<b>444,474</b>	<b>371,388</b>	<b>383,287</b>	<b>461,628</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>90,041</b>	<b>115,674</b>	<b>115,736</b>	<b>121,765</b>
<b>OPERATING EXPENSES</b>	<b>354,433</b>	<b>255,714</b>	<b>267,551</b>	<b>339,863</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>444,474</b>	<b>371,388</b>	<b>383,287</b>	<b>461,628</b>

# IT TECHNICAL SUPPORT 1303

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	165,337	208,291	133,332	155,478
411003 OVERTIME	136	0	0	0
411100 ON CALL SALARIES	715	3,100	3,173	3,100
413110 RETIREMENT	31,260	40,635	26,634	31,051
413120 MEDICAL & DENTAL INSURANCE	28,794	51,606	19,831	23,814
413130 WORKERS COMPENSATION	1,454	1,753	873	1,176
413140 LONG-TERM DISABILITY	721	2,454	949	1,872
413150 UNEMPLOYMENT	791	204	225	155
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	150	0	0
421500 MEMBERSHIPS	0	100	0	0
424000 OFFICE SUPPLIES	619	750	412	743
425000 EQUIPMENT SUPPLIES & MAINT.	3,213	9,200	7,500	4,600
425620 COPIER TONER	9,501	27,000	10,276	15,000
428000 TELEPHONE	1,843	2,196	2,154	2,174
433000 TRAINING	678	2,000	0	1,980
433100 TRAVEL	0	500	1,000	495
448000 DEPARTMENT SUPPLIES	107	1,200	1,000	1,188
<b><u>CAPITAL OUTLAYS</u></b>				
474900 SOFTWARE REPLACEMENT	0	0	0	0
<b>TOTAL IT TECHNICAL SUPPORT</b>	<b>245,169</b>	<b>351,139</b>	<b>207,359</b>	<b>242,826</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>229,208</b>	<b>308,043</b>	<b>185,017</b>	<b>216,646</b>
<b>OPERATING EXPENSES</b>	<b>15,961</b>	<b>43,096</b>	<b>22,342</b>	<b>26,180</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>245,169</b>	<b>351,139</b>	<b>207,359</b>	<b>242,826</b>

**SOFTWARE DEVELOPMENT  
& DATABASE ADMIN.  
1304**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	82,295	108,218	107,516	112,987
413110 RETIREMENT	14,472	21,093	21,227	22,507
413120 MEDICAL & DENTAL INSURANCE	12,780	17,867	17,798	19,232
413130 WORKERS COMPENSATION	533	1,186	1,143	1,266
413140 LONG-TERM DISABILITY	404	1,275	975	1,360
413150 UNEMPLOYMENT	366	106	203	113
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	150	0	0
421500 MEMBERSHIPS	0	100	0	0
424000 OFFICE SUPPLIES	77	750	0	0
425000 EQUIPMENT SUPPLIES & MAINT.	176	2,300	0	0
428000 TELEPHONE	0	2,196	0	2,174
431000 PROFESSIONAL & TECHNICAL	0	5,000	1,029	1,000
433000 TRAINING	299	2,000	510	1,980
433100 TRAVEL	0	500	500	495
448000 DEPARTMENT SUPPLIES	19	300	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474900 SOFTWARE REPLACEMENT	0	0	0	0

<b>TOTAL SOFTWARE &amp; DATABASE</b>	<b>111,421</b>	<b>163,041</b>	<b>150,901</b>	<b>163,114</b>
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**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>110,850</b>	<b>149,745</b>	<b>148,862</b>	<b>157,465</b>
<b>OPERATING EXPENSES</b>	<b>571</b>	<b>13,296</b>	<b>2,039</b>	<b>5,649</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>111,421</b>	<b>163,041</b>	<b>150,901</b>	<b>163,114</b>

**PUBLIC INFORMATION  
1801**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	83,833	62,435	64,987	103,672
411003 OVERTIME	278	0	0	0
413110 RETIREMENT	15,531	12,166	12,344	24,982
413120 MEDICAL & DENTAL INSURANCE	11,454	17,867	18,957	31,232
413130 WORKERS COMPENSATION	235	61	5	65
413140 LONG-TERM DISABILITY	669	735	821	785
413150 UNEMPLOYMENT	394	61	122	65
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	215	0	213
424000 OFFICE SUPPLIES	185	185	107	4,183
428000 TELEPHONE	716	1,080	976	1,321
431000 PROFESSIONAL & TECHNICAL	9,673	8,500	8,500	95,402
433000 TRAINING	0	800	800	792
433100 TRAVEL	0	1,325	1,010	1,312
461060 NEWSLETTER	28,800	28,800	28,800	28,512
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PUBLIC INFORMATION</b>	<b>151,768</b>	<b>134,230</b>	<b>137,429</b>	<b>292,536</b>

**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>112,394</b>	<b>93,325</b>	<b>97,236</b>	<b>160,801</b>
<b>OPERATING EXPENSES</b>	<b>39,374</b>	<b>40,905</b>	<b>40,193</b>	<b>131,735</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>151,768</b>	<b>134,230</b>	<b>137,429</b>	<b>292,536</b>

**EVENTS****1802**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	63,787	0	0	0
411001 SALARIES PART/SEASONAL	3,084	0	0	0
411003 OVERTIME	693	0	0	10,000
413110 RETIREMENT	13,274	0	0	508
413120 MEDICAL & DENTAL INSURANCE	7,885	0	0	0
413130 WORKERS COMPENSATION	580	0	0	0
413140 LONG-TERM DISABILITY	388	0	0	0
413150 UNEMPLOYMENT	338	0	0	0
 <b><u>OPERATING EXPENSES</u></b>				
424000 OFFICE SUPPLIES	391	300	634	297
425000 EQUIPMENT SUPPLIES & MAINT.	1,316	5,000	1,009	10,000
425010 UNIFORMS	0	0	0	500
428000 TELEPHONE	1,283	1,300	0	1,287
431000 PROFESSIONAL & TECHNICAL	0	0	0	3,000
431011 PUBLICITY	4,270	2,800	2,800	7,000
431014 MISCELLANEOUS EVENTS	7,607	12,000	12,000	35,000
431016 ADMINISTRATION	1,048	1,050	2,325	2,500
433000 TRAINING	0	0	132	1,600
433100 TRAVEL	0	0	0	1,000
448000 DEPT SUPPLIES	155	100	0	500
461121 VOLUNTEER BARBECUE	1,689	2,000	1,640	4,000
461205 JULY 4TH CELEBRATION	2,160	0	0	0
 <b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<hr/>				
<b>TOTAL EVENTS</b>	<b>109,948</b>	<b>24,550</b>	<b>20,540</b>	<b>77,192</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>90,029</b>	<b>0</b>	<b>0</b>	<b>10,508</b>
<b>OPERATING EXPENSES</b>	<b>19,919</b>	<b>24,550</b>	<b>20,540</b>	<b>66,684</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>109,948</b>	<b>24,550</b>	<b>20,540</b>	<b>77,192</b>

## JULY ACTIVITIES 1803

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	1,731	23,575	3,405	15,000
431011 PUBLICITY	1,032	9,500	2,626	12,000
431016 ADMINISTRATION	89,659	6,450	1,157	6,386
448000 DEPT SUPPLIES	0	650	891	2,000
461205 JULY 4TH CELEBRATION	25,361	28,500	42,846	37,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL JULY ACTIVITIES</b>	<b>117,783</b>	<b>68,675</b>	<b>50,925</b>	<b>72,386</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>117,783</b>	<b>68,675</b>	<b>50,925</b>	<b>72,386</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>117,783</b>	<b>68,675</b>	<b>50,925</b>	<b>72,386</b>

# **RODEO 1804**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	0	0	1,000
425000 EQUIPMENT SUPPLIES & MAINT.	6,094	7,000	3,116	8,000
425010 UNIFORMS	759	760	257	752
431001 RODEO	127,198	135,000	166,105	170,000
431002 ROYALTY	19,517	1,550	4,381	3,000
431011 PUBLICITY	15,727	18,000	25,553	25,000
431016 ADMINISTRATION	989	30,000	2,229	0
433000 TRAINING	0	1,000	0	990
448000 DEPT SUPPLIES	122	600	1,606	594
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL RODEO</b>	<b>170,406</b>	<b>193,910</b>	<b>203,247</b>	<b>209,336</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>170,406</b>	<b>193,910</b>	<b>203,247</b>	<b>209,336</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>170,406</b>	<b>193,910</b>	<b>203,247</b>	<b>209,336</b>



# MOTORSPORTS 1805

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	1,106	2,500	2,597	2,475
431011 PUBLICITY	1,668	7,500	8,488	7,425
431016 ADMINISTRATION	0	0	0	1,500
431020 DEMOLITION DERBY	35,419	40,000	39,964	45,000
431021 ENDURO CROSS	31,359	30,000	29,325	0
448000 DEPT SUPPLIES	0	100	0	99
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL MOTORSPORTS</b>	<b>69,552</b>	<b>80,100</b>	<b>80,374</b>	<b>56,499</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>69,552</b>	<b>80,100</b>	<b>80,374</b>	<b>56,499</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>69,552</b>	<b>80,100</b>	<b>80,374</b>	<b>56,499</b>



## FINANCE DEPARTMENT

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## FINANCE DEPARTMENT

The Finance Department provides centralized financial and accounting support to the various city departments and includes the following divisions:

**General Accounting** – The primary purpose of General Accounting is to provide timely and accurate financial information using generally accepted accounting principles to internal and external customers. Accuracy is maintained through monthly reviews and reconciliations of the general ledger, subsidiary ledgers, and bank statements. General Accounting also provides support to other city departments including: purchase of fleet vehicles, cash flow projections related to capital projects, tracking impact fee revenues and expenditures, grant revenues and expenditures, and providing other financial information as needed.

**Treasury** – Customer Service Representatives receive payments and applications for utility services, business licensing, pet licensing and other city services. These other city services include revenues from the courts, police, development, animal control, parks, cemetery, and special events. Customer service processes more than 4,000 transactions per week, and also responds to about 1,700 calls each week. The Treasury division is also responsible for maintaining adequate internal control of city assets, internal auditing of cash transactions, banking relations, and the issuance of long-term debt.

**Budget Management** – The budget program facilitates the creation and maintenance of a balanced budget, as required by the City of West Jordan and the State of Utah.

**Purchasing** – Provides procurement services in support of the city's departments by helping them procure the goods and services they need to perform their missions, while ensuring they comply with the legal aspects of purchasing as mandated in the city's ordinance and policies.

**Business Licensing** – Any person or entity engaged in or carrying on a business within the city may be required to obtain a business license. Business Licensing encourages and supports businesses in complying with state and city ordinances. The program also assists in enforcing civil and criminal actions brought against persons violating the city's licensing code. Business Licensing issues business licenses and collects all license fees. Business Licensing is intended to protect customers, neighboring businesses, and residences from public health and safety issues and unfair business practices.

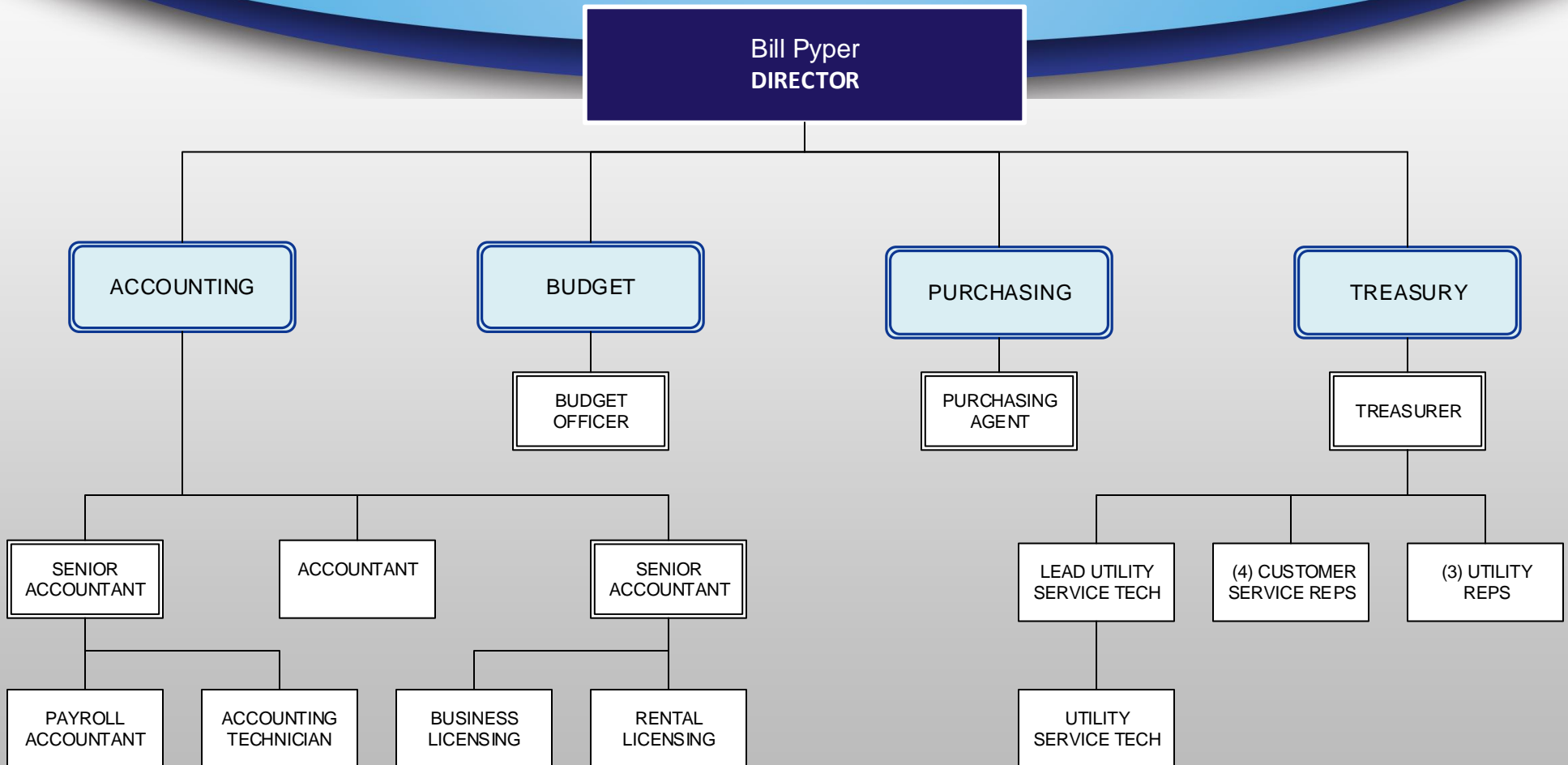
**Rental Dwelling Licensing** – The purpose of the Rental Dwelling program is to increase the desirability of living and working in West Jordan. Owners of rental properties located in West Jordan are required to obtain a Rental Dwelling Business License. Participation in the Good Landlord Program is voluntary. The Good Landlord Program encourages good rental practices that will result in better tenants, reduced crime, and improved safety of our communities.

**Utility Billing** – Utility billing maintains and reads city water meters, creates utility bills, researches and adjusts account balances, and responds to utility billing inquiries.

**Transfers Out** – Revenues collected or fund balance held in the General Fund sometimes needs to be expended in another fund. The movement of these funds is represented as a Transfer Out from the General Fund.



# FINANCE DEPARTMENT



**FINANCE DEPARTMENT**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<hr/>				
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	1,702,291	1,878,960	1,714,841	1,808,359
OPERATING EXPENSES	(939,207)	424,648	412,207	544,157
TRANSFERS OUT	750,000	5,257,811	1,935,562	750,000
<hr/>				
TOTAL FUNCTIONAL AREAS	1,513,084	7,561,419	4,062,610	3,102,516
 <b>DIVISION SUMMARY</b>				
ACCOUNTING	333,893	787,576	666,689	706,051
TREASURY	55,951	414,660	424,483	429,473
BUDGET	114,026	139,778	140,666	145,055
PURCHASING	80,886	84,301	83,178	88,757
BUSINESS LICENSING	86,994	86,380	85,629	91,352
RENTAL PROP. LICENSING	83,092	86,198	83,987	88,378
UTILITY BILLING	8,242	704,715	642,416	803,450
TRANSFERS OUT	750,000	5,257,811	1,935,562	750,000
<hr/>				
TOTAL FINANCE	1,513,084	7,561,419	4,062,610	3,102,516

## ACCOUNTING 1201

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	450,879	527,742	452,734	464,084
413110 RETIREMENT	83,232	103,040	86,307	92,550
413120 MEDICAL & DENTAL INSURANCE	64,321	81,956	63,117	67,981
413130 WORKERS COMPENSATION	1,171	2,615	64	2,644
413140 LONG-TERM DISABILITY	4,012	6,217	8,705	5,588
413150 UNEMPLOYMENT	2,128	516	829	464
413160 VEHICLE ALLOWANCE	4,945	5,590	311	0
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	0	0	300
421500 MEMBERSHIPS	1,064	900	1,611	1,850
424000 OFFICE SUPPLIES	12,360	10,000	9,140	9,900
425000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	1,500
425710 INTERFUND CHARGEBACK	(323,295)	0	0	0
428000 TELEPHONE	1,056	1,000	571	990
431000 PROFESSIONAL & TECHNICAL	30,146	45,000	40,000	44,550
433000 TRAINING	300	2,500	2,500	7,450
433100 TRAVEL	1,574	500	800	6,200
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ACCOUNTING</b>	<b>333,893</b>	<b>787,576</b>	<b>666,689</b>	<b>706,051</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>610,688</b>	<b>727,676</b>	<b>612,067</b>	<b>633,311</b>
<b>OPERATING EXPENSES</b>	<b>(276,795)</b>	<b>59,900</b>	<b>54,622</b>	<b>72,740</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>333,893</b>	<b>787,576</b>	<b>666,689</b>	<b>706,051</b>



# TREASURY 1202

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	219,422	259,617	273,479	266,403
413110 RETIREMENT	43,302	57,086	55,799	57,632
413120 MEDICAL & DENTAL INSURANCE	62,640	78,119	79,514	84,258
413130 WORKERS COMPENSATION	47	254	20	264
413140 LONG-TERM DISABILITY	2,509	3,083	5,541	3,207
413150 UNEMPLOYMENT	1,028	256	494	266
413160 VEHICLE ALLOWANCE	0	5,590	0	5,590
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	188	355	386	351
424000 OFFICE SUPPLIES	3,842	5,400	4,500	5,346
425000 EQUIPMENT SUPPLIES & MAINT.	0	100	0	750
425710 INTERFUND CHARGEBACK	(280,639)	0	0	0
431000 PROFESSIONAL & TECHNICAL	2,600	3,500	3,000	3,465
433000 TRAINING	150	950	950	941
433100 TRAVEL	862	350	800	1,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL TREASURY</b>	<b>55,951</b>	<b>414,660</b>	<b>424,483</b>	<b>429,473</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>328,948</b>	<b>404,005</b>	<b>414,847</b>	<b>417,620</b>
<b>OPERATING EXPENSES</b>	<b>(272,997)</b>	<b>10,655</b>	<b>9,636</b>	<b>11,853</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>55,951</b>	<b>414,660</b>	<b>424,483</b>	<b>429,473</b>

# **BUDGET 1203**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	80,844	98,743	98,115	100,328
413110 RETIREMENT	15,467	19,247	19,358	19,985
413120 MEDICAL & DENTAL INSURANCE	13,881	17,867	17,798	19,232
413130 WORKERS COMPENSATION	18	96	8	99
413140 LONG-TERM DISABILITY	787	1,163	1,712	1,208
413150 UNEMPLOYMENT	385	97	185	100
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	453	465	450	460
424000 OFFICE SUPPLIES	1,106	200	0	198
431000 PROFESSIONAL & TECHNICAL	650	1,000	1,500	2,100
433000 TRAINING	435	500	740	495
433100 TRAVEL	0	400	800	850
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL BUDGET</b>	<b>114,026</b>	<b>139,778</b>	<b>140,666</b>	<b>145,055</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>111,382</b>	<b>137,213</b>	<b>137,176</b>	<b>140,952</b>
<b>OPERATING EXPENSES</b>	<b>2,644</b>	<b>2,565</b>	<b>3,490</b>	<b>4,103</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>114,026</b>	<b>139,778</b>	<b>140,666</b>	<b>145,055</b>

# **PURCHASING 1204**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	62,533	64,164	63,795	66,973
413110 RETIREMENT	11,695	12,504	12,225	13,341
413120 MEDICAL & DENTAL INSURANCE	5,537	6,652	5,679	7,105
413130 WORKERS COMPENSATION	14	62	5	66
413140 LONG-TERM DISABILITY	665	756	1,142	806
413150 UNEMPLOYMENT	304	63	120	67
<b><u>OPERATING EXPENSES</u></b>				
424000 OFFICE SUPPLIES	31	100	86	99
433000 TRAINING	0	0	0	300
433100 TRAVEL	107	0	126	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PURCHASING</b>	<b>80,886</b>	<b>84,301</b>	<b>83,178</b>	<b>88,757</b>

## **FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>80,748</b>	<b>84,201</b>	<b>82,966</b>	<b>88,358</b>
<b>OPERATING EXPENSES</b>	<b>138</b>	<b>100</b>	<b>212</b>	<b>399</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>80,886</b>	<b>84,301</b>	<b>83,178</b>	<b>88,757</b>

## BUSINESS LICENSING 1205

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	54,747	55,669	55,391	58,125
413110 RETIREMENT	10,624	10,856	10,914	11,578
413120 MEDICAL & DENTAL INSURANCE	11,149	12,376	11,044	13,281
413130 WORKERS COMPENSATION	12	54	4	58
413140 LONG-TERM DISABILITY	1,188	656	1,853	700
413150 UNEMPLOYMENT	269	54	104	58
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	255	90	100	89
424000 OFFICE SUPPLIES	7,849	5,950	5,000	5,891
428000 TELEPHONE	0	0	0	0
433000 TRAINING	30	275	257	272
433100 TRAVEL	871	400	962	1,300
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL BUSINESS LICENSING</b>	<b>86,994</b>	<b>86,380</b>	<b>85,629</b>	<b>91,352</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>77,989</b>	<b>79,665</b>	<b>79,310</b>	<b>83,800</b>
<b>OPERATING EXPENSES</b>	<b>9,005</b>	<b>6,715</b>	<b>6,319</b>	<b>7,552</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>86,994</b>	<b>86,380</b>	<b>85,629</b>	<b>91,352</b>

# RENTAL PROP. LICENSING 1206

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	58,161	58,790	58,491	59,743
413110 RETIREMENT	11,313	11,459	11,519	11,901
413120 MEDICAL & DENTAL INSURANCE	10,806	12,376	11,044	13,281
413130 WORKERS COMPENSATION	13	57	4	59
413140 LONG-TERM DISABILITY	(122)	693	0	719
413150 UNEMPLOYMENT	287	58	110	60
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	255	90	100	89
424000 OFFICE SUPPLIES	1,478	2,000	1,500	1,980
433000 TRAINING	30	275	257	150
433100 TRAVEL	871	400	962	396
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL BUSINESS LICENSING</b>	<b>83,092</b>	<b>86,198</b>	<b>83,987</b>	<b>88,378</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>80,458</b>	<b>83,433</b>	<b>81,168</b>	<b>85,763</b>
<b>OPERATING EXPENSES</b>	<b>2,634</b>	<b>2,765</b>	<b>2,819</b>	<b>2,615</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>83,092</b>	<b>86,198</b>	<b>83,987</b>	<b>88,378</b>

# UTILITY BILLING 1207

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	275,613	234,069	199,487	227,775
411001 SALARIES PART/SEASONAL	6,269	16,380	10,000	18,720
411003 OVERTIME	1,452	1,000	1,087	1,000
413110 RETIREMENT	55,830	49,513	39,246	47,063
413120 MEDICAL & DENTAL INSURANCE	63,658	57,625	53,504	59,750
413130 WORKERS COMPENSATION	936	1,182	837	1,259
413140 LONG-TERM DISABILITY	6,988	2,753	2,788	2,742
413150 UNEMPLOYMENT	1,332	245	358	246
<b><u>OPERATING EXPENSES</u></b>				
424000 OFFICE SUPPLIES	180,057	175,000	150,761	173,250
425000 EQUIPMENT SUPPLIES & MAINT.	1,892	4,000	2,000	3,960
425010 UNIFORMS	1,525	1,000	1,093	990
425500 FLEET O&M CHARGE	14,389	14,749	12,851	15,074
425501 FLEET REPLACEMENT CHARGE	3,899	3,899	4,456	3,899
425710 INTERFUND CHARGEBACK	(771,908)	0	0	0
428000 TELEPHONE	1,771	2,800	152	2,772
431000 PROFESSIONAL & TECHNICAL	4,848	5,000	4,500	4,950
433000 TRAINING	0	500	0	0
454000 BANK CHARGES	159,691	135,000	159,296	240,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL UTILITY BILLING</b>	<b>8,242</b>	<b>704,715</b>	<b>642,416</b>	<b>803,450</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>412,078</b>	<b>362,767</b>	<b>307,307</b>	<b>358,555</b>
<b>OPERATING EXPENSES</b>	<b>(403,836)</b>	<b>341,948</b>	<b>335,109</b>	<b>444,895</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>8,242</b>	<b>704,715</b>	<b>642,416</b>	<b>803,450</b>

# **TRANSFERS OUT** **1999**

## **TRANSFERS OUT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
494400 ROAD CAPITAL FUND	750,000	750,000	750,000	750,000
454500 PARKS CAPITAL FUND	0	300,000	300,000	0
495700 STREETLIGHT FUND	0	55,000	55,000	0
496000 BUILDING AUTHORITY FUND	0	4,152,811	830,562	0
<b>TOTAL TRANSFERS OUT</b>	<b>750,000</b>	<b>5,257,811</b>	<b>1,935,562</b>	<b>750,000</b>

## **FUNCTIONAL SUMMARY**

<b>TRANSFERS OUT</b>	<b>750,000</b>	<b>5,257,811</b>	<b>1,935,562</b>	<b>750,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>750,000</b>	<b>5,257,811</b>	<b>1,935,562</b>	<b>750,000</b>

## FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT

This district is a unique taxing entity and the only one of its kind in the city. This type of district would typically be formed for one (or both) of two purposes:

1. to provide an enhanced level of park/recreation facility for the district over facilities normally provided in other areas of the city; and
2. to restrict access to the facilities from the general public.

Today's preferred approach to accomplish those same purposes for small neighborhood facilities would be to form a private homeowners' association that would own and maintain the facility. Multiple small districts like this would be a significant administrative burden to the city and detract from the city's core mission and goals. It would be prudent to evaluate the ongoing effectiveness of the district and explore alternative service delivery models.



**FAIRWAY ESTATES SPECIAL  
SERVICE REC. DISTRICT FUND  
REVENUES**

	AUDITED	ADJUSTED	YEAR-END	COUNCIL
	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
311000 PROPERTY TAXES	10,014	10,102	10,099	10,103
312000 DELINQUENT TAXES	14	100	100	100
316000 MOTOR VEHICLE TAXES	958	685	688	700
319000 PENALTY & INT ON DEL TAX	4	20	20	20
361000 INTEREST EARNINGS	34	0	0	0
387100 CONTRIB. FROM FUND BALANCE	0	786	0	6,237
TOTAL FAIRWAY EST. FUND REVENUES	11,024	11,693	10,907	17,160

**FAIRWAY ESTATES SPECIAL  
SERVICE REC. DISTRICT  
250**

**OPERATING EXPENSES**

427000	UTILITIES	1,354	3,735	4,300	3,735
448000	DEPARTMENT SUPPLIES	1,216	1,071	0	4,000
462100	MISCELLANEOUS SERVICES	3,045	6,887	5,700	9,425

<b>TOTAL FAIRWAY ESTATES</b>	<b>5,615</b>	<b>11,693</b>	<b>10,000</b>	<b>17,160</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>5,615</b>	<b>11,693</b>	<b>10,000</b>	<b>17,160</b>
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<b>TOTAL FUNCTIONAL AREAS</b>	<b>5,615</b>	<b>11,693</b>	<b>10,000</b>	<b>17,160</b>
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## KRAFTMAID SPECIAL IMPROVEMENT DISTRICT

In order to attract the KraftMaid cabinet factory to West Jordan, the city and the state offered incentives. The city's primary incentive involved the creation of an Economic Development Area (EDA) that commits tax increment revenues (increased amount of property taxes resulting from capital investment after the building was built and equipment installed) to pay for property assembly and certain improvements. The incentive, including improvements and land, were financed by issuing bonds in order to spread the cost out over a number of years.

The Special Improvement District (SID) was formed to guarantee and "back-stop" the bonds by creating assessments against the property to pay the debt service. Those assessments can be all or partially paid by surplus tax increment from the EDA (the amount of increment not needed to pay the EDA's commitments); from a schedule approved by the City Council, with a portion reimbursed from impact fees; and then from direct payments from Masco, the parent company. In fact, Masco has the ultimate responsibility to cover any outstanding debt requirement so city resources are not at risk. Bond payment schedules are found in the Debt Service Scheduled Payments chart in the Budget Appendix.

*Note: The property and building were acquired by Boeing in 2012. The EDA incentive is substantially the same as before the acquisition. Amendments were made to the incentive documents to include Boeing in the chain of guarantees.*

**KRAFTMAID S.I.D. FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
361000 INTEREST EARNINGS	3,459	0	0	0
387300 TRANSFER FROM RDA FUND	201,617	201,617	201,617	270,356
TOTAL KRAFTMAID S.I.D. FUND REVENUES	205,076	201,617	201,617	270,356

# **KRAFTMAID SPECIAL IMPROVEMENT DISTRICT 290**

## **SALARIES & BENEFITS**

411000 SALARIES FULL-TIME

## **OPERATING EXPENSES**

481000 PRINCIPAL

482000 INTEREST

483000 AGENTS FEE

## **CAPITAL OUTLAYS**

473106 ROAD IMPROVEMENTS

**TOTAL KRAFTMAID S.I.D.**

## **FUNCTIONAL SUMMARY**

**SALARIES & BENEFITS**

**OPERATING EXPENSES**

**CAPITAL OUTLAYS**

**TOTAL FUNCTIONAL AREAS**

<b>AUDITED ACTUAL FY 15-16</b>	<b>ADJUSTED BUDGET FY 16-17</b>	<b>YEAR-END ESTIMATE FY 16-17</b>	<b>ADOPTED BUDGET FY 17-18</b>
0	0	0	0
0	0	0	135,000
133,856	200,117	133,856	133,856
0	1,500	1,500	1,500
0	0	0	0
<b>133,856</b>	<b>201,617</b>	<b>135,356</b>	<b>270,356</b>
0	0	0	0
133,856	201,617	135,356	270,356
0	0	0	0
<b>133,856</b>	<b>201,617</b>	<b>135,356</b>	<b>270,356</b>

## SPECIAL ASSESSMENTS FUND

The Special Assessments Fund accounts for the activities of special assessment areas within the city. The only currently active assessment area within the fund is the Highlands Assessment Area

**SPECIAL ASSESS. FUND  
REVENUES**

SPECIAL ASSESS. FUND REVENUES		ADJUSTED	YEAR-END	COUNCIL	
		ACTUAL	BUDGET	ESTIMATE	APPROVED
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
344101	RESIDENTIAL ASSESSMENTS	10,935	16,000	26,691	36,000
344102	COMMERCIAL ASSESSMENTS	3,606	8,000	0	8,000
387100	CONTRIB. FROM FUND BALANCE	0	7,398	0	0
TOTAL SPECIAL ASSESS. FUND REVENUES		14,541	31,398	26,691	44,000

# HIGHLANDS ASSESSMENT AREA 2702

## SALARIES & BENEFITS

411000 SALARIES FULL-TIME

## OPERATING EXPENSES

427000 UTILITIES

431810 CONTRACT SERVICES

489000 CONT TO FUND BALANCE

## CAPITAL OUTLAYS

474000 EQUIPMENT

**TOTAL STONE CREEK**

## **FUNCTIONAL SUMMARY**

**SALARIES & BENEFITS**

**OPERATING EXPENSES**

**CAPITAL OUTLAYS**

**TOTAL FUNCTIONAL AREAS**

	ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
	0	0	0	0
	0	2,000	500	2,000
	14,363	29,398	22,000	27,955
	0	0	0	14,045
	0	0	0	0
	<b>14,363</b>	<b>31,398</b>	<b>22,500</b>	<b>44,000</b>
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>14,363</b>	<b>31,398</b>	<b>22,500</b>	<b>44,000</b>
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>14,363</b>	<b>31,398</b>	<b>22,500</b>	<b>44,000</b>



## MUNICIPAL BUILDING AUTHORITY

The Municipal Building Authority (MBA) is a specialized financing mechanism that allows the city to issue bonds for the construction of public facilities (in our case, Public Works Facility, City Hall and the Fire Headquarters / Station 53 at Jordan Landing). The bonds are collateralized by the commitment of lease payments from the city's General Fund and avoid the more problematic use of general obligation bonding. Bond payment schedules are found in the Debt Service Scheduled Payments chart in the Overview section of this document.

# **BUILDING AUTHORITY FUND REVENUES**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>APPROVED</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
361000 INTEREST EARNINGS	15,642	6,000	6,000	15,000
362200 CITY HALL LEASE	280,972	0	0	0
362800 FIRE STATION 53 LEASE	570,428	0	0	0
363500 BOND PROCEEDS	0	17,500,000	24,960,000	0
382500 TRANS FROM GENERAL FUND	0	4,152,811	830,562	0
382600 TRANSFER FROM FLEET FUND	0	1,231,214	246,243	0
387010 TRANSFER FROM WATER FUND	0	820,265	164,053	0
387020 TRANSFER FROM SEWER FUND	0	524,005	104,801	0
387040 TRANSFER FROM STORMWATER	0	524,005	104,801	0
387447 TRANSFER FROM BLDGS CAPIT	0	247,700	49,540	0
387500 PRIOR YEARS RESERVES	0	2,083,306	0	1,128,450
395200 BOND PREMIUM	0	0	2,315,356	0
<b>TOTAL BUILDING AUTH. FUND REVENUES</b>	<b>867,042</b>	<b>27,089,306</b>	<b>28,781,356</b>	<b>1,143,450</b>

**BUILDING AUTHORITY  
420**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>				
431205 BOND ISSUANCE COSTS	0	207,156	183,656	0
481000 PRINCIPAL	840,000	0	0	0
482000 INTEREST	8,400	380,650	380,650	1,141,950
483000 AGENTS FEE	0	1,500	1,500	1,500
<b><u>CAPITAL OUTLAYS</u></b>				
473000 CONSTRUCTION PROJECTS	61,235	26,500,000	10,000,000	0
<b>TOTAL BUILDING AUTHORITY</b>	<b>909,635</b>	<b>27,089,306</b>	<b>10,565,806</b>	<b>1,143,450</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>OPERATING EXPENSES</b>	<b>848,400</b>	<b>589,306</b>	<b>565,806</b>	<b>1,143,450</b>
<b>CAPITAL OUTLAYS</b>	<b>61,235</b>	<b>26,500,000</b>	<b>10,000,000</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>909,635</b>	<b>27,089,306</b>	<b>10,565,806</b>	<b>1,143,450</b>

## CAPITAL SUPPORT FUND

The Capital Support Fund serves two key functions. The first is as a debt service fund to handle the funding and payments on general fund-related capital improvement bonding (roads, parks, and storm projects). The second is as a holding fund for surplus funds not already assigned to a specific capital fund.

# **CAPITAL SUPPORT FUND REVENUES**

	AUDITED	ADJUSTED	YEAR-END	COUNCIL
	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
311000 PROPERTY TAXES	756,542	755,542	756,542	758,468
313000 SALES TAX	1,098,280	1,107,182	1,107,182	1,096,165
336003 TRCC GRANT	0	1,125,000	125,000	0
361000 INTEREST EARNINGS	0	2,600	2,600	2,600
363500 BOND PROCEEDS	0	38,000,000	0	0
TOTAL CAPITAL SUPP. FUND REVENUES	1,854,822	40,990,324	1,991,324	1,857,233

# **CAPITAL SUPPORT 4301**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
<hr/>				
<b><u>OPERATING EXPENSES</u></b>				
431000 PROFESSIONAL & TECHNICAL	17,800	0	0	0
473823 LAND PURCHASES	450	0	0	0
473840 FACILITIES PROJECTS	9,990	0	0	0
481000 PRINCIPAL	1,525,000	1,545,000	1,544,550	1,580,000
482000 INTEREST	315,200	1,004,837	509,814	264,633
483000 AGENTS FEE	3,100	10,000	1,250	10,000
489000 CONT TO FUND BALANCE	0	180,487	0	2,600
 <b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
 <b><u>TRANSFERS OUT</u></b>				
494700 BLDGS CAPITAL FUND	0	38,250,000	250,000	0
<hr/>				
<b>TOTAL CAPITAL SUPPORT</b>	<b>1,871,540</b>	<b>40,990,324</b>	<b>2,305,614</b>	<b>1,857,233</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>OPERATING EXPENSES</b>	<b>1,871,540</b>	<b>2,740,324</b>	<b>2,055,614</b>	<b>1,857,233</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>38,250,000</b>	<b>250,000</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,871,540</b>	<b>40,990,324</b>	<b>2,305,614</b>	<b>1,857,233</b>

## HUMAN RESOURCES DEPARTMENT

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## HUMAN RESOURCE DEPARTMENT

The mission of the Human Resource Department is to promote an atmosphere conducive to teamwork and high morale among city employees through effective recruitment, retention, employee benefits, and employee development programs.

The Human Resource Department includes the following programs:

**Employee Development & Relations** – Oversee and coordinate employee relations programs that promote job satisfaction and positive employee morale while ensuring the consistent city-wide application of personnel policies outlined in the *Employee Handbook*.

**Recruiting & Retention** – Provide effective recruiting and selection strategies to provide management with a timely and adequate pool of qualified applicants. Oversee the maintenance of the city's compensation and classification tables.

**Benefits** – Maintain a cost effective and competitive employee benefits package by analyzing market trends and city funding to identify opportunities for cost savings and efficiency. Expand and promote the city wellness program to maximize employee knowledge and utilization of cost-effective treatments.





# HUMAN RESOURCES

Jon Gardner  
**DIRECTOR**

SENIOR HR  
GENERALIST

HR  
SPECIALIST

ADMIN  
ASSISTANT

# **HUMAN RESOURCES DEPARTMENT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	367,159	363,881	346,308	384,393
OPERATING EXPENSES	4,402	109,800	101,746	105,294
<b>TOTAL FUNCTIONAL AREAS</b>	<b>371,561</b>	<b>473,681</b>	<b>448,054</b>	<b>489,687</b>
<b>DIVISION SUMMARY</b>				
EMPLOYEE DEV. & RELATIONS	129,948	139,925	136,214	146,224
RECRUITING & RETENTION	146,899	185,671	178,091	187,288
PAYROLL & BENEFITS	94,714	148,085	133,749	156,175
<b>TOTAL HUMAN RESOURCES</b>	<b>371,561</b>	<b>473,681</b>	<b>448,054</b>	<b>489,687</b>

**EMPLOYEE DEVELOPMENT  
& RELATIONS  
1501**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	79,429	86,233	91,308	90,019
413110 RETIREMENT	14,333	16,890	16,953	18,013
413120 MEDICAL & DENTAL INSURANCE	12,480	17,867	17,809	19,232
413130 WORKERS COMPENSATION	546	945	911	1,008
413140 LONG-TERM DISABILITY	358	1,016	585	1,084
413150 UNEMPLOYMENT	362	84	162	90
413160 VEHICLE ALLOWANCE	0	5,590	0	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	1,046	1,350	1,793	1,337
421500 MEMBERSHIPS	1,479	1,950	2,294	1,931
424000 OFFICE SUPPLIES	2,165	2,000	1,055	1,980
431000 PROFESSIONAL & TECHNICAL	1,000	1,000	1,000	990
433000 TRAINING	2,342	2,500	1,882	2,475
433100 TRAVEL	0	2,500	462	2,475
461130 EDUCATIONAL ASSISTANCE	14,408	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0

<b>TOTAL EMPLOYEE DEV. &amp; REL.</b>	<b>129,948</b>	<b>139,925</b>	<b>136,214</b>	<b>146,224</b>
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**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>107,508</b>	<b>128,625</b>	<b>127,728</b>	<b>135,036</b>
<b>OPERATING EXPENSES</b>	<b>22,440</b>	<b>11,300</b>	<b>8,486</b>	<b>11,188</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>129,948</b>	<b>139,925</b>	<b>136,214</b>	<b>146,224</b>

## RECRUITING & RETENTION 1502

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	85,367	124,130	123,450	127,264
413110 RETIREMENT	15,562	24,232	24,176	25,386
413120 MEDICAL & DENTAL INSURANCE	10,289	15,556	14,414	16,413
413130 WORKERS COMPENSATION	194	120	9	126
413140 LONG-TERM DISABILITY	664	1,462	1,955	1,532
413150 UNEMPLOYMENT	395	121	233	127
<b><u>OPERATING EXPENSES</u></b>				
422000 PUBLIC NOTICES	24,884	9,000	4,331	5,500
424000 OFFICE SUPPLIES	2,012	2,050	1,523	2,030
461170 RECOGNITION & WELLNESS	7,532	9,000	8,000	8,910
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL RECRUITING &amp; RET.</b>	<b>146,899</b>	<b>185,671</b>	<b>178,091</b>	<b>187,288</b>

### FUNCTIONAL SUMMARY

<b>SALARIES &amp; BENEFITS</b>	<b>112,471</b>	<b>165,621</b>	<b>164,237</b>	<b>170,848</b>
<b>OPERATING EXPENSES</b>	<b>34,428</b>	<b>20,050</b>	<b>13,854</b>	<b>16,440</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>146,899</b>	<b>185,671</b>	<b>178,091</b>	<b>187,288</b>

**BENEFITS****1503**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	110,664	52,108	38,695	48,859
413110 RETIREMENT	22,377	10,159	7,476	9,733
413120 MEDICAL & DENTAL INSURANCE	12,836	6,652	7,586	19,232
413130 WORKERS COMPENSATION	208	51	289	48
413140 LONG-TERM DISABILITY	528	614	213	588
413150 UNEMPLOYMENT	567	51	84	49
<b><u>OPERATING EXPENSES</u></b>				
424000 OFFICE SUPPLIES	311	1,000	244	990
425710 INTERFUND CHARGEBACK	(128,985)	0	0	0
431000 PROFESSIONAL & TECHNICAL	51,606	49,000	53,869	48,510
433000 TRAINING	0	450	349	446
461080 DRUG TESTING	8,253	8,000	6,944	7,920
461170 RECOGNITION & WELLNESS	16,349	20,000	18,000	19,800
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL BENEFITS</b>	<b>94,714</b>	<b>148,085</b>	<b>133,749</b>	<b>156,175</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>147,180</b>	<b>69,635</b>	<b>54,343</b>	<b>78,509</b>
<b>OPERATING EXPENSES</b>	<b>(52,466)</b>	<b>78,450</b>	<b>79,406</b>	<b>77,666</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>94,714</b>	<b>148,085</b>	<b>133,749</b>	<b>156,175</b>



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## LEGAL DEPARTMENT

The mission of the Legal Department is to provide timely and authoritative legal advice to the city and its officials; defend the city's legal rights, operations and interests; and prosecute those who violate public policy, trust or the criminal code.

The Legal Department contains the following programs:

**General Legal** – Provide sound and current legal advice to city personnel, City Council, boards and commissions to ensure the legality, clarity and accuracy of the municipal code and to ensure compliance with contractual obligations.

**Litigation** – Maintain control over civil litigation, including defenses to asserted claims against the city, counter claims, and all strategies to ensure that outcomes are beneficial to the city and its citizens.

**Prosecution** – Protect the health, safety and welfare of the public through the prosecution of misdemeanor and infraction offenses within the jurisdiction of the West Jordan Prosecutor.

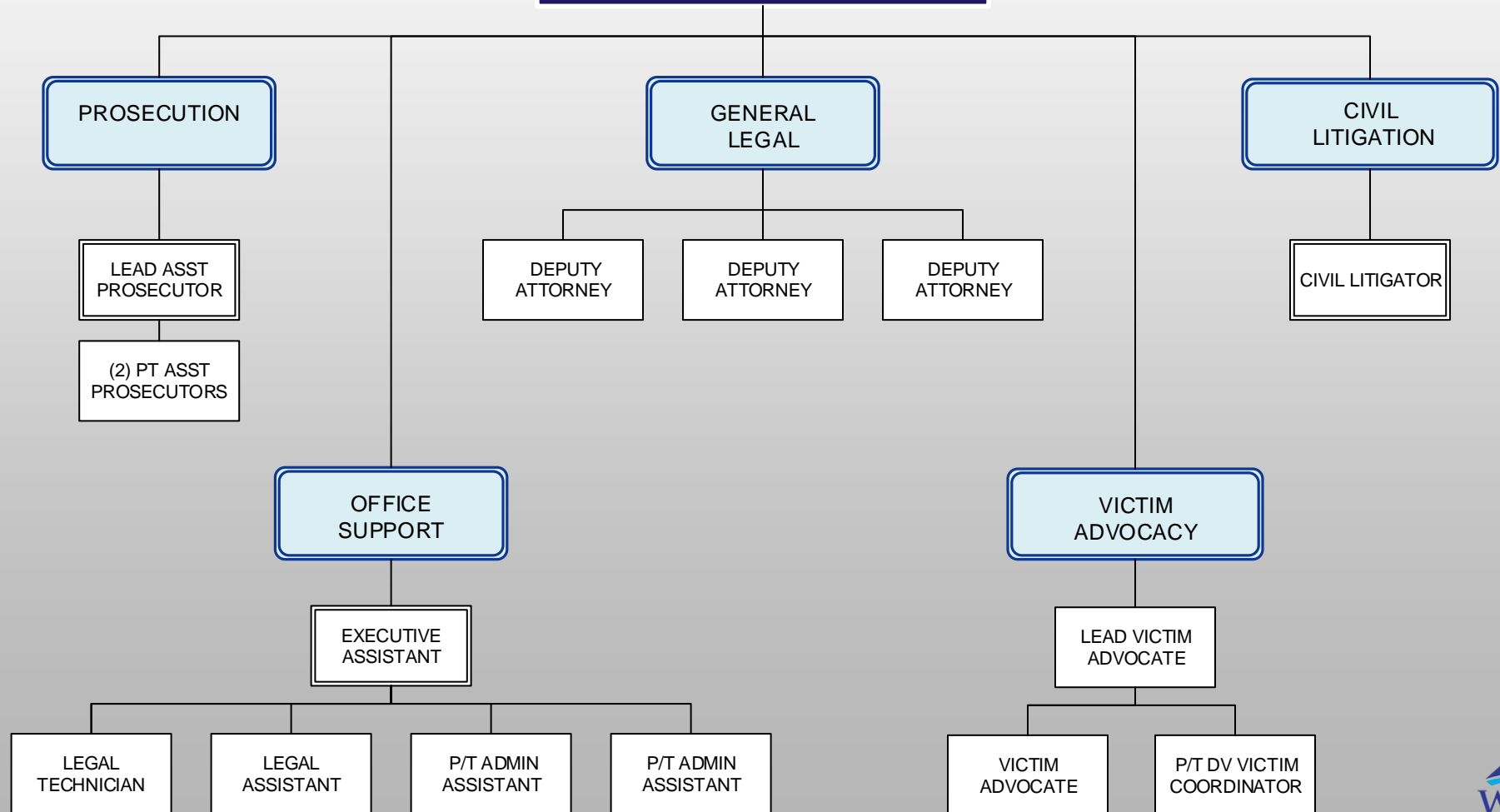
**Victim Assistance** – Provide immediate crisis response, safe shelter, court advocacy, emotional support, resources and referrals to victims of domestic violence as well as other violent crimes and/or critical incidents; and promote victim safety and offender accountability through the prosecution of domestic violence related crimes.





# LEGAL DEPARTMENT

David Brickey  
CITY ATTORNEY



**CITY ATTORNEY OFFICE**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	1,511,682	1,262,901	1,124,521	1,444,963
OPERATING EXPENSES	(91,409)	154,110	86,137	149,067
<hr/>				
TOTAL FUNCTIONAL AREAS	1,420,273	1,417,011	1,210,658	1,594,030
<b>DIVISION SUMMARY</b>				
GENERAL LEGAL	172,305	661,216	561,853	765,677
RISK MANAGEMENT	111,318	0	0	0
LITIGATION	232,306	267,745	224,450	284,758
PROPERTY	114,069	0	0	0
PROSECUTION	318,398	223,734	182,370	392,539
CODE ENFORCEMENT	234,003	0	0	0
DOMESTIC VIOLENCE UNIT	237,874	264,316	241,985	151,056
<hr/>				
TOTAL CITY ATTORNEY	1,420,273	1,417,011	1,210,658	1,594,030

# GENERAL LEGAL 1401

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	260,854	449,299	395,052	524,088
413110 RETIREMENT	48,729	90,871	74,462	107,335
413120 MEDICAL & DENTAL INSURANCE	45,079	67,944	60,012	84,032
413130 WORKERS COMPENSATION	347	400	1,379	519
413140 LONG-TERM DISABILITY	792	4,856	4,120	6,310
413150 UNEMPLOYMENT	1,166	403	576	524
413160 VEHICLE ALLOWANCE	0	5,590	0	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	10,249	10,065	11,835	12,000
421500 MEMBERSHIPS	1,831	2,400	2,017	2,376
424000 OFFICE SUPPLIES	1,770	9,853	2,262	5,000
425710 INTERFUND CHARGEBACK	(317,917)	0	0	0
428000 TELEPHONE	0	960	679	950
431000 PROFESSIONAL & TECHNICAL	110,814	10,000	448	9,900
433000 TRAINING	3,360	2,575	2,500	2,549
433100 TRAVEL	5,231	6,000	6,511	4,504
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL GENERAL LEGAL</b>	<b>172,305</b>	<b>661,216</b>	<b>561,853</b>	<b>765,677</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>356,967</b>	<b>619,363</b>	<b>535,601</b>	<b>728,398</b>
<b>OPERATING EXPENSES</b>	<b>(184,662)</b>	<b>41,853</b>	<b>26,252</b>	<b>37,279</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>172,305</b>	<b>661,216</b>	<b>561,853</b>	<b>765,677</b>

# LITIGATION 1403

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	146,729	130,598	132,415	141,906
413110 RETIREMENT	28,041	25,460	25,467	28,268
413120 MEDICAL & DENTAL INSURANCE	26,380	35,733	35,597	38,464
413130 WORKERS COMPENSATION	1,028	127	1,002	141
413140 LONG-TERM DISABILITY	1,732	1,539	854	1,709
413150 UNEMPLOYMENT	723	128	229	142
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	1,879	2,400	2,595	2,500
421500 MEMBERSHIPS	781	580	800	800
424000 OFFICE SUPPLIES	923	4,200	3,000	4,158
425000 EQUIPMENT SUPPLIES & MAINT.	0	305	0	0
431200 CIVILIAN WITNESS FEE	0	0	0	1,000
431300 LITIGATION	22,177	63,000	21,574	62,370
433000 TRAINING	965	525	917	800
433100 TRAVEL	948	3,150	0	2,500
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CITY LITIGATION</b>	<b>232,306</b>	<b>267,745</b>	<b>224,450</b>	<b>284,758</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>204,633</b>	<b>193,585</b>	<b>195,564</b>	<b>210,630</b>
<b>OPERATING EXPENSES</b>	<b>27,673</b>	<b>74,160</b>	<b>28,886</b>	<b>74,128</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>232,306</b>	<b>267,745</b>	<b>224,450</b>	<b>284,758</b>

# PROSECUTION 1405

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	195,746	123,208	105,695	202,249
411001 SALARIES PART/SEASONAL	28,033	37,817	24,483	98,257
413110 RETIREMENT	41,672	27,254	22,824	49,250
413120 MEDICAL & DENTAL INSURANCE	33,825	19,028	13,314	23,814
413130 WORKERS COMPENSATION	644	156	46	242
413140 LONG-TERM DISABILITY	2,669	1,443	1,329	2,435
413150 UNEMPLOYMENT	1,141	158	206	244
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	1,079	1,025	1,176	1,015
421500 MEMBERSHIPS	510	430	0	426
424000 OFFICE SUPPLIES	3,231	4,500	2,837	4,455
425000 EQUIPMENT SUPPLIES & MAINT.	367	2,865	4,307	2,836
431200 CIVILIAN WITNESS FEE	8,171	2,400	4,493	3,900
433000 TRAINING	315	450	1,061	446
433100 TRAVEL	995	3,000	599	2,970
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PROSECUTION</b>	<b>318,398</b>	<b>223,734</b>	<b>182,370</b>	<b>392,539</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>303,730</b>	<b>209,064</b>	<b>167,897</b>	<b>376,491</b>
<b>OPERATING EXPENSES</b>	<b>14,668</b>	<b>14,670</b>	<b>14,473</b>	<b>16,048</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>318,398</b>	<b>223,734</b>	<b>182,370</b>	<b>392,539</b>

# DOMESTIC VIOLENCE UNIT 1407

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	160,173	148,963	150,580	77,439
411001 SALARIES PART/SEASONAL	13,405	26,754	12,127	7,800
411100 ON CALL SALARIES	1,551	0	1,672	0
413110 RETIREMENT	29,333	31,322	28,295	16,124
413120 MEDICAL & DENTAL INSURANCE	21,619	31,171	28,505	26,563
413130 WORKERS COMPENSATION	900	759	1,062	501
413140 LONG-TERM DISABILITY	1,104	1,748	2,946	932
413150 UNEMPLOYMENT	797	172	272	85
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	144	782	0	0
421500 MEMBERSHIPS	66	430	0	0
424000 OFFICE SUPPLIES	1,224	1,100	479	1,089
425000 EQUIPMENT SUPPLIES & MAINT.	90	4,118	2,777	1,700
425010 UNIFORMS	350	0	0	0
425500 FLEET O&M CHARGE	2,788	3,857	4,009	3,942
428000 TELEPHONE	2,524	3,615	285	3,579
431200 CIVILIAN WITNESS FEE	0	3,000	6,586	6,000
432700 VICTIM ASSISTANCE PROGRAM	224	1,000	326	990
433000 TRAINING	650	1,325	1,000	1,312
433100 TRAVEL	932	4,200	1,064	3,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL VICTIM ASSISTANCE</b>	<b>237,874</b>	<b>264,316</b>	<b>241,985</b>	<b>151,056</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>228,882</b>	<b>240,889</b>	<b>225,459</b>	<b>129,444</b>
<b>OPERATING EXPENSES</b>	<b>8,992</b>	<b>23,427</b>	<b>16,526</b>	<b>21,612</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>237,874</b>	<b>264,316</b>	<b>241,985</b>	<b>151,056</b>

## JUSTICE COURT

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## JUSTICE COURT

The mission of the West Jordan Justice Court is to provide the citizens an open, fair, efficient and independent system for the advancement of justice under the law. The Justice Court is responsible for adjudicating infractions, Class C and Class B misdemeanor violations of state laws and city ordinances. The court also provides a small claims forum for civil disputes of \$10,000 or less.





# JUSTICE COURT

Ronald E. Kunz  
JUDGE

ADMINISTRATOR/  
SUPERVISOR

(4) Court Clerks I  
(1) Court Clerk II  
(3) Court Clerk III

## COURTS

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	685,321	713,162	710,148	741,812
OPERATING EXPENSES	51,559	54,150	54,475	61,119
TOTAL FUNCTIONAL AREAS	736,880	767,312	764,623	802,931
<b>DIVISION SUMMARY</b>				
JUSTICE COURT	736,880	767,312	764,623	802,931
TOTAL COURTS	736,880	767,312	764,623	802,931

# **JUSTICE COURT 2001**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	490,749	508,549	508,953	525,878
411003 OVERTIME	1,883	2,000	2,000	2,000
413110 RETIREMENT	96,047	102,033	101,878	107,790
413120 MEDICAL & DENTAL INSURANCE	83,514	88,008	81,360	93,175
413130 WORKERS COMPENSATION	114	493	39	521
413140 LONG-TERM DISABILITY	5,683	5,991	9,370	6,332
413150 UNEMPLOYMENT	2,386	498	958	526
413160 VEHICLE ALLOWANCE	4,945	5,590	5,590	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	899	860	1,437	851
421500 MEMBERSHIPS	464	745	1,022	738
424000 OFFICE SUPPLIES	22,832	22,000	20,840	21,780
425000 EQUIPMENT SUPPLIES & MAINT.	40	1,275	1,000	1,262
425010 UNIFORMS	186	250	0	248
428000 TELEPHONE	1,551	1,200	814	1,188
431000 PROFESSIONAL & TECHNICAL	19,452	20,000	19,423	24,800
431100 JURY	1,141	1,000	3,108	4,000
433000 TRAINING	855	1,600	1,611	1,584
433100 TRAVEL	4,139	5,220	5,220	4,668
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL JUSTICE COURT</b>	<b>736,880</b>	<b>767,312</b>	<b>764,623</b>	<b>802,931</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>685,321</b>	<b>713,162</b>	<b>710,148</b>	<b>741,812</b>
<b>OPERATING EXPENSES</b>	<b>51,559</b>	<b>54,150</b>	<b>54,475</b>	<b>61,119</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>736,880</b>	<b>767,312</b>	<b>764,623</b>	<b>802,931</b>



## POLICE DEPARTMENT

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## POLICE DEPARTMENT

The Police Department provides quality community oriented policing through a partnership with the residents and businesses creating a safe and secure environment for living and working in the City.

The Police Department is responsible for law enforcement within the city and includes the following programs:

**Police Administration & Professional Standards Bureau** – Provide oversight, direction and review of the various programs in the Police Department for efficiency as well as responsiveness to the needs of our stakeholders. Ensure department and employee adherence to our code of ethics, department policy and the law. Provide training and operational guidance to employees.

**Criminal Investigations, Special Operations, Problem Oriented Policing, Crime Prevention** – Provide investigative follow-up on criminal investigations; maintain a unit for Problem Oriented Policing that responds to unusual and or recurring problems and cases which may require unconventional remedies; sustain the crime prevention personnel to work with businesses and residents to increase safety and awareness; manage the team of volunteers who provide valuable hours of service for the department.

**Patrol Division: Patrol, K-9, Traffic, Community Service Officers** – Act as the first responding units to our residents and businesses, responding to calls for service and conducting preventative patrols; maintain a K-9 unit that specializes in suspect apprehension, officer protection, building clearing and narcotics detection; sustain a traffic unit that provides specialized enforcement of traffic laws with motor officers and other officers with advanced training in accident investigation and reconstruction; manage our Community Service Officers as civilian employees to handle less critical issues so sworn officers are available for priority service.

**Animal Control** – Ensure the humane treatment of pets and domestic animals in the city. Adoption, spay/neuter, vaccination, licensing and public education programs keep the public well-informed and both animals and citizens protected. This unit also serves as a contract provider of animal control services for the City of Murray.

**Support Services: Records, Security, Evidence, Warrants, SWAT** – Provide support services that allow sworn police officers to focus more time on detection, prevention and arrest of criminal violators. The records unit is responsible for data entry including reports, citations, scanning of

documents, filing and collection of information for the National Incident Based Reporting System. Building Security provides security services to the Justice Center, including the Justice Court. The evidence unit is responsible for the lawful intake, documentation, categorization, storage, disposal, and release of evidence and property. The warrants unit is tasked with serving arrest warrants issued for individuals who are avoiding their responsibility to the court or who have not yet been apprehended for criminal violations. Maintain a SWAT team that specializes in service of high-risk search warrants, apprehension of violent offenders, barricaded subjects and hostage rescue.

**Crossing Guards** –Protect children when they cross high traffic roadways while walking to or from school.



# POLICE

**Doug Diamond  
CHIEF**

Executive Assistant

**ADMINISTRATIVE  
SERGEANT**

Technology Specialist

(1) CSO  
(Equipment Manager)

Budget Coordinator

**DEPUTY CHIEF  
FIELD SERVICES**

**PATROL  
LIEUTENANT**

**PATROL  
LIEUTENANT**

**PATROL  
LIEUTENANT**

**TRAFFIC  
SERGEANT**

(9) Officers  
(1) CSO

(2) DAY PATROL  
SERGEANTS

(18) Officers  
(2) CSOs

**AFTERNOON  
PATROL  
SERGEANT**

(11) Officers  
(2) CSOs

(2) GRAVEYARD  
PATROL  
SERGEANTS

(20) Officers  
(3) K-9 Officers

(1) PT RECORDS  
TECHNICIAN

**DEPUTY CHIEF  
SUPPORT/  
INVESTIGATION  
SERVICES**

Crime Analyst

**Prof Standards &  
Training Bureau  
LIEUTENANT**

**Prof Standards &  
Training Bureau  
SERGEANT**

(2) Officers  
(1) Records Tech  
(2) PT BG  
Investigators

**SUPPORT  
LIEUTENANT**

**RECORDS  
SUPERVISOR**

Records  
Technicians  
(6 FT, 4 PT)

**CROSSING  
GUARD  
SUPERVISOR**

(89) Guards

**WARRANTS/  
BUILDING  
SERGEANT**

(2) Warrant Officers  
(1) FT & (1) PT  
Evidence Techs

SWAT

**ANIMAL  
CONTROL  
MANAGER**

(6) AC Officers  
(2) FT, (1) PT  
Records Techs

**INVESTIGATIONS  
LIEUTENANT**

**MAJOR  
CRIMES  
SERGEANT**

(9) Detectives  
(2) Crime Scene  
Technicians

**PROPERTY  
CRIMES  
SERGEANT**

(6) Detectives  
(1) Records Tech

**JUVENILE  
CRIMES  
SERGEANT**

(6) Detectives  
(1) Records Tech

**SPECIAL  
OPERATIONS  
SERGEANT**

(4) Detectives  
(1) Records Tech

**POP  
SERGEANT**

(3) Officers  
(1) Crime Prev.  
Specialist  
(1) K-9 Officer





**POLICE DEPARTMENT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	14,061,968	15,027,074	14,585,339	15,592,662
OPERATING EXPENSES	3,438,283	3,893,648	3,698,946	4,050,021
TOTAL FUNCTIONAL AREAS	17,500,251	18,920,722	18,284,285	19,642,683
<b>DIVISION SUMMARY</b>				
POLICE ADMINISTRATION	2,684,523	3,272,642	2,721,074	3,420,394
INVESTIGATIONS DIVISION				
GENERAL INVESTIGATIONS	2,979,490	4,142,309	4,225,792	4,235,443
TOTAL INVESTIGATIONS	2,979,490	4,142,309	4,225,792	4,235,443
SUPPORT SERVICES DIVISION				
POLICE RECORDS	1,054,713	1,281,098	1,293,158	1,338,109
TOTAL SUPPORT SERVICES	1,054,713	1,281,098	1,293,158	1,338,109
LINE SERVICES DIVISION				
PATROL	9,729,521	8,871,384	8,789,572	9,189,972
CROSSING GUARDS	472,368	564,924	500,285	568,887
SWAT	0	189,640	162,679	237,323
ANIMAL CONTROL	579,636	598,725	591,725	652,555
TOTAL LINES SERVICES	10,781,525	10,224,673	10,044,261	10,648,737
TOTAL POLICE	17,500,251	18,920,722	18,284,285	19,642,683

# **POLICE ADMINISTRATION 2101**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	960,699	925,573	918,951	1,013,809
411000 CAREER LADDER INCREASE	0	38,000	0	0
411001 SALARIES PART/SEASONAL	33,736	67,340	56,030	71,162
411003 OVERTIME	4,094	10,440	26,169	0
411004 OT INCIDENT CALL-OUT	0	60,000	0	60,000
411005 TRAFFIC ENFORCEMENT	0	30,073	0	30,073
411006 OT DUI/DOT	0	116,739	0	103,366
411007 DUI ENFORCEMENT	0	79,000	51	79,000
411008 OT SPECIAL ASSIGNMENTS	0	59,480	1,156	59,480
411009 OT REIMBURSED	0	51,330	0	51,330
411011 OT ADMINISTRATIVE	0	10,000	7,959	10,000
411012 OT TRAINING	0	20,000	0	20,000
411013 OT COURT	0	20,000	0	20,000
411100 ON CALL SALARIES	2,625	10,000	1,429	10,000
413110 RETIREMENT	266,216	253,067	271,270	293,520
413120 MEDICAL & DENTAL INSURANCE	153,426	159,592	152,110	176,774
413130 WORKERS COMPENSATION	10,232	8,826	12,476	10,009
413140 LONG-TERM DISABILITY	8,309	10,872	10,086	11,894
413150 UNEMPLOYMENT	4,843	970	1,831	1,059
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	39	1,500	2,100	1,485
421500 MEMBERSHIPS	1,405	1,850	3,081	1,832
424000 OFFICE SUPPLIES	15,648	16,000	18,699	15,840
425000 EQUIPMENT SUPPLIES & MAINT.	269,562	303,213	318,657	154,000
425200 COMPUTER	55,128	15,000	30,290	8,700
425900 POLICE VEHICLE EQUIPMENT	4,591	0	0	0
428000 TELEPHONE	87,604	165,925	54,283	169,451
431000 PROFESSIONAL & TECHNICAL	738,376	745,546	750,000	960,862
433000 TRAINING	9,254	25,448	26,249	22,500
433100 TRAVEL	8,287	11,630	15,000	11,700
445900 FIREARMS RANGE	28,706	15,000	15,000	14,850
446100 CITIZEN ACADEMY	1,522	1,500	1,644	1,485
448000 DEPT SUPPLIES	1,227	2,500	1,361	2,475
448001 POLICE ACTIVITIES LEAGUE	3,902	7,000	192	5,000
448020 FED ASSET SHARING PROGRAM	15,092	29,028	25,000	28,738
451000 INSURANCE	0	200	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0

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<b>TOTAL POLICE ADMINISTRATION</b>	<b>2,684,523</b>	<b>3,272,642</b>	<b>2,721,074</b>	<b>3,420,394</b>
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## **FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>1,444,180</b>	<b>1,931,302</b>	<b>1,459,518</b>	<b>2,021,476</b>
<b>OPERATING EXPENSES</b>	<b>1,240,343</b>	<b>1,341,340</b>	<b>1,261,556</b>	<b>1,398,918</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>TOTAL FUNCTIONAL AREAS</b>	<b>2,684,523</b>	<b>3,272,642</b>	<b>2,721,074</b>	<b>3,420,394</b>
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## GENERAL INVESTIGATIONS 2102

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	1,865,210	2,632,914	2,558,363	2,673,371
411003 OVERTIME	87,195	0	140,741	0
411005 TRAFFIC ENFORCEMENT	8,588	0	7,466	0
411007 DUI ENFORCEMENT	41,070	0	38,315	0
411050 ADDITIONAL PAY	78	0	659	0
411100 ON CALL SALARIES	9,216	0	9,650	0
413110 RETIREMENT	534,673	809,101	777,450	827,797
413120 MEDICAL & DENTAL INSURANCE	356,342	597,168	580,273	649,748
413130 WORKERS COMPENSATION	23,599	36,357	38,967	37,787
413140 LONG-TERM DISABILITY	12,178	30,949	34,202	32,187
413150 UNEMPLOYMENT	8,624	2,571	4,841	2,673
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	19,993	19,329	21,534	0
425010 UNIFORMS	1,335	0	0	0
428000 TELEPHONE	0	1,920	0	0
431000 PROFESSIONAL & TECHNICAL	1,912	0	382	0
433000 TRAINING	3,469	0	0	0
433100 TRAVEL	1,109	0	2,769	0
445200 SPECIAL OPERATIONS	0	7,000	3,428	6,930
446000 CRIME/FIRE PREVENTION	4,899	5,000	6,752	4,950
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL GEN. INVESTIGATIONS</b>	<b>2,979,490</b>	<b>4,142,309</b>	<b>4,225,792</b>	<b>4,235,443</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>2,946,773</b>	<b>4,109,060</b>	<b>4,190,927</b>	<b>4,223,563</b>
<b>OPERATING EXPENSES</b>	<b>32,717</b>	<b>33,249</b>	<b>34,865</b>	<b>11,880</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>2,979,490</b>	<b>4,142,309</b>	<b>4,225,792</b>	<b>4,235,443</b>

## SUPPORT SERVICES 2103

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	586,617	684,186	712,398	697,541
411001 SALARIES PART/SEASONAL	66,211	92,495	48,285	98,241
411003 OVERTIME	22,099	0	50,100	0
411100 ON CALL SALARIES	1,135	0	816	0
413110 RETIREMENT	131,305	169,170	179,114	173,809
413120 MEDICAL & DENTAL INSURANCE	112,716	136,705	128,343	171,259
413130 WORKERS COMPENSATION	3,950	4,809	7,337	5,104
413140 LONG-TERM DISABILITY	6,740	7,995	11,013	8,358
413150 UNEMPLOYMENT	3,112	757	1,378	792
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	14,580	19,043	3,517	18,853
431000 PROFESSIONAL & TECHNICAL	104,399	165,938	150,000	164,279
433000 TRAINING	620	0	857	0
433100 TRAVEL	1,189	0	0	0
446100 CITIZEN ACADEMY	40	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL POLICE RECORDS</b>	<b>1,054,713</b>	<b>1,281,098</b>	<b>1,293,158</b>	<b>1,338,236</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>933,885</b>	<b>1,096,117</b>	<b>1,138,784</b>	<b>1,155,104</b>
<b>OPERATING EXPENSES</b>	<b>120,828</b>	<b>184,981</b>	<b>154,374</b>	<b>183,132</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,054,713</b>	<b>1,281,098</b>	<b>1,293,158</b>	<b>1,338,236</b>

**PATROL  
2104**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	4,835,042	4,364,491	4,197,090	4,360,525
411003 OVERTIME	177,583	4,125	153,522	0
411005 TRAFFIC ENFORCEMENT	58,086	0	27,548	0
411007 DUI ENFORCEMENT	35,840	0	34,843	0
411050 ADDITIONAL PAY	24,134	18,800	22,426	18,800
411100 ON CALL SALARIES	9,207	0	3,470	0
413110 RETIREMENT	1,478,044	1,377,459	1,285,346	1,400,057
413120 MEDICAL & DENTAL INSURANCE	1,016,738	938,474	941,243	1,160,853
413130 WORKERS COMPENSATION	66,501	63,414	66,404	69,694
413140 LONG-TERM DISABILITY	20,496	49,843	41,376	54,538
413150 UNEMPLOYMENT	23,478	4,140	7,825	4,530
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	155,438	175,576	165,000	206,490
425002 EQUIP - BEER TAX REIMB	0	80,000	22,532	79,200
425010 UNIFORMS	84,376	108,627	99,123	113,952
425500 FLEET O&M CHARGE	692,548	560,000	633,455	701,036
425501 FLEET REPLACEMENT CHARGE	255,514	179,435	180,000	19,803
425511 VEHICLE LEASE - OP	656,258	800,000	800,000	886,864
425900 POLICE VEHICLE EQUIP	141,352	147,000	108,369	113,630
433000 TRAINING	(4,439)	0	0	0
433100 TRAVEL	3,325	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PATROL</b>	<b>9,729,521</b>	<b>8,871,384</b>	<b>8,789,572</b>	<b>9,189,972</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>7,745,149</b>	<b>6,820,746</b>	<b>6,781,093</b>	<b>7,068,997</b>
<b>OPERATING EXPENSES</b>	<b>1,984,372</b>	<b>2,050,638</b>	<b>2,008,479</b>	<b>2,120,975</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>9,729,521</b>	<b>8,871,384</b>	<b>8,789,572</b>	<b>9,189,972</b>

## CROSSING GUARDS 2105

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	45,000	61,353	76,325	55,358
411001 SALARIES PART/SEASONAL	360,919	430,712	360,000	437,385
413110 RETIREMENT	42,161	48,016	40,047	50,173
413120 MEDICAL & DENTAL INSURANCE	10,806	12,376	11,044	13,281
413130 WORKERS COMPENSATION	5,346	5,298	5,480	5,520
413140 LONG-TERM DISABILITY	1,787	625	2,708	667
413150 UNEMPLOYMENT	2,015	473	492	493
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	1,495	2,687	1,526	2,660
425010 UNIFORMS	2,839	3,384	2,663	3,350
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CROSSING GUARDS</b>	<b>472,368</b>	<b>564,924</b>	<b>500,285</b>	<b>568,887</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>468,034</b>	<b>558,853</b>	<b>496,096</b>	<b>562,877</b>
<b>OPERATING EXPENSES</b>	<b>4,334</b>	<b>6,071</b>	<b>4,189</b>	<b>6,010</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>472,368</b>	<b>564,924</b>	<b>500,285</b>	<b>568,887</b>

# SWAT 2107

	ACTUAL	ADJUSTED	YEAR-END	ADOPTED
	FY 15-16	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	0	132,900	120,000	181,150
425010 UNIFORMS	0	33,840	25,000	33,502
433000 TRAINING	0	19,400	15,000	19,206
433100 TRAVEL	0	3,500	2,679	3,465
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL SWAT</b>	<b>0</b>	<b>189,640</b>	<b>162,679</b>	<b>237,323</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>189,640</b>	<b>162,679</b>	<b>237,323</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>189,640</b>	<b>162,679</b>	<b>237,323</b>

# ANIMAL CONTROL 2106

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	348,797	345,581	345,075	359,606
411001 SALARIES PART/SEASONAL	16,366	16,172	0	17,264
411003 OVERTIME	10,739	0	11,452	0
411050 ADDITIONAL PAY	333	0	0	0
411100 ON CALL SALARIES	3,618	0	2,876	0
413110 RETIREMENT	70,055	68,860	67,702	73,213
413120 MEDICAL & DENTAL INSURANCE	68,570	72,832	86,508	102,527
413130 WORKERS COMPENSATION	3,054	3,129	2,952	3,328
413140 LONG-TERM DISABILITY	557	4,068	1,671	4,330
413150 UNEMPLOYMENT	1,858	354	685	377
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	150	0	149
425000 EQUIPMENT SUPPLIES & MAINT.	13,073	13,669	14,090	17,532
425001 ADOPTION SUPPLIES	0	750	908	743
425010 UNIFORMS	3,607	6,465	1,089	6,400
425500 FLEET O&M CHARGE	20,201	33,009	33,868	33,736
431000 PROFESSIONAL & TECHNICAL	10,092	19,546	15,000	19,351
431830 PET STERILIZATION	5,007	7,900	6,191	7,821
433000 TRAINING	2,780	1,600	137	1,584
433100 TRAVEL	867	740	746	733
461000 MISCELLANEOUS SUPPLIES	62	3,900	775	3,861
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ANIMAL CONTROL</b>	<b>579,636</b>	<b>598,725</b>	<b>591,725</b>	<b>652,555</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>523,947</b>	<b>510,996</b>	<b>518,921</b>	<b>560,645</b>
<b>OPERATING EXPENSES</b>	<b>55,689</b>	<b>87,729</b>	<b>72,804</b>	<b>91,910</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>579,636</b>	<b>598,725</b>	<b>591,725</b>	<b>652,555</b>



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## FIRE DEPARTMENT

The West Jordan Fire Department provides professional and efficient service to mitigate fire, medical and other risks to life and property, while enhancing public awareness and education through inspections and prevention programs.

The Fire Department includes the following programs:

**Administration** – Provide overall vision, direction and accountability for all resources allocated to the Fire Department. This program includes the Fire Chief, fire and medical records management, personnel records, finance management and department level purchasing.

**Prevention, Emergency Management and Community Preparedness** – These programs enhance fire and life safety through prevention, enforcement and education programs and activities, including those duties of the Fire Marshal for plan review, inspection, testing and follow-up enforcement of the state adopted fire code. Public education is coordinated through the Office of the Fire Marshal and includes tours and public presentations. Through organized analysis, planning, decision-making and assignment of available resources we seek to mitigate, prepare for, respond to and recover from the effects of disasters created by all types of hazards.

**Operations, Suppression, Medical, Rescue** – Provide high-quality fire and medical services by properly training all firefighters in modern procedures. Based upon historical responses, the types of needed services include but are not limited to: fire suppression (residential, multi-family, commercial, industrial, vehicle and open lands); advanced and basic life support triage, treatment and transport; mass casualty; hazardous materials containment and mitigation.

**Hazardous Materials** – Provide highly trained Hazardous Materials Technicians to control, contain and mitigate all types of Haz-Mat incidents. Minimize the effects of a hazardous material release to the public and supervise its proper disposal.

**Heavy/Technical Rescue (Special Operations)** – Provide highly trained professional Technical Rescue Technicians to respond to and mitigate emergency incidents involving the following: vehicle extrication, trench rescue, confined space, structural collapse, rope rescue, machinery entrapment and swift water rescue.



Marc McElreath  
FIRE CHIEF

EXECUTIVE  
ASSISTANT

ADMIN  
ASSISTANT

DEPUTY CHIEF  
PREVENTION &  
EMERGENCY  
MANAGEMENT

RECORDS  
MANAGER

DEPUTY CHIEF  
OPERATIONS

DEPUTY  
FIRE MARSHAL

FIRE SERVICE  
OFFICER

FIRE SERVICE  
OFFICER

BATTALION  
CHIEF  
A PLATOON

STATION 52  
Captain  
Engineer  
(4) Paramedic/FF  
(2) Firefighters

STATION 53  
Captain  
Engineer  
(3) Paramedic/FF  
(1) Firefighter

STATION 54  
Captain  
Engineer  
(3) Paramedic/FF

STATION 55  
Captain  
Engineer  
(3) Paramedic/FF

BATTALION  
CHIEF  
B PLATOON

STATION 52  
Captain  
Engineer  
(4) Paramedic/FF  
(2) Firefighters

STATION 53  
Captain  
Engineer  
(3) Paramedic/FF  
(1) Firefighter

STATION 54  
Captain  
Engineer  
(2) Paramedic/FF  
(1) Firefighter

STATION 55  
Captain  
Engineer  
(2) Paramedic/FF

BATTALION  
CHIEF  
C PLATOON

STATION 52  
Captain  
Engineer  
(4) Paramedic/FF  
(2) Firefighters

STATION 53  
Captain  
Engineer  
(3) Paramedic/FF  
(1) Firefighter

STATION 54  
Captain  
Engineer  
(2) Paramedic/FF  
(1) Firefighter

STATION 55  
Captain  
Engineer  
(3) Paramedic/FF

CAPTAIN  
TRAINING

TRAINING  
SPECIALIST



## FIRE DEPARTMENT

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<hr/>				
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	8,969,012	9,235,118	9,367,255	9,543,774
OPERATING EXPENSES	1,927,777	1,600,870	1,483,719	1,772,924
CAPITAL OUTLAYS	36,182	10,443	10,955	0
<hr/>				
TOTAL FUNCTIONAL AREAS	10,932,971	10,846,431	10,861,929	11,316,698
 <b>DIVISION SUMMARY</b>				
FIRE ADMINISTRATION	358,179	386,144	385,669	399,108
FIRE PREVENTION	65,254	350,755	354,804	478,005
FIRE OPERATIONS	10,343,920	9,876,803	10,063,077	10,392,705
EMERGENCY OPS. CENTER	150,943	0	0	0
HAZ-MAT	4,877	6,000	3,352	5,940
HEAVY RESCUE	9,798	36,747	35,931	5,940
911 TRANSPORTS	0	189,982	19,096	35,000
<hr/>				
TOTAL FIRE	10,932,971	10,846,431	10,861,929	11,316,698

# **FIRE ADMINISTRATION 2201**

		AUDITED	ADJUSTED	YEAR-END	ADOPTED
		ACTUAL	BUDGET	ESTIMATE	BUDGET
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>					
411000	SALARIES FULL-TIME	254,148	265,736	264,226	273,580
413110	RETIREMENT	47,307	51,013	51,058	53,685
413120	MEDICAL & DENTAL INSURANCE	40,823	45,882	43,835	48,997
413130	WORKERS COMPENSATION	2,598	2,566	2,826	2,668
413140	LONG-TERM DISABILITY	3,619	3,130	6,973	3,294
413150	UNEMPLOYMENT	1,220	260	498	274
413170	UNIFORM ALLOWANCE	637	720	720	720
<b><u>OPERATING EXPENSES</u></b>					
421500	MEMBERSHIPS	339	1,915	1,438	1,896
424000	OFFICE SUPPLIES	3,080	5,420	3,589	4,500
425500	FLEET O&M CHARGE	3,112	2,702	3,018	2,762
431000	PROFESSIONAL & TECHNICAL	843	0	835	0
433000	TRAINING	0	800	768	792
433100	TRAVEL	87	500	500	495
445300	DEPARTMENT AWARDS	366	5,500	5,385	5,445
<b><u>CAPITAL OUTLAYS</u></b>					
474000	EQUIPMENT	0	0	0	0
<b>TOTAL FIRE ADMINISTRATION</b>		<b>358,179</b>	<b>386,144</b>	<b>385,669</b>	<b>399,108</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>SALARIES &amp; BENEFITS</b>		<b>350,352</b>	<b>369,307</b>	<b>370,136</b>	<b>383,218</b>
<b>OPERATING EXPENSES</b>		<b>7,827</b>	<b>16,837</b>	<b>15,533</b>	<b>15,890</b>
<b>CAPITAL OUTLAYS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>358,179</b>	<b>386,144</b>	<b>385,669</b>	<b>399,108</b>

**PREVENTION & EMERGENCY  
MANAGEMENT  
2202**

**SALARIES & BENEFITS**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
411000 SALARIES FULL-TIME	31,046	202,808	219,604	276,660
411001 SALARIES PART/SEASONAL	0	16,318	0	17,641
411002 SPECIAL APPOINTMENTS	4,296	4,900	4,229	4,900
411003 OVERTIME	1,497	0	3,177	0
411100 ON CALL SALARIES	2,395	0	3,217	0
413110 RETIREMENT	2,558	46,169	47,702	59,505
413120 MEDICAL & DENTAL INSURANCE	3,992	34,065	36,339	65,027
413130 WORKERS COMPENSATION	216	3,631	3,727	4,762
413140 LONG-TERM DISABILITY	244	2,386	4,591	3,331
413150 UNEMPLOYMENT	62	198	398	294
413170 UNIFORM ALLOWANCE	0	1,440	720	1,440

**OPERATING EXPENSES**

421000 BOOKS & SUBSCRIPTIONS	292	2,174	1,201	2,152
421500 MEMBERSHIPS	254	135	205	134
425000 EQUIPMENT SUPPLIES & MAINT.	0	2,000	3,214	0
425010 UNIFORMS	0	1,800	814	0
425500 FLEET O&M CHARGE	5,044	11,208	5,700	8,481
425501 FLEET REPLACEMENT CHARGE	0	0	0	8,586
428000 TELEPHONE	0	960	614	950
431000 PROFESSIONAL & TECHNICAL	2,900	4,500	5,359	6,000
433000 TRAINING	0	975	500	965
433100 TRAVEL	0	1,800	1,500	1,782
445100 EMERGENCY OPERATIONS	8,830	9,288	8,763	9,195
446010 PREVENTION & PREPAREDNESS	1,628	4,000	3,230	6,200

**CAPITAL OUTLAYS**

474000 EQUIPMENT	0	0	0	0
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<b>TOTAL FIRE PREVENTION</b>	<b>65,254</b>	<b>350,755</b>	<b>354,804</b>	<b>478,005</b>
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**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>46,306</b>	<b>311,915</b>	<b>323,704</b>	<b>433,560</b>
<b>OPERATING EXPENSES</b>	<b>18,948</b>	<b>38,840</b>	<b>31,100</b>	<b>44,445</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>65,254</b>	<b>350,755</b>	<b>354,804</b>	<b>478,005</b>
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# **FIRE OPERATIONS 2203**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	5,670,187	5,764,536	5,799,495	5,865,122
411000 CAREER LADDER	0	63,000	0	79,000
411002 SPECIAL APPOINTMENTS	18,536	16,548	16,491	0
411003 OVERTIME	384,742	0	155,507	107,038
411004 OT INCIDENT CALL-OUT	0	5,000	0	0
411008 OT SPECIAL ASSIGNMENTS	0	11,841	0	27,841
411010 FLSA TIME - FIRE	0	70,000	202,603	0
411011 OT ADMINISTRATIVE	0	12,628	0	0
411012 OT TRAINING	0	10,000	0	0
411014 OT SHIFT DIFFERENTIAL	0	22,080	0	15,000
411015 OT ACTING-IN	0	20,000	8,622	20,000
411016 OT MINIMUM STAFFING	0	30,853	61,298	46,000
411100 ON CALL SALARIES	18,830	18,939	13,074	17,160
413110 RETIREMENT	1,065,800	1,051,197	1,114,926	1,112,144
413120 MEDICAL & DENTAL INSURANCE	1,105,052	1,162,735	1,124,407	1,255,848
413130 WORKERS COMPENSATION	94,294	99,649	97,413	104,972
413140 LONG-TERM DISABILITY	35,756	65,484	66,265	68,982
413150 UNEMPLOYMENT	27,061	5,439	10,553	5,729
413170 UNIFORM ALLOWANCE	2,548	2,160	2,761	2,160
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	700	528	693
421500 MEMBERSHIPS	1,222	0	0	0
424000 OFFICE SUPPLIES	3,940	1,000	74	990
424100 BUILDING RENT	570,428	0	0	0
425000 EQUIPMENT SUPPLIES & MAINT.	132,454	194,238	186,362	140,000
425010 UNIFORMS	58,124	69,620	75,474	68,924
425500 FLEET O&M CHARGE	304,581	285,104	308,145	291,384
425501 FLEET REPLACEMENT CHARGE	265,271	248,594	248,594	419,924
425511 VEHICLE LEASE - OP	9,067	26,720	26,720	26,453
425521 SCBA LEASE	36,543	17,271	18,271	0
426000 BUILDING & GROUNDS	6,490	66,000	49,427	8,400
427000 UTILITIES	45,216	45,000	43,919	44,550
428000 TELEPHONE	33,087	30,896	22,492	30,587
431000 PROFESSIONAL & TECHNICAL	379,536	401,998	362,630	397,978
433000 TRAINING	15,603	20,330	19,058	20,500
433100 TRAVEL	3,793	8,500	7,914	2,900
445000 DEPT SUPPLIES	15,999	18,300	8,734	212,426
445300 DEPARTMENT AWARDS	3,578	0	365	0
<b><u>CAPITAL OUTLAYS</u></b>				
474011 FIRE SUPPLIES - GRANT	36,182	10,443	10,955	0
<b>TOTAL FIRE OPERATIONS</b>	<b>10,343,920</b>	<b>9,876,803</b>	<b>10,063,077</b>	<b>10,392,705</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>8,422,806</b>	<b>8,432,089</b>	<b>8,673,415</b>	<b>8,726,996</b>
<b>OPERATING EXPENSES</b>	<b>1,884,932</b>	<b>1,434,271</b>	<b>1,378,707</b>	<b>1,665,709</b>
<b>CAPITAL OUTLAYS</b>	<b>36,182</b>	<b>10,443</b>	<b>10,955</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>10,343,920</b>	<b>9,876,803</b>	<b>10,063,077</b>	<b>10,392,705</b>

## HAZ-MAT 2205

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
433000 TRAINING	304	1,000	1,000	990
445000 DEPT SUPPLIES	4,573	5,000	2,352	4,950
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL HAZ-MAT</b>	<b>4,877</b>	<b>6,000</b>	<b>3,352</b>	<b>5,940</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>4,877</b>	<b>6,000</b>	<b>3,352</b>	<b>5,940</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>4,877</b>	<b>6,000</b>	<b>3,352</b>	<b>5,940</b>



## HEAVY RESCUE 2206

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
424000 OFFICE SUPPLIES	0	30,747	29,811	0
433000 TRAINING	1,437	1,000	816	990
445000 DEPT SUPPLIES	8,361	5,000	5,304	4,950
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL HEAVY RESCUE</b>	<b>9,798</b>	<b>36,747</b>	<b>35,931</b>	<b>5,940</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>9,798</b>	<b>36,747</b>	<b>35,931</b>	<b>5,940</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>9,798</b>	<b>36,747</b>	<b>35,931</b>	<b>5,940</b>

**911  
TRANSPORTS  
2207**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411001 SALARIES PART/SEASONAL	0	117,557	0	0
413110 RETIREMENT	0	4,250	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	0	30,050	2,226	10,000
425010 UNIFORMS	0	1,200	0	0
425501 FLEET REPLACEMENT CHARGE	0	5,975	0	0
428000 TELEPHONE	0	950	0	0
431000 PROFESSIONAL & TECHNICAL	0	24,000	16,870	25,000
445000 DEPT SUPPLIES	0	6,000	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL INTER-FACILITY TRANS.</b>	<b>0</b>	<b>189,982</b>	<b>19,096</b>	<b>35,000</b>

**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>121,807</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>68,175</b>	<b>19,096</b>	<b>35,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>189,982</b>	<b>19,096</b>	<b>35,000</b>

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## COMMUNITY DEVELOPMENT DEPARTMENT

The mission of the Community Development Department is to provide professional planning, building, redevelopment, and code enforcement services to improve the quality of life for the residents of West Jordan. The Community Development Department is committed to providing excellent customer service to the public. The Community Development Department helps the city achieve both long-term and short-term goals and objectives for management of growth and development.

The Community Development Department includes the following programs:

**Administration & Project Management** – Direct, coordinate and administrate various programs, duties and activities assigned to the department.

**Long-Range Planning** – Prepare and coordinate comprehensive planning activities to meet the demand for future growth.

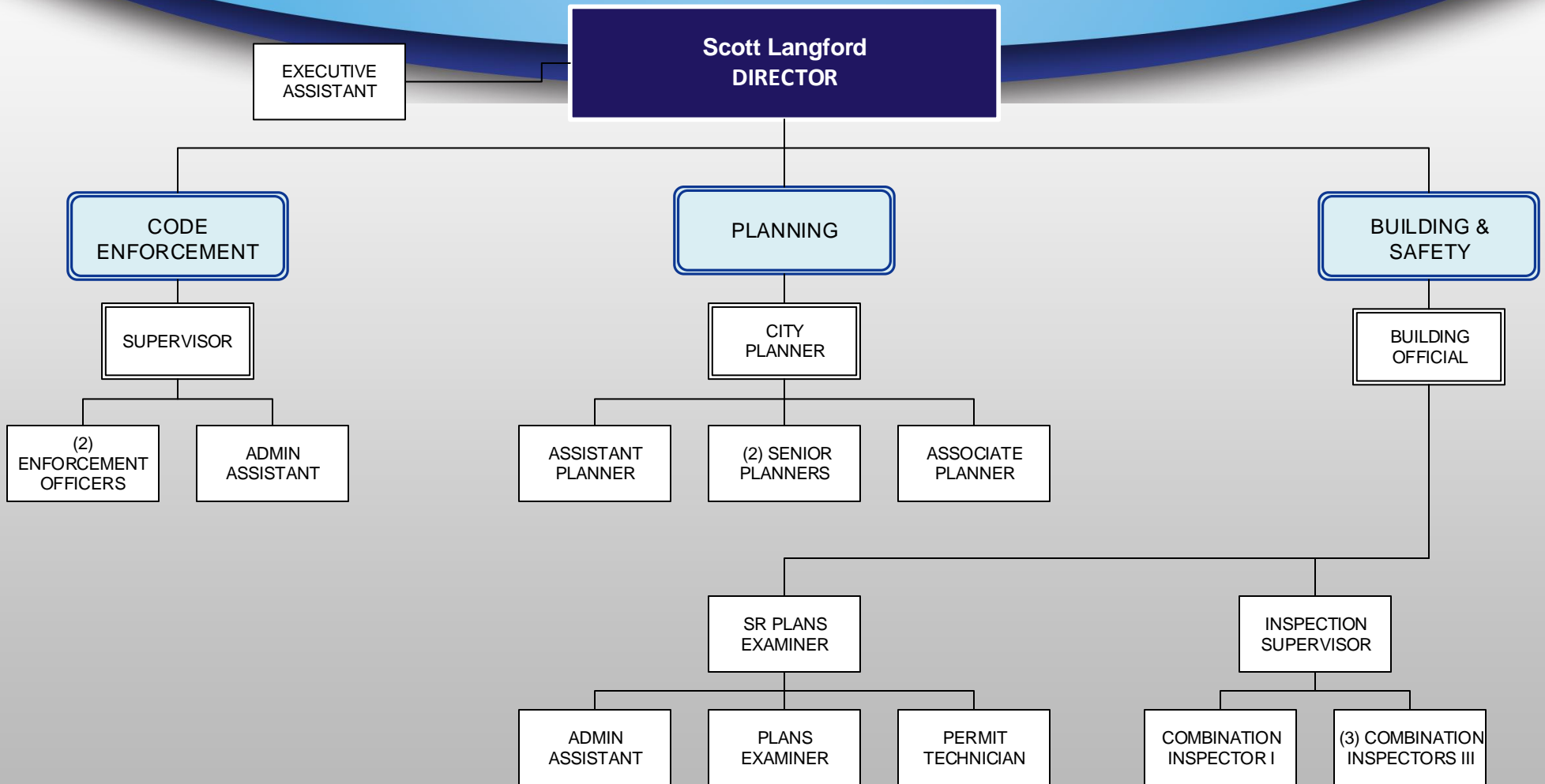
**Current Planning** – Facilitate the review of construction plans, zoning applications, and subdivision applications including the review of building permits, temporary sign permits, administrative conditional use permits, temporary use permits, business licenses, zoning interpretation letters and letters of nonconformance. Review new development for compliance with adopted plans and codes for the city.

**Building & Safety** – Enforce the minimum requirements of state and city adopted International and National Building, Electrical, Plumbing, Mechanical, Fuel Gas, Energy, Accessibility, and Fire Codes to safeguard the public health, safety and general welfare.

**Code Enforcement** – Obtain compliance with the Municipal Code by providing citizens and businesses guidance and direction for the resolution of problems and violations in a friendly, fair and impartial manner so that the citizens of West Jordan may enjoy a cleaner, safer and better place to live.



# COMMUNITY DEVELOPMENT



# DEVELOPMENT DEPARTMENT

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	1,422,757	2,294,083	2,243,406	1,977,627
OPERATING EXPENSES	17,694	384,790	350,898	143,081
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,440,451</b>	<b>2,678,873</b>	<b>2,594,304</b>	<b>2,120,708</b>
<b>DIVISION SUMMARY</b>				
DEVELOPMENT ADMINISTRATION	(19,825)	380,912	395,832	383,700
LONG-RANGE PLANNING	67,815	115,615	115,929	123,093
ZONING	77,066	47,598	56,431	64,648
DEVELOPMENT REVIEW	198,215	186,802	181,994	192,872
BUILDING SAFETY	887,345	990,437	951,426	1,012,218
CODE ENFORCEMENT	0	319,747	296,106	344,177
DEVELOPMENT ASSISTANCE	0	237,108	238,373	0
ECONOMIC DEVELOPMENT	229,835	400,654	358,213	0
<b>TOTAL DEVELOPMENT</b>	<b>1,440,451</b>	<b>2,678,873</b>	<b>2,594,304</b>	<b>2,120,708</b>

**DEVELOPMENT ADMIN.  
1601**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	186,938	264,341	264,875	247,972
413110 RETIREMENT	34,416	51,603	52,383	49,396
413120 MEDICAL & DENTAL INSURANCE	27,005	43,949	43,736	52,811
413130 WORKERS COMPENSATION	1,114	2,122	2,002	2,022
413140 LONG-TERM DISABILITY	3,901	3,114	7,642	2,986
413150 UNEMPLOYMENT	869	259	499	248
413160 VEHICLE ALLOWANCE	0	5,590	5,590	0
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	75	110	129	109
421500 MEMBERSHIPS	850	1,980	5,662	1,100
424000 OFFICE SUPPLIES	1,534	2,000	1,414	1,980
425000 EQUIPMENT SUPPLIES & MAINT.	258	500	5,188	2,000
425200 COMPUTER	1,503	1,503	1,503	11,748
425500 FLEET O&M CHARGE	1,290	1,341	1,982	3,328
425710 INTERFUND CHARGEBACK	(283,084)	0	0	0
428000 TELEPHONE	1,022	0	0	860
431000 PROFESSIONAL & TECHNICAL	240	0	0	3,850
433000 TRAINING	1,115	1,000	735	990
433100 TRAVEL	1,129	1,500	2,492	2,300
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL DEVELOPMENT ADMIN.</b>	<b>(19,825)</b>	<b>380,912</b>	<b>395,832</b>	<b>383,700</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>254,243</b>	<b>370,978</b>	<b>376,727</b>	<b>355,435</b>
<b>OPERATING EXPENSES</b>	<b>(274,068)</b>	<b>9,934</b>	<b>19,105</b>	<b>28,265</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>(19,825)</b>	<b>380,912</b>	<b>395,832</b>	<b>383,700</b>

# LONG-RANGE PLANNING 1602

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	24,081	78,713	78,230	82,189
413110 RETIREMENT	3,669	15,343	15,425	16,372
413120 MEDICAL & DENTAL INSURANCE	3,423	17,867	16,305	19,232
413130 WORKERS COMPENSATION	201	863	831	921
413140 LONG-TERM DISABILITY	289	927	2,619	990
413150 UNEMPLOYMENT	92	77	147	82
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	306	325	547	322
424000 OFFICE SUPPLIES	754	1,500	1,825	1,485
431000 PROFESSIONAL & TECHNICAL	35,000	0	0	0
433000 TRAINING	0	0	0	500
433100 TRAVEL	0	0	0	1,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL LONG-RANGE PLANNING</b>	<b>67,815</b>	<b>115,615</b>	<b>115,929</b>	<b>123,093</b>

## FUNCTIONAL SUMMARY

<b>SALARIES &amp; BENEFITS</b>	<b>31,755</b>	<b>113,790</b>	<b>113,557</b>	<b>119,786</b>
<b>OPERATING EXPENSES</b>	<b>36,060</b>	<b>1,825</b>	<b>2,372</b>	<b>3,307</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>67,815</b>	<b>115,615</b>	<b>115,929</b>	<b>123,093</b>



**ZONING****1603**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	56,945	34,272	42,907	47,659
413110 RETIREMENT	10,996	6,716	8,247	9,528
413120 MEDICAL & DENTAL INSURANCE	6,365	3,496	3,115	3,428
413130 WORKERS COMPENSATION	316	376	455	534
413140 LONG-TERM DISABILITY	128	404	212	574
413150 UNEMPLOYMENT	280	34	73	48
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	0	0	250
424000 OFFICE SUPPLIES	2,036	2,300	1,422	2,277
433000 TRAINING	0	0	0	350
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ZONING &amp; CODE ENF.</b>	<b>77,066</b>	<b>47,598</b>	<b>56,431</b>	<b>64,648</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>75,030</b>	<b>45,298</b>	<b>55,009</b>	<b>61,771</b>
<b>OPERATING EXPENSES</b>	<b>2,036</b>	<b>2,300</b>	<b>1,422</b>	<b>2,877</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>77,066</b>	<b>47,598</b>	<b>56,431</b>	<b>64,648</b>

# DEVELOPMENT REVIEW 1604

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	141,227	128,302	127,610	133,945
413110 RETIREMENT	26,843	25,013	25,133	26,682
413120 MEDICAL & DENTAL INSURANCE	25,248	24,519	22,922	26,336
413130 WORKERS COMPENSATION	1,198	830	751	886
413140 LONG-TERM DISABILITY	1,432	1,512	2,708	1,613
413150 UNEMPLOYMENT	682	126	241	134
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	1,500	0	0
421500 MEMBERSHIPS	200	600	394	400
424000 OFFICE SUPPLIES	1,133	2,000	1,803	1,980
431000 PROFESSIONAL & TECHNICAL	0	400	0	396
433000 TRAINING	252	1,000	432	500
433100 TRAVEL	0	1,000	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL DEVELOPMENT REVIEW</b>	<b>198,215</b>	<b>186,802</b>	<b>181,994</b>	<b>192,872</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>196,630</b>	<b>180,302</b>	<b>179,365</b>	<b>189,596</b>
<b>OPERATING EXPENSES</b>	<b>1,585</b>	<b>6,500</b>	<b>2,629</b>	<b>3,276</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>198,215</b>	<b>186,802</b>	<b>181,994</b>	<b>192,872</b>

# **BUILDING SAFETY 1605**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	596,287	644,888	617,144	634,152
411001 SALARIES PART/SEASONAL	588	0	0	0
411003 OVERTIME	0	32,000	23,704	20,000
413110 RETIREMENT	114,744	126,302	119,823	126,857
413120 MEDICAL & DENTAL INSURANCE	95,239	110,081	108,917	142,615
413130 WORKERS COMPENSATION	5,442	6,287	5,587	6,732
413140 LONG-TERM DISABILITY	9,485	7,263	10,774	7,635
413150 UNEMPLOYMENT	2,900	603	1,129	634
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	5,578	1,200	1,610	2,000
421500 MEMBERSHIPS	2,145	1,400	651	1,750
424000 OFFICE SUPPLIES	4,368	3,800	2,907	3,762
425000 EQUIPMENT SUPPLIES & MAINT.	2,768	4,390	665	1,810
425010 UNIFORMS	2,219	1,800	1,901	1,782
425500 FLEET O&M CHARGE	10,780	12,629	17,090	12,907
425501 FLEET REPLACEMENT CHARGE	10,727	7,234	8,267	10,727
425610 COPIER MAINTENANCE	181	0	0	0
428000 TELEPHONE	8,673	8,250	5,837	8,168
431000 PROFESSIONAL & TECHNICAL	6,093	10,000	12,643	20,000
433000 TRAINING	3,739	4,550	6,085	4,505
433100 TRAVEL	5,389	7,760	6,692	6,182
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL BUILDING SAFETY</b>	<b>887,345</b>	<b>990,437</b>	<b>951,426</b>	<b>1,012,218</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>824,685</b>	<b>927,424</b>	<b>887,078</b>	<b>938,625</b>
<b>OPERATING EXPENSES</b>	<b>62,660</b>	<b>63,013</b>	<b>64,348</b>	<b>73,593</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>887,345</b>	<b>990,437</b>	<b>951,426</b>	<b>1,012,218</b>

**CODE ENFORCEMENT  
1606**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	185,994	177,578	197,342
413110 RETIREMENT	0	36,248	27,473	39,311
413120 MEDICAL & DENTAL INSURANCE	0	54,761	47,646	70,977
413130 WORKERS COMPENSATION	0	2,038	1,500	2,211
413140 LONG-TERM DISABILITY	0	2,191	2,236	2,376
413150 UNEMPLOYMENT	0	182	331	197
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	75	0	0
424000 OFFICE SUPPLIES	0	1,500	2,533	3,500
425000 EQUIPMENT SUPPLIES & MAINT.	0	14,564	14,500	4,100
425010 UNIFORMS	0	1,000	1,725	1,900
425500 FLEET O&M CHARGE	0	5,579	6,280	5,702
425501 FLEET REPLACEMENT CHARGE	0	6,715	7,674	6,715
428000 TELEPHONE	0	3,400	1,722	3,366
431000 PROFESSIONAL & TECHNICAL	0	2,500	1,908	3,000
433000 TRAINING	0	1,000	1,000	1,500
433100 TRAVEL	0	2,000	2,000	1,980
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CODE ENFORCEMENT</b>	<b>0</b>	<b>319,747</b>	<b>296,106</b>	<b>344,177</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>281,414</b>	<b>256,764</b>	<b>312,414</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>38,333</b>	<b>39,342</b>	<b>31,763</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>319,747</b>	<b>296,106</b>	<b>344,177</b>

## ECONOMIC DEVELOPMENT DEPARTMENT

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## ECONOMIC DEVELOPMENT DEPARTMENT

The mission of the Economic Development Department is to promote expansion, diversification and retention of existing businesses and recruit new businesses to the City to provide increased job opportunities and goods and services for the community.

The Economic Development Department includes the following programs:

**Development Assistance** – Provide service to the development community by explaining the land use entitlement process, assisting developers as they navigate the application and review process, and also facilitating solutions to problems that may arise during the review and construction of projects.

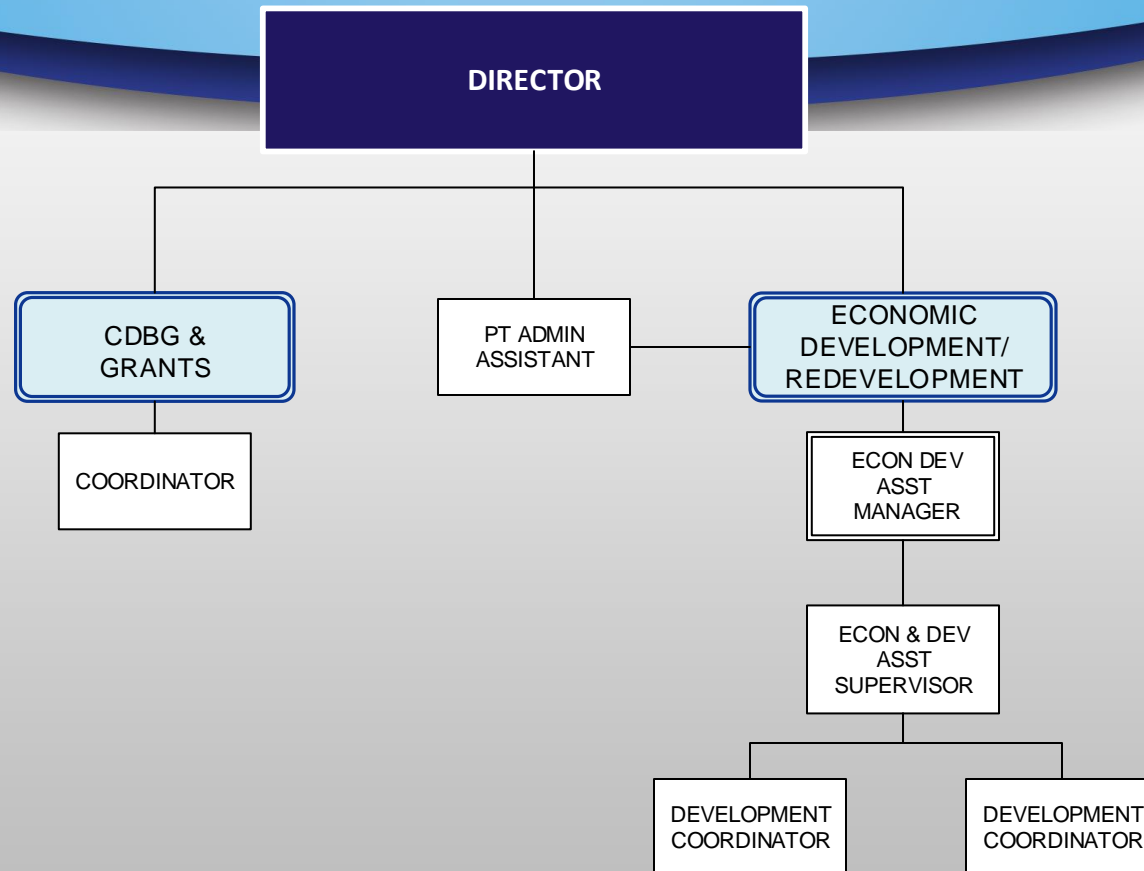
**Economic Development** – Encourage the attraction of job creating businesses, development of infill parcels of land, development of new areas, increased retail activity, and expansion of existing businesses in the City.

**Grants** – Responsible for accounting, planning and use of Federal entitlement programs including the Community Development Block Grant (CDBG), HOME and other funds. Serve as the primary contact for most grant activities for the city

**Redevelopment Agency** – The Redevelopment Agency utilizes Tax Increment Financing (TIF) Districts to encourage economic development, job creation, business investment, and redevelopment of blighted areas within the city. To accomplish these goals, the agency can create a Community Reinvestment Area (CRA), which provides TIF funding to projects to offset some costs associated with development occurring in the project area boundaries.



# ECONOMIC DEVELOPMENT



# **ECONOMIC DEVELOPMENT DEPARTMENT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	0	0	0	545,902
OPERATING EXPENSES	0	0	0	190,920
TOTAL FUNCTIONAL AREAS	0	0	0	736,822
<b>DIVISION SUMMARY</b>				
DEVELOPMENT ASSISTANCE	0	0	0	151,396
ECONOMIC DEVELOPMENT	0	0	0	585,426
TOTAL DEVELOPMENT	0	0	0	736,822



# ECONOMIC DEVELOPMENT 1701

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	27,885	101,219	100,569	286,187
413110 RETIREMENT	4,387	19,731	19,806	57,089
413120 MEDICAL & DENTAL INSURANCE	2,843	17,867	16,305	39,618
413130 WORKERS COMPENSATION	16	1,110	1,069	2,490
413140 LONG-TERM DISABILITY	229	1,193	1,495	3,446
413150 UNEMPLOYMENT	109	99	190	286
413160 VEHICLE ALLOWANCE	4,945	0	0	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	65	0	0
421500 MEMBERSHIPS	851	1,200	1,337	1,188
424000 OFFICE SUPPLIES	8	100	0	99
425000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	1,000
425500 FLEET O&M CHARGE	0	0	0	2,000
428000 TELEPHONE	748	750	463	743
431000 PROFESSIONAL & TECHNICAL	149,975	180,000	150,000	150,000
433000 TRAINING	0	1,000	643	1,000
433100 TRAVEL	1,827	3,000	2,500	2,500
441200 EDCU	26,744	26,904	26,744	0
441300 RECRUITMENT & MARKETING	9,268	5,000	253	10,000
448000 DEPT SUPPLIES	0	1,000	0	990
473822 INCENTIVE AGREEMENT REBATE	0	40,416	36,839	21,200
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ECONOMIC DEV.</b>	<b>229,835</b>	<b>400,654</b>	<b>358,213</b>	<b>585,426</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>40,414</b>	<b>141,219</b>	<b>139,434</b>	<b>394,706</b>
<b>OPERATING EXPENSES</b>	<b>189,421</b>	<b>259,435</b>	<b>218,779</b>	<b>190,720</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>229,835</b>	<b>400,654</b>	<b>358,213</b>	<b>585,426</b>

# **DEVELOPMENT ASSISTANCE 1607**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	172,070	171,187	107,819
413110 RETIREMENT	0	33,545	33,795	21,478
413120 MEDICAL & DENTAL INSURANCE	0	25,680	24,278	20,386
413130 WORKERS COMPENSATION	0	167	13	107
413140 LONG-TERM DISABILITY	0	2,028	5,877	1,298
413150 UNEMPLOYMENT	0	168	322	108
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	350	350	0
428000 TELEPHONE	0	840	251	0
433000 TRAINING	0	760	800	200
433100 TRAVEL	0	1,500	1,500	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL DEV. ASSISTANCE</b>	<b>0</b>	<b>237,108</b>	<b>238,373</b>	<b>151,396</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>233,658</b>	<b>235,472</b>	<b>151,196</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>3,450</b>	<b>2,901</b>	<b>200</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>237,108</b>	<b>238,373</b>	<b>151,396</b>

## CDBG FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
331600 C.D.B.G.	444,480	685,341	685,341	695,341
331610 PROGRAM INCOME	11,211	0	0	0
361000 INTEREST EARNINGS	424	0	0	0
387500 PRIOR YEARS RESERVES	0	211,954	0	277,667
TOTAL CDBG FUND REVENUES	456,115	897,295	685,341	973,008

**CDBG  
4801**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	72,792	75,202	75,202	81,574
413110 RETIREMENT	14,174	14,657	14,657	16,250
413120 MEDICAL & DENTAL INSURANCE	5,106	5,322	5,322	6,039
413130 WORKERS COMPENSATION	16	73	73	81
413140 LONG-TERM DISABILITY	2,381	886	886	982
413150 UNEMPLOYMENT	358	74	74	82
<b><u>OPERATING EXPENSES</u></b>				
473401 ADMINISTRATION	7,117	11,500	10,000	11,500
473403 ASSIST INC. EHR	60,375	90,000	70,000	100,000
473404 CAP - EFP	6,000	6,000	0	4,500
473411 CONTINGENCY	260	5,000	0	5,000
473412 COG (PLANNING)	3,577	3,577	0	0
473413 TRAV. AID (THE ROAD HOME)	0	12,000	12,000	12,000
473414 DOWNPAYMENT ASSISTANCE	19,435	100,000	40,000	100,000
473416 LEGAL AID	12,000	12,000	12,000	12,000
473420 SOUTH VALLEY SANCTUARY	15,000	15,000	15,000	15,000
473421 LRPC (THE ROAD HOME)	12,000	0	0	0
473424 COMMUNITY HEALTH CENTERS	5,000	0	0	7,500
473425 SECTION "108" PAYMENTS	0	160,000	160,000	170,000
473426 STREET/SIDEWALK IMPR.	0	0	0	100,000
473430 FSC - CRISIS NURSERY	7,000	10,000	10,000	12,000
473433 YWCA - CRISIS SHELTER	6,696	7,500	7,000	7,500
473442 BIG BROTHERS BIG SISTERS	7,500	10,000	10,000	10,000
481000 PRINCIPAL	135,000	0	0	0
482000 INTEREST	19,224	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CDBG</b>	<b>411,011</b>	<b>538,791</b>	<b>442,214</b>	<b>672,008</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>94,827</b>	<b>96,214</b>	<b>96,214</b>	<b>105,008</b>
<b>OPERATING EXPENSES</b>	<b>316,184</b>	<b>442,577</b>	<b>346,000</b>	<b>567,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>411,011</b>	<b>538,791</b>	<b>442,214</b>	<b>672,008</b>

**CDBG PRIOR  
4802**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
 <b><u>OPERATING EXPENSES</u></b>				
473403 ASSIST INC. EHR	0	39,626	28,000	15,000
473408 HOUSING REHAB.	12,230	40,000	19,000	40,000
473414 DOWNPAYMENT ASSISTANCE	21,239	40,000	22,000	40,000
473419 SANDY COUNSELING VISIONS	0	1,500	0	1,500
473426 STREET/SIDEWALK IMPR.	0	150,000	0	150,000
473448 VALLEY SERVICES	0	4,500	0	4,500
473449 SV SANCTUARY - FIRE SPRINKLEF	0	11,385	0	0
473450 ECON DEV REVOLVING LOAN	0	50,000	0	50,000
473451 JORDAN RIVER PARKWAY HAB	0	12,993	0	0
473452 SV SANCTUARY - HOT WATER	0	8,500	0	0
 <b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<hr/>				
<b>TOTAL CDBG PRIOR</b>	<b>33,469</b>	<b>358,504</b>	<b>69,000</b>	<b>301,000</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>33,469</b>	<b>358,504</b>	<b>69,000</b>	<b>301,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>33,469</b>	<b>358,504</b>	<b>69,000</b>	<b>301,000</b>

## REDEVELOPMENT AGENCY

The Redevelopment Agency (RDA) utilizes Tax Increment Financing (TIF) Districts to encourage economic development and redevelopment of blighted areas within the city. To date, the RDA has adopted six urban renewal areas (URAs) and five Economic Development Areas (EDAs). In addition, the city has also adopted two Community Development Areas (CDA), and a Community Reinvestment Area (CRA). The governing board of Redevelopment Agency consists of the elected city council, in accordance with state statute. The RDA Board adopts the plans, policies, and budgets which are implemented by the agency.

Tax Increment Financing (TIF) is the use of tax increment monies to fund infrastructure, environmental remediation, or other improvements in urban renewal areas, economic development areas, community development areas, or community reinvestment areas. The use of tax increment must be approved by a committee representing affected property taxing entities or their governing bodies in the case of a CDA or CRA.

TIF districts pay for only a small fraction of costs related to the new developments they encourage. The RDA's share of development cost is paid through the use of tax increment financing. Property tax increment is the increase in property taxes, and in some cases, sales taxes generated in a project area over and above property taxes generated prior to the new development (base taxes). State statute does not allow base taxes to pay for project costs.

### **Urban Renewal Areas**

An Urban Renewal Area (URA) was a tax increment district that was created to redevelop blighted areas within the city and attract new jobs into the area. The City of West Jordan currently has adopted six urban renewal areas which are actively contributing to the redevelopment of blighted areas.

**Project #1: Town Center / Cantlon 6600 South-7000 South Redwood Road**

Project Area Created:	December 12, 1989
TIF years allowed:	32 years max (through 2032)
TIF first received:	2000
Base Assessed Value, Real Property:	\$518,325
2016 Assessed Value, Real Property:	\$38,055,912
Total Value Added, Real Property:	\$37,537,587

**Goal:** Area was established to remove blight and create a new retail center.

**Status:** Center has been developed. Current tenants include Target and Petco. High tenant vacancy may require additional action required by the RDA.

**REDEVELOPMENT  
AREA 1 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	453,278	453,278	453,278	475,942
387100 CONT FROM FUND BAL	0	2,666	0	0
TOTAL REDEV. AREA 1 FUND REVENUES	453,278	455,944	453,278	475,942



**REDEVELOPMENT AREA 1  
6600-7000 S REDWOOD  
8011**

**OPERATING EXPENSES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
431000 PROFESSIONAL & TECHNICAL	19,768	27,666	2,600	25,000
431910 RDA HOUSING FUND ALLOC.	0	45,328	0	45,328
435100 RDA ADMINISTRATION	46,099	45,328	45,328	45,328
435300 RDA INFRASTRUCTURE	28,778	337,622	0	337,622
489000 CONT TO FUND BALANCE	0	0	0	22,664

**CAPITAL OUTLAYS**

474000 EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000 TRANS TO GENERAL FUND	0	0	0	0
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<b>TOTAL REDEV. AREA 1</b>	<b>94,645</b>	<b>455,944</b>	<b>47,928</b>	<b>475,942</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>94,645</b>	<b>455,944</b>	<b>47,928</b>	<b>475,942</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>94,645</b>	<b>455,944</b>	<b>47,928</b>	<b>475,942</b>
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**Project #2: Industrial Park 1300 West 7800 South**

Location:	1100 to 1500 West, 7800 to 8000 South
Project Area Created:	September 18, 1990
TIF years allowed:	32 years max (through 2033)
TIF first received:	2001
Base Assessed Value, Real Property:	\$2,905,573
2016 Assessed Value, Real Property:	\$16,494,799
Total Value Added, Real Property:	\$13,589,226

**Goal:** Removal of blight, public and private improvements to 7800 South gateway and the Industrial park.

**Status:** Sidewalk and landscape improvements for 7800 South are completed.

**REDEVELOPMENT  
AREA 2 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	153,596	153,596	153,596	161,276
387100 CONT FROM FUND BAL	0	242,483	0	234,803
TOTAL REDEV. AREA 2 FUND REVENUES	153,596	396,079	153,596	396,079

**REDEVELOPMENT AREA 2**  
**1300-1600 W 7800 S**  
**8021**

**OPERATING EXPENSES**

431910	RDA HOUSING FUND ALLOC.	0	30,719	0	30,719
435100	RDA ADMINISTRATION	14,691	15,360	15,360	15,360
435300	RDA INFRASTRUCTURE	0	350,000	0	350,000

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000	TRANS TO GENERAL FUND	0	0	0	0
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<b>TOTAL REDEV. AREA 2</b>	<b>14,691</b>	<b>396,079</b>	<b>15,360</b>	<b>396,079</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>14,691</b>	<b>396,079</b>	<b>15,360</b>	<b>396,079</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>TOTAL FUNCTIONAL AREAS</b>	<b>14,691</b>	<b>396,079</b>	<b>15,360</b>	<b>396,079</b>
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**Project #3: Southwire 3200-3600 West 8600 South**

Location:	3200 to 3600 West, 8600 South
Project Area Created:	September 18, 1990, repayment began 2001
TIF years allowed:	15
TIF first received:	1994
Base Assessed Value, Real Property:	\$8,165,006
2016 Assessed Value, Real Property:	\$9,156,733
Total Value Added, Real Property:	\$ 991,727

**Goal:** Construction of 3200 West, incentive payment to Heber Rentals for roads and infrastructure.

**Status:** The obligation to West Jordan for roadway improvements was paid March 1999. Final tax increment was paid to Heber Rentals in April 2014. The area boundary was amended in 2012 to remove the overlapping CDA #1 - Jordan Valley Station resulting in 30.97 acres for RDA #3.

**REDEVELOPMENT  
AREA 3 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	4,767	4,767	4,767	5,005
TOTAL REDEV. AREA 3 FUND REVENUES	4,767	4,767	4,767	5,005

**REDEVELOPMENT AREA 3  
3200-3600 W 8600 S  
8031**

**OPERATING EXPENSES**

431910	RDA HOUSING FUND ALLOC.	0	953	0	953
435100	RDA ADMINISTRATION	0	477	0	477
489000	CONT TO FUND BALANCE	0	3,337	0	3,575

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000	TRANS TO GENERAL FUND	0	0	0	0
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<b>TOTAL REDEV. AREA 3</b>	<b>0</b>	<b>4,767</b>	<b>0</b>	<b>5,005</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>0</b>	<b>4,767</b>	<b>0</b>	<b>5,005</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>4,767</b>	<b>0</b>	<b>5,005</b>
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**Project #4: Spratling 1300 West 9000 South**

Location:	1300 to 1700 West, 8800 to 9000 South
Project Area Created:	October 29, 1992
TIF years allowed:	32 years max (through 2033)
TIF first received:	2003
Base Assessed Value, Real Property:	\$354,220
2016 Assessed Value, Real Property:	\$40,059,376
Total Value Added, Real Property:	\$39,705,156

**Goal:** Development of a retail center, installation of public infrastructure including construction of 1510 West and a traffic signal, and removal of blight

**Status:** Major tenant is Home Depot. Project area goals include attraction of new business to empty retail property.



**REDEVELOPMENT  
AREA 4 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	442,337	442,337	442,337	464,454
TOTAL REDEV. AREA 4 FUND REVENUES	442,337	442,337	442,337	464,454

**REDEVELOPMENT AREA 4  
1300-1700 W 9000 S  
8041**

**OPERATING EXPENSES**

431000	PROFESSIONAL & TECHNICAL	20,135	3,924	4,000	0
431910	RDA HOUSING FUND ALLOC.	0	88,467	0	88,467
435100	RDA ADMINISTRATION	43,279	44,234	44,234	44,234
489000	CONT TO FUND BALANCE	0	305,712	0	331,753

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000	TRANS TO GENERAL FUND	0	0	0	0
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<b>TOTAL REDEV. AREA 4</b>	<b>63,414</b>	<b>442,337</b>	<b>48,234</b>	<b>464,454</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>63,414</b>	<b>442,337</b>	<b>48,234</b>	<b>464,454</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>TOTAL FUNCTIONAL AREAS</b>	<b>63,414</b>	<b>442,337</b>	<b>48,234</b>	<b>464,454</b>
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**Project #5: Downtown 1700 West 7600-7900 South**

Location:	1700 to 1900 West, 7600 to 7900 South
Project Area Created:	May 11, 1993
TIF years allowed:	32 years max (through 2034)
TIF first received:	2005
Base Assessed Value, Real Property:	\$9,846,385
2016 Assessed Value, Real Property:	\$41,132,802
Total Value Added, Real Property:	\$31,286,417

**Goals:** Blight removal, installation of public infrastructure and roads including bond financing of the 7800 South construction project, renovation of two retail centers, and revitalization of downtown area.

**Status:** The Redwood Road and 7800 South projects have been completed. Independence Square shopping center was rebuilt in 2000 and 2001.

**Provisions:** Debt was retired February 2010.

**REDEVELOPMENT  
AREA 5 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	296,291	296,291	296,291	296,291
TOTAL REDEV. AREA 5 FUND REVENUES	296,291	296,291	296,291	296,291

**REDEVELOPMENT AREA 5  
1700-1900 W 76-79 S  
8051**

**OPERATING EXPENSES**

431000	PROFESSIONAL & TECHNICAL	4,944	3,783	3,800	0
431910	RDA HOUSING FUND ALLOC.	0	59,258	0	59,258
435100	RDA ADMINISTRATION	29,858	29,629	29,629	29,629
489000	CONT TO FUND BALANCE	0	203,621	0	207,404

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000	TRANS TO GENERAL FUND	0	0	0	0
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**TOTAL REDEV. AREA 5**

<b>34,802</b>	<b>296,291</b>	<b>33,429</b>	<b>296,291</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>34,802</b>	<b>296,291</b>	<b>33,429</b>	<b>296,291</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOTAL FUNCTIONAL AREAS**

<b>34,802</b>	<b>296,291</b>	<b>33,429</b>	<b>296,291</b>
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**Project #6: Briarwood 7800 South Redwood Road**

Location:	1500 – 1825 West, 7700 – 8200 South
Project Area Created:	September 30, 2003
TIF years allowed:	15 years
TIF first received:	2007
Base Assessed Value, Real Property:	\$31,860,162
2016 Assessed Value, Real Property:	\$32,577,251
Total Value Added, Real Property:	\$ 717,089

**Goal:** Removal of blight, revitalization of retail center, establish a light rail station

**Status:** Major employer is the Jordan School District. Construction of a City Center development may require a potential relocation of school district auxiliary services building. City Center plan implementation will require update of the RDA with revisions to the project area plan and budget. A new CVS Pharmacy opened on the northeast corner of 7800 S and Redwood Road.

**REDEVELOPMENT  
AREA 6 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
387100 CONT FROM FUND BAL	0	32,000	0	30,000
TOTAL REDEV. AREA 6 FUND REVENUES	0	32,000	0	30,000

**REDEVELOPMENT AREA 6  
BRIARWOOD  
8061**

**OPERATING EXPENSES**

431000 PROFESSIONAL & TECHNICAL

**CAPITAL OUTLAYS**

474000 EQUIPMENT

**TRANSFERS OUT**

498100 RDA 1 FUND

**TOTAL REDEV. AREA 6**

**FUNCTIONAL SUMMARY**

OPERATING EXPENSES

CAPITAL OUTLAYS

TRANSFERS OUT

**TOTAL FUNCTIONAL AREAS**

AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
6,153	32,000	0	30,000
0	0	0	0
0	0	0	0
6,153	32,000	0	30,000
6,153	32,000	0	30,000
0	0	0	0
0	0	0	0
6,153	32,000	0	30,000



## ECONOMIC DEVELOPMENT AREA

An Economic Development Area (EDA) was a tax increment district created to bring new jobs into the area from outside the area. These were often companies that were seeking to locate or expand in the western United States and were comparing locations and incentives. The City of West Jordan currently has two active economic development areas that are instrumental in attracting Oracle and Boeing to the City.

Incentives are provided as a percentage of the tax increment created by the development. When a company builds a new building, its “tax increment” is 100% of the assessed value of the new construction multiplied by the property tax rate. If the tax rate is 1.2%, for example, a new \$1 million building would have an annual tax bill of \$12,000. The annual “tax increment” would be \$12,000.

An eight-member voting approval board was appointed to review each EDA district. Each board had two members from the city, two from the county, two representatives from the local school board, one representative from the state school board, and one member representing the remaining local taxing agencies. Tax increment dollars are returned to the developer or company with an agreement to assist with infrastructure development, land acquisition, or other eligible project costs.

**EDA Project #2: Bingham Business Park / KraftMaid**

Location:	10026 S Prosperity Road
Project Area Created:	July 19, 2005
TIF years allowed:	17 years max (2007 through 2023)
TIF first received:	2007
Base Assessed Value, Real Property:	\$ 124,356
2016 Assessed Value, Real Property:	\$111,277,656
Total Value Added, Real Property:	\$111,153,300

**Goal:** Encourage and assist economic development of the area and installation of public infrastructure.

**Status:** The original KraftMaid building was constructed and related infrastructure work is complete. Boeing purchased the property in 2012 and has remodeled the facility, which is in full operation.

**Provisions:** 100% of tax increment financing is redirected for a period not to exceed 17 years. Revenues are used for repayment of tax-free and taxable bonds which were utilized for public and private improvements. Final debt service payment is scheduled for June 1, 2023.

**ECONOMIC DEVELOPMENT  
AREA 2 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	1,458,737	1,458,737	1,458,737	1,531,674
361000 INTEREST EARNINGS	2,031	0	0	0
TOTAL EC. DEV. AREA 2 FUND REVENUES	1,460,768	1,458,737	1,458,737	1,531,674

**ECONOMIC DEV. AREA 2  
BINGHAM BUSINESS PARK  
8321**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>				
481000 PRINCIPAL	650,000	700,000	700,000	530,000
482000 INTEREST	100,388	65,938	98,906	28,488
483000 AGENTS FEE	1,950	1,500	1,950	1,500
489000 CONT TO FUND BALANCE	0	489,682	0	701,330
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b><u>TRANSFERS OUT</u></b>				
494900 KRAFTMAID SID	201,617	201,617	201,617	270,356
<b>TOTAL ECONOMIC DEV. AREA 2</b>	<b>953,955</b>	<b>1,458,737</b>	<b>1,002,473</b>	<b>1,531,674</b>

**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>752,338</b>	<b>1,257,120</b>	<b>800,856</b>	<b>1,261,318</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>201,617</b>	<b>201,617</b>	<b>201,617</b>	<b>270,356</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>953,955</b>	<b>1,458,737</b>	<b>1,002,473</b>	<b>1,531,674</b>

**EDA Project #3: Data Center/ Oracle**

Location:	6200 West 10120 South
Project Area Created:	July 22, 2008
TIF years allowed:	10 years max
Base Assessed Value, Real Property:	\$ 6,732
2016 Assessed Value, Real Property:	\$134,774,048
Total Value Added, Real Property:	\$134,767,316

**Goal:** Encourage and assist economic development of the area, establish a new business, creation of new job and stimulate associated business activity.

**Status:** Oracle building is completed and half of interior finishes are in place and in operation. The agency's employment goal has been met.

**Provisions:** 85% of tax increment financing retained for a period not to exceed 10 years and not to exceed \$11,794,872, which are to be used to finance public and private infrastructure and site improvements.

**ECONOMIC DEVELOPMENT  
AREA 3 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
311000 PROPERTY TAXES	1,327,303	1,327,303	1,327,303	1,393,668
TOTAL EC. DEV. AREA 3 FUND REVENUES	1,327,303	1,327,303	1,327,303	1,393,668

**ECONOMIC DEV. AREA 3  
DATA CENTER  
8331**

**OPERATING EXPENSES**

431310	ADL INCENTIVE	647,060	1,294,120	679,934	1,294,120
435100	RDA ADMINISTRATION	149,157	33,183	33,183	33,183
489000	CONT TO FUND BALANCE	0	0	0	66,365

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

494900	KRAFTMAID SID	0	0	0	0
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<b>TOTAL ECONOMIC DEV. AREA 3</b>	<b>796,217</b>	<b>1,327,303</b>	<b>713,117</b>	<b>1,393,668</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>796,217</b>	<b>1,327,303</b>	<b>713,117</b>	<b>1,393,668</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>796,217</b>	<b>1,327,303</b>	<b>713,117</b>	<b>1,393,668</b>
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**EDA Project #4: Fairchild**

Location:	3333 West 9000 South
Project Area Created:	April 14, 2010
TIF years allowed:	10 years max
Base Assessed Value, Real Property:	\$ 9,414,988
2016 Assessed Value, Real Property:	\$17,212,589
Total Value Added, Real Property:	\$ 7,797,601

**Status:** The former Fairchild building is vacant and the EDA is currently inactive, but the agency is utilizing the district to assist in attracting a user to the building.



**ECONOMIC DEVELOPMENT  
AREA 4 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
387100 CONT FROM FUND BAL	0	21,000	0	21,000
TOTAL EC. DEV. AREA 4 FUND REVENUES	0	21,000	0	21,000

**ECONOMIC DEV. AREA 4  
FAIRCHILD  
8341**

**OPERATING EXPENSES**

431000 PROFESSIONAL & TECHNICAL

**CAPITAL OUTLAYS**

474000 EQUIPMENT

**TRANSFERS OUT**

494900 KRAFTMAID SID

**TOTAL ECONOMIC DEV. AREA 4**

**FUNCTIONAL SUMMARY**

**OPERATING EXPENSES**

**CAPITAL OUTLAYS**

**TRANSFERS OUT**

**TOTAL FUNCTIONAL AREAS**

AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
0	21,000	0	21,000
0	0	0	0
0	0	0	0
0	21,000	0	21,000
0	21,000	0	21,000
0	0	0	0
0	0	0	0

## COMMUNITY DEVELOPMENT AREA – JORDAN VALLEY STATION

A Community Development Area (CDA) is a tax increment district created to assist with general economic development by assisting with the removal of unusual impediments to development. Examples include mixed-use development and transit-oriented development. The City of West Jordan has one community development area for the Jordan Valley Station TOD. As yet, this district has not been launched to collect tax increment.

### **CDA #1: Jordan Valley Station**

Location: 3295 West 9000 South  
Project Area Created: July 27, 2011  
TIF years allowed: 20 years

**Goal:** Enhance housing and employment opportunities for community residents, improve access to goods and services for residents, increase and diversify the tax base, and to provide for a wider range of housing opportunities. These are implemented through the construction of on and off-site infrastructure including parking structures to support mixed uses, higher density, pedestrian environment and the use of multiple transportation modes.

**Status:** Construction has been completed on phase I and II of the project, and it is expected that construction on phase III and IV will begin in 2018, which the Agency will begin TIF payments.

### **Provisions:**

Entity	Maximum Cumulative Total to Agency	Percent of Tax Increment to Agency
City of West Jordan	\$ 3,751,297	75%
Jordan School District	\$10,669,808	70%
Central Utah Water Conservancy District	\$ 742,150	75%
Jordan Valley Water Conservancy District	\$ 722,759	75%
South Salt Lake Valley Mosquito Abatement	\$ 88,141	75%
Salt Lake County	\$ 5,486,765	73.5%

**COMMUNITY DEV.  
AREA 2 FUND  
REVENUES**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
387100 CONT FROM FUND BAL	0	25,000	0	25,000
TOTAL COMM. DEV. AREA 2 FUND REVENUE	0	25,000	0	25,000

**COMMUNITY DEV. AREA 2  
JORDAN VALLEY  
8521**

**OPERATING EXPENSES**

431000	PROFESSIONAL & TECHNICAL	22,901	20,000	5,000	20,000
441300	RECRUITMENT & MARKETING	0	5,000	0	5,000
473823	LAND PURCHASES	4,500,500	0	0	0

**CAPITAL OUTLAYS**

474000	EQUIPMENT	0	0	0	0
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**TRANSFERS OUT**

499000	TRANS TO GENERAL FUND	0	0	0	0
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<b>TOTAL COMM. DEV. AREA 2</b>	<b>4,523,401</b>	<b>25,000</b>	<b>5,000</b>	<b>25,000</b>
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**FUNCTIONAL SUMMARY**

<b>OPERATING EXPENSES</b>	<b>4,523,401</b>	<b>25,000</b>	<b>5,000</b>	<b>25,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>4,523,401</b>	<b>25,000</b>	<b>5,000</b>	<b>25,000</b>
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## PARKS DEPARTMENT

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## PARKS DEPARTMENT

The Parks Department conducts the parks maintenance and administration activities for the city. The Parks Department manages over 477 acres of open space and 350 acres of park properties, including community parks and open spaces, neighborhood parks, pocket parks, streetscapes, medians and administrative properties. Parks maintenance and administration activities were moved from the Public Works Department in 2014-2015, when the Parks Department was created.

The Parks Department includes the following programs:

**Parks Administration** – Provide leadership and supervision for the day-to-day activities and operation of the Parks Department.

**Parks, Trails and City Property Landscape Maintenance** – Provide landscape maintenance of city parks and trails.

**Natural Spaces Maintenance** – Provide landscape maintenance and weed abatement services for city-owned natural spaces.

**Arterial Streetscape Maintenance** – Administer contracted landscape maintenance services for city-owned streetscapes on arterial and collector streets.

**Cemeteries** – Maintain aesthetically pleasing cemeteries for families and friends of the deceased while maintaining fiscal responsibility.

**Parks Snow Removal** – Provide frontline snow removal services alongside the streets department, provide snow removal services for the many safe walking routes throughout the city.

**Special Projects** – Provide Parks Divisions services beyond the scope of routine maintenance at the direction of the City Manager and/or the Parks Director.

**Athletic Fields** – Provide landscape maintenance of city athletic fields while maintaining fiscal responsibility.

**Park Events** – Provide support to events that take place in city parks. These include city events, city-sponsored events and rentals.

**Events and Volunteer Support** – Organize and plan community events that bring people together to create a feeling of community well-being and provide opportunities for others from outside the city to discover the many things West Jordan has to offer. (*Budget information for the Western Stampede, July Activities and Motorsports is included in the Administrative Services section.*) Support volunteers so that



they can fulfill City Council goals and objectives. Manage large park rentals, Pioneer Hall and other building rentals, sports/league reservations, and tournament rentals.



# PARKS DEPARTMENT

**Brian Clegg  
DIRECTOR**

EVENTS

EVENTS  
MANAGER

VOLUNTEER & EVENT  
SRVCS COORD.

DEPUTY  
PARKS DIRECTOR

SOCCER  
COMPLEX

PARKS  
SUPERVISOR

PARKS MAINT  
WORKER

LEAD SEASONAL  
WORKER

(4) SEASONAL  
WORKERS

URBAN  
FORESTRY

URBAN  
FORESTER

MAINTENANCE  
WORKER

SEASONAL  
WORKER

CEMETERY &  
COMMUNITY PARKS  
MOWING MAINT.

CEMETERY  
SEXTON

(2) PARKS MAINT  
WORKERS

LEAD SEASONAL  
WORKER

(9) SEASONAL  
WORKERS

RON WOOD COMPLEX  
& COMMUNITY  
PARK OPERATION

PARKS  
SUPERVISOR

PARKS MAINT  
WORKER

(5) SEASONAL  
WORKERS

VETERANS MEMORIAL  
& CIVIC CENTER

PARKS  
SUPERVISOR

PARKS MAINT  
WORKER

LEAD SEASONAL  
WORKER

(4) SEASONAL  
WORKERS

IRRIGATION

(2) IRRIGATION  
SPECIALISTS

WEED MANAGEMENT

PARKS  
SUPERVISOR

PARKS MAINT  
WORKER

(2) LEAD  
SEASONAL  
WORKERS

(6) SEASONAL  
WORKERS

**PARKS  
DEPARTMENT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	1,590,387	1,919,874	1,868,719	2,048,845
OPERATING EXPENSES	1,182,422	2,400,677	2,218,126	1,946,723
<b>TOTAL FUNCTIONAL AREAS</b>	<b>2,772,809</b>	<b>4,320,551</b>	<b>4,086,845</b>	<b>3,995,568</b>
<b>DIVISION SUMMARY</b>				
PARKS ADMINISTRATION	685,850	965,222	963,461	1,035,686
PARKS & TRAILS MAINTENANCE	1,264,592	2,422,539	2,395,516	2,256,351
NATURAL SPACES MAINT.	96,848	28,639	22,189	20,988
STREETSCAPE MAINTENANCE	250,591	245,850	205,039	213,223
PARKS SNOW REMOVAL	56,596	13,100	3,108	8,055
PARKS SPECIAL PROJECTS	0	70,800	0	0
ATHLETIC FIELDS	288,181	445,049	378,176	327,908
CEMETERIES	130,151	129,352	119,356	133,357
<b>TOTAL PARKS</b>	<b>2,772,809</b>	<b>4,320,551</b>	<b>4,086,845</b>	<b>3,995,568</b>

# **PARKS ADMINISTRATION 3201**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	110,627	262,494	264,993	259,486
411000 CAREER LADDER	0	3,000	0	0
411003 OVERTIME	0	1,935	2,794	1,935
413110 RETIREMENT	18,754	51,165	48,744	51,718
413120 MEDICAL & DENTAL INSURANCE	20,296	60,569	56,348	64,800
413130 WORKERS COMPENSATION	1,048	2,453	2,624	2,454
413140 LONG-TERM DISABILITY	471	3,092	2,110	3,124
413150 UNEMPLOYMENT	474	257	468	259
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	200	0	198
421500 MEMBERSHIPS	405	600	797	594
424000 OFFICE SUPPLIES	1,101	1,500	1,593	1,485
425000 EQUIPMENT SUPPLIES & MAINT.	7,040	0	0	0
425010 UNIFORMS	8,908	14,700	10,300	11,000
425500 FLEET O&M CHARGE	281,492	303,094	311,040	312,805
425501 FLEET REPLACEMENT CHARGE	80,956	101,511	116,013	120,974
425522 MOWER LEASE	34,608	34,608	34,608	34,262
427000 UTILITIES	92,007	95,420	92,159	94,466
428000 TELEPHONE	13,023	12,824	7,936	12,696
431000 PROFESSIONAL & TECHNICAL	7,865	7,000	4,764	56,930
433000 TRAINING	6,775	8,000	6,170	6,500
433100 TRAVEL	0	800	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PARKS ADMINISTRATION</b>	<b>685,850</b>	<b>965,222</b>	<b>963,461</b>	<b>1,035,686</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>151,670</b>	<b>384,965</b>	<b>378,081</b>	<b>383,776</b>
<b>OPERATING EXPENSES</b>	<b>534,180</b>	<b>580,257</b>	<b>585,380</b>	<b>651,910</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>685,850</b>	<b>965,222</b>	<b>963,461</b>	<b>1,035,686</b>

**PARKS & TRAILS MAINT.  
3202**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	360,146	391,432	404,831	445,057
411000 CAREER LADDER	0	0	0	18,888
411001 SALARIES PART/SEASONAL	442,586	512,560	500,000	568,480
411003 OVERTIME	7,130	20,287	19,483	20,287
411100 ON CALL SALARIES	1,248	4,000	3,831	4,000
413110 RETIREMENT	74,180	121,729	120,000	146,603
413120 MEDICAL & DENTAL INSURANCE	83,151	120,335	109,826	121,554
413130 WORKERS COMPENSATION	4,953	9,569	6,999	11,354
413140 LONG-TERM DISABILITY	4,846	4,276	10,327	5,358
413150 UNEMPLOYMENT	2,248	854	1,528	1,014
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	54,051	434,115	450,000	106,595
426000 BUILDING & GROUNDS	75,017	70,000	52,921	70,000
426010 IRRIGATION	48,593	60,000	50,000	71,000
426020 WEED ABATEMENT	8,911	11,590	10,000	11,474
426030 URBAN FORESTRY	67,029	43,169	50,000	42,737
427010 UTILITIES - INTERFUND	0	581,323	581,323	575,510
431000 PROFESSIONAL & TECHNICAL	694	1,300	797	800
448000 DEPT SUPPLIES	25,726	30,000	21,735	29,700
462100 MISCELLANEOUS SERVICES	4,083	6,000	1,915	5,940
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PARKS &amp; TRAILS MAINT.</b>	<b>1,264,592</b>	<b>2,422,539</b>	<b>2,395,516</b>	<b>2,256,351</b>

**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>980,488</b>	<b>1,185,042</b>	<b>1,176,825</b>	<b>1,342,595</b>
<b>OPERATING EXPENSES</b>	<b>284,104</b>	<b>1,237,497</b>	<b>1,218,691</b>	<b>913,756</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,264,592</b>	<b>2,422,539</b>	<b>2,395,516</b>	<b>2,256,351</b>

**NATURAL SPACES MAINT.  
3203**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	51,729	0	0	0
413110 RETIREMENT	10,834	0	0	0
413120 MEDICAL & DENTAL INSURANCE	19,451	0	0	0
413130 WORKERS COMPENSATION	599	0	0	0
413140 LONG-TERM DISABILITY	572	0	0	0
413150 UNEMPLOYMENT	274	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	9,406	24,439	14,423	16,830
426020 WEED ABATEMENT	3,983	4,200	7,766	4,158
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL NATURAL SPACES MAINT.</b>	<b>96,848</b>	<b>28,639</b>	<b>22,189</b>	<b>20,988</b>

**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>83,459</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>13,389</b>	<b>28,639</b>	<b>22,189</b>	<b>20,988</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>96,848</b>	<b>28,639</b>	<b>22,189</b>	<b>20,988</b>

# STREETSCAPE MAINT. 3204

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	51,239	0	0	0
413110 RETIREMENT	10,703	0	0	0
413120 MEDICAL & DENTAL INSURANCE	6,937	0	0	0
413130 WORKERS COMPENSATION	639	0	0	0
413140 LONG-TERM DISABILITY	454	0	0	0
413150 UNEMPLOYMENT	272	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	(3,500)	16,231	10,723	9,900
426000 BUILDING & GROUNDS	9,200	6,000	6,000	5,940
426010 IRRIGATION	9,611	10,000	10,000	9,900
426020 WEED ABATEMENT	4,500	6,700	6,000	6,633
426030 URBAN FORESTRY	20,854	40,000	22,316	30,000
431860 PARK STRIP MAINT. CONTRACT	139,682	166,919	150,000	150,850
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL STREETSCAPE MAINT.</b>	<b>250,591</b>	<b>245,850</b>	<b>205,039</b>	<b>213,223</b>

## FUNCTIONAL SUMMARY

<b>SALARIES &amp; BENEFITS</b>	<b>70,244</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>180,347</b>	<b>245,850</b>	<b>205,039</b>	<b>213,223</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>250,591</b>	<b>245,850</b>	<b>205,039</b>	<b>213,223</b>

# **PARKS SNOW REMOVAL 3205**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	28,632	0	0	0
411003 OVERTIME	0	4,500	0	4,500
411100 ON CALL SALARIES	12	0	0	0
413110 RETIREMENT	6,093	0	0	65
413120 MEDICAL & DENTAL INSURANCE	6,703	0	0	0
413130 WORKERS COMPENSATION	342	0	0	0
413140 LONG-TERM DISABILITY	187	0	0	0
413150 UNEMPLOYMENT	154	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	13,769	2,000	1,774	2,500
426000 BUILDING & GROUNDS	595	1,000	1,334	990
462100 MISCELLANEOUS SERVICES	109	5,600	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PARKS SNOW REMOVAL</b>	<b>56,596</b>	<b>13,100</b>	<b>3,108</b>	<b>8,055</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>42,123</b>	<b>4,500</b>	<b>0</b>	<b>4,565</b>
<b>OPERATING EXPENSES</b>	<b>14,473</b>	<b>8,600</b>	<b>3,108</b>	<b>3,490</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>56,596</b>	<b>13,100</b>	<b>3,108</b>	<b>8,055</b>



# ATHLETIC FIELDS

## 3207

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	145,131	185,569	161,506	159,575
411003 OVERTIME	0	1,200	778	1,200
411100 ON CALL SALARIES	0	0	572	0
413110 RETIREMENT	27,267	36,205	31,852	31,805
413120 MEDICAL & DENTAL INSURANCE	27,743	40,029	36,801	39,302
413130 WORKERS COMPENSATION	1,522	2,034	1,726	1,788
413140 LONG-TERM DISABILITY	661	2,186	2,714	1,921
413150 UNEMPLOYMENT	689	182	328	160
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	14,107	84,890	93,800	15,000
426000 BUILDING & GROUNDS	58,406	47,409	28,032	39,600
426010 IRRIGATION	3,380	0	67	0
448000 DEPT SUPPLIES	9,275	45,345	20,000	37,557
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ATHLETIC FIELDS</b>	<b>288,181</b>	<b>445,049</b>	<b>378,176</b>	<b>327,908</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>203,013</b>	<b>267,405</b>	<b>236,277</b>	<b>235,751</b>
<b>OPERATING EXPENSES</b>	<b>85,168</b>	<b>177,644</b>	<b>141,899</b>	<b>92,157</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>288,181</b>	<b>445,049</b>	<b>378,176</b>	<b>327,908</b>

**CEMETERIES****3208**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	37,746	48,086	48,636	50,190
411001 SALARIES PART/SEASONAL	1,216	0	0	0
411003 OVERTIME	0	1,500	0	1,500
411100 ON CALL SALARIES	0	0	364	0
413110 RETIREMENT	7,049	9,369	9,640	10,020
413120 MEDICAL & DENTAL INSURANCE	12,710	17,867	17,932	19,232
413130 WORKERS COMPENSATION	393	527	520	562
413140 LONG-TERM DISABILITY	97	566	352	604
413150 UNEMPLOYMENT	179	47	92	50
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	0	200	0	198
424000 OFFICE SUPPLIES	234	400	53	396
425000 EQUIPMENT SUPPLIES & MAINT.	41,855	15,750	15,000	15,593
425010 UNIFORMS	(10)	550	0	545
425500 FLEET O&M CHARGE	6,232	10,053	14,065	10,274
426000 BUILDING & GROUNDS	9,268	13,000	4,991	12,870
426010 IRRIGATION	3,488	3,000	2,206	2,970
426020 WEED ABATEMENT	1,500	1,500	0	1,485
427000 UTILITIES	3,852	4,137	3,602	4,096
428000 TELEPHONE	751	600	87	594
433000 TRAINING	330	700	600	693
433100 TRAVEL	459	0	0	0
448000 DEPT SUPPLIES	2,802	1,500	1,216	1,485
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CEMETERIES</b>	<b>130,151</b>	<b>129,352</b>	<b>119,356</b>	<b>133,357</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>59,390</b>	<b>77,962</b>	<b>77,536</b>	<b>82,158</b>
<b>OPERATING EXPENSES</b>	<b>70,761</b>	<b>51,390</b>	<b>41,820</b>	<b>51,199</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>130,151</b>	<b>129,352</b>	<b>119,356</b>	<b>133,357</b>

## PUBLIC WORKS DEPARTMENT

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## PUBLIC WORKS DEPARTMENT

The Public Works Department is housed in two different buildings. The administration and engineering functions are located at City Hall. The public services functions are at the Public Works building.

Administration & Engineering provides engineering planning, engineering review, construction of city funded projects, and roadway, wastewater, stormwater, and drinking water operations and maintenance functions related to the infrastructure of the city. The Facilities and Fleet divisions are also part of this group. Facilities maintains city buildings and keeps them in good operating condition. The Fleet Division manages the city's various vehicles from fire engines, to police cars, public works trucks, and all other city vehicles and motorized equipment.

The Public Services division operates and maintains the city's public streets and sidewalks. The Department also administers the solid waste function of the city through a contract with ACE Disposal

Public Works Administration & Engineering includes the following programs:

**Administration** – Provide effective and timely direction, leadership and support to all Public Works divisions, managers and programs.

**Development Construction (Inspections)** – Provide the public with cost-effective, professional inspection services to ensure proper construction according to city specifications for installed city infrastructure.

**Development Review** – Process and review plans of new private development projects as it relates to engineering requirements and standards.

**GIS** – A geographic information system (GIS) integrates hardware, software and data for capturing, managing, analyzing and displaying all forms of geographically referenced information. Create, disseminate and maintain quality data sets and facilitate data exchange. GIS is also the program through which the

Department manages its Asset Management Program which tracks all city infrastructure and the work completed on it and the funds expended on this infrastructure. GIS also manages the city's portion of the Blue Stakes utility location program.

**Utility Infrastructure & Resource Planning** – Provide master plan support and updates; budget development and strategic planning; asset identification and management for the city water, sewer and storm drain systems. Plan for the resources to meet culinary water use requirements, sewer treatment capacity, maintenances of water rights, and assist with stormwater regulation compliance.

**Capital Projects** – Provide citizens with cost-effective, professional design, survey and project management services that comply with city, state and federal requirements, with either in-house staff or outside consulting services. This includes all Capital Improvement Projects to enhance public health, safety and welfare for the water, sewer, storm drain, parks and transportation systems.

**Roads Capital Fund** – The Roads Capital Fund is used for road projects and receives funding from C-Road (State Gas Tax) shared revenues, the earmarked Telecommunications and Franchise taxes, and road impact fees from new development.

**Building Capital Fund** – Track and manage projects for the construction and rehabilitation of municipal buildings.

**C-Roads** – Provide services to build and maintain roads throughout the City of West Jordan. The program uses both in-house staff and outside contractors to perform overlays, chip sealing, slurry sealing, crack sealing, pothole repairs, roadway markings and signage, traffic signal repairs and maintenance, small concrete repairs and replacement, and manhole and valve concrete maintenance. By law, C-road funds must be used in accordance with regulations published by UDOT entitled “*Regulations Governing Class B & Class C Road Funds*” – April 29, 2009.

**Property** – Acquire, sell, lease, contract and manage all of the city's real property interests.

**Facilities: Senior Center** – Provide maintenance for the Senior Center.

**Facilities: Special Projects** – Projects of this type are those which might be directed by the City Council or to address problems that arise during the year which need to be addressed. These special projects are also projects approved through the Staff Supplemental Requests (Green Sheets) for the fiscal year.

**Fleet Fund** – An internal service fund used to cover the costs of maintaining and repairing vehicles.

**Fleet Fund: Maintenance** – Provide preventative maintenance in order to reduce downtime, increase safety and longevity of the city's vehicles and equipment.

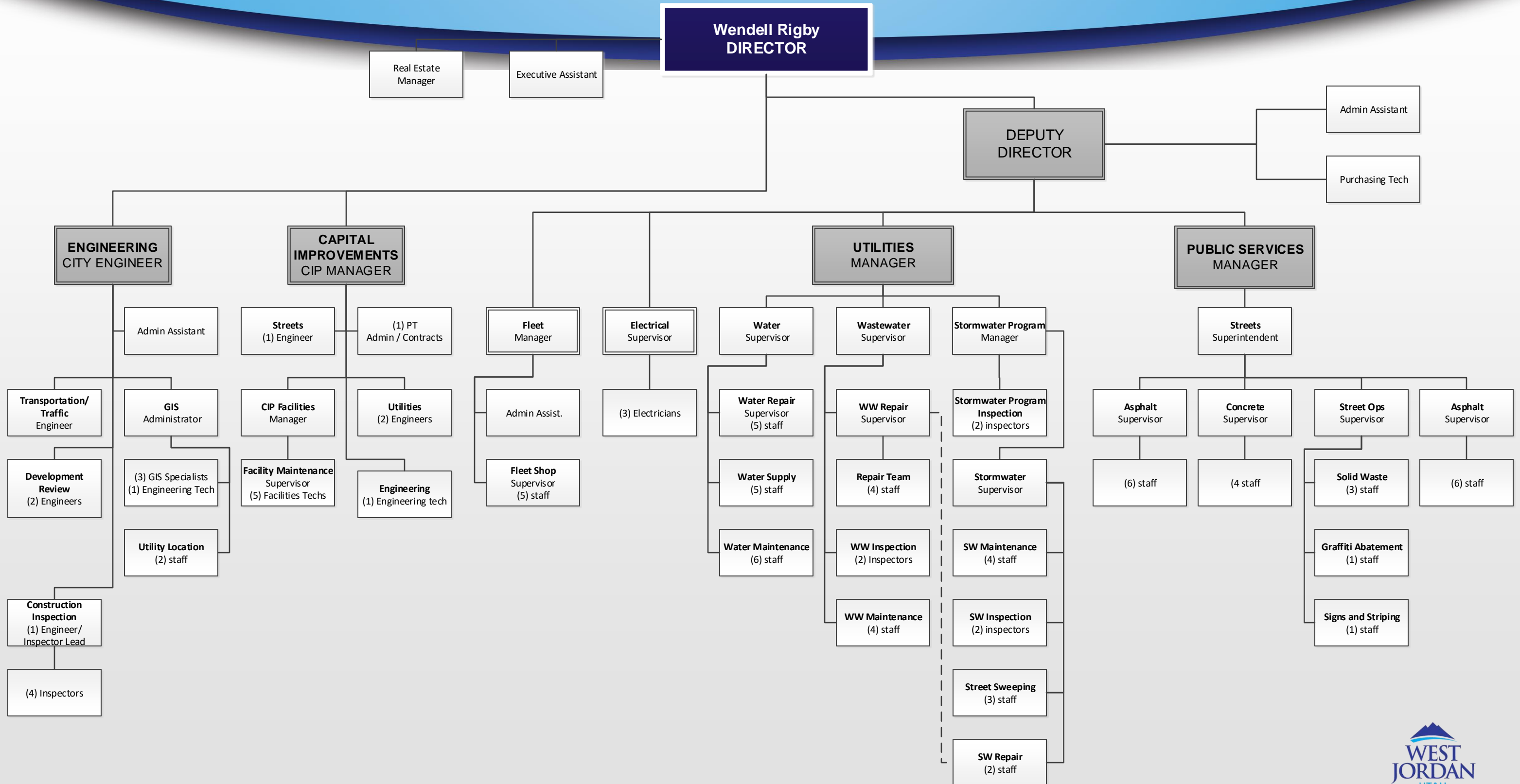
**Fleet Fund: Replacement & Surplus** – Provide for the monitoring and execution of the city's Fleet Replacement Program, including the purchasing of vehicles and equipment and the surplus of vehicles and equipment.

**Electricians** – Provide specialized electrical services for city facilities, water telemetry and control systems, and Parks Calsense controls. Electricians also supervise and manage the city's streetlight program.

**Roadway Maintenance** – Provide for the repair of city's asphalt roadways, including overlays, patching, and pothole repairs. This group also manages the concrete curb, gutters, and sidewalks, along with pedestrian ramps of the city. The group also maintains the signs, signals, striping, and graffiti abatement for the city.



# PUBLIC WORKS



**PUBLIC WORKS  
DEPARTMENT**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	4,385,759	5,246,043	4,900,788	5,358,573
OPERATING EXPENSES	1,516,386	3,164,385	2,988,850	3,080,221
CAPITAL OUTLAYS	1,068,437	1,275,157	1,123,000	699,553
TRANSFERS OUT	2,080,593	8,620,732	3,000,000	3,000,000
<b>TOTAL FUNCTIONAL AREAS</b>	<b>9,051,175</b>	<b>18,306,317</b>	<b>12,012,638</b>	<b>12,138,347</b>
<b>DIVISION SUMMARY</b>				
ADMINISTRATION	486,082	1,046,134	948,694	838,459
DEVELOPMENT REVIEW DIVISION				
DEV. REVIEW SUPPORT	207,527	603,371	595,708	544,851
DEV. INSP. & PROJECT MGT.	234,352	600,433	499,211	524,406
<b>TOTAL DEVELOPMENT REVIEW</b>	<b>441,879</b>	<b>1,203,804</b>	<b>1,094,919</b>	<b>1,069,257</b>
GIS SUPPORT	237,667	526,831	479,189	602,112
CAPITAL GROUP DIVISION				
UTILITY INFR. & PLANNING	83,153	288,397	288,794	297,963
CAPITAL PROJECTS	204,275	590,287	595,997	668,879
C ROAD PROJECTS	3,256,806	10,113,162	4,417,669	4,252,599
<b>TOTAL CAPITAL GROUP</b>	<b>3,544,234</b>	<b>10,991,846</b>	<b>5,302,460</b>	<b>5,219,441</b>
PROPERTY	0	2,625	0	103,038
STREETS DIVISION				
ROAD REPAIR	1,447,698	1,321,293	1,398,913	1,542,149
CURBS & SIDEWALKS	179,244	466,412	379,558	362,659
SIGNS & SIGNALS	144,158	241,971	188,875	169,352
SNOW REMOVAL	340,604	391,786	277,425	397,551
ELECTRICIANS	0	223,590	189,424	267,437
STREET LIGHTING	611,584	0	0	0
GRAFFITI REMOVAL	176,769	55,676	52,800	57,946
STREETS SPECIAL PROJECTS	13,864	0	0	0
STREETS ADMINISTRATION	51,214	65,206	47,449	61,359
<b>TOTAL STREETS</b>	<b>2,965,135</b>	<b>2,765,934</b>	<b>2,534,444</b>	<b>2,858,453</b>
FACILITIES DIVISION				
FACILITIES MAINTENANCE	809,006	1,338,306	1,252,932	1,295,514
FACILITIES SPECIAL PROJECTS	567,172	430,837	400,000	152,073
<b>TOTAL FACILITIES</b>	<b>1,376,178</b>	<b>1,769,143</b>	<b>1,652,932</b>	<b>1,447,587</b>
<b>TOTAL PUBLIC WORKS</b>	<b>9,051,175</b>	<b>18,306,317</b>	<b>12,012,638</b>	<b>12,138,347</b>



**PUBLIC WORKS ADMIN.  
3001**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	391,509	672,896	615,812	570,494
413110 RETIREMENT	71,377	131,274	120,858	113,758
413120 MEDICAL & DENTAL INSURANCE	73,384	135,448	113,956	106,919
413130 WORKERS COMPENSATION	2,436	4,156	4,930	3,866
413140 LONG-TERM DISABILITY	6,381	7,927	16,803	6,869
413150 UNEMPLOYMENT	1,804	658	1,148	570
413160 VEHICLE ALLOWANCE	4,945	5,590	5,590	5,590
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	300	512	297
421500 MEMBERSHIPS	859	1,500	1,270	1,485
424000 OFFICE SUPPLIES	3,277	3,000	3,107	3,000
425000 EQUIPMENT SUPPLIES & MAINT.	1,021	2,000	1,598	1,600
425010 UNIFORMS	1,855	0	0	0
425500 FLEET O&M CHARGE	7,977	8,414	8,205	8,599
425501 FLEET REPLACEMENT CHARGE	8,467	8,467	9,677	8,467
425710 INTERFUND CHARGEBACK	(109,394)	0	0	0
428000 TELEPHONE	2,410	3,000	1,687	2,970
431000 PROFESSIONAL & TECHNICAL	12,240	58,004	40,000	2,000
433000 TRAINING	2,102	1,000	1,041	500
433100 TRAVEL	3,432	2,500	2,500	1,475
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL PUBLIC WORKS ADMIN.</b>	<b>486,082</b>	<b>1,046,134</b>	<b>948,694</b>	<b>838,459</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>551,836</b>	<b>957,949</b>	<b>879,097</b>	<b>808,066</b>
<b>OPERATING EXPENSES</b>	<b>(65,754)</b>	<b>88,185</b>	<b>69,597</b>	<b>30,393</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>486,082</b>	<b>1,046,134</b>	<b>948,694</b>	<b>838,459</b>

**DEVELOPMENT REVIEW  
SUPPORT  
3002**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	233,799	349,841	347,609	370,567
411003 OVERTIME	99	0	0	0
413110 RETIREMENT	42,718	68,181	67,899	73,969
413120 MEDICAL & DENTAL INSURANCE	38,503	61,052	59,488	65,638
413130 WORKERS COMPENSATION	2,142	3,834	3,331	4,051
413140 LONG-TERM DISABILITY	1,925	4,121	4,116	4,354
413150 UNEMPLOYMENT	1,094	342	654	362
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	400	427	396
421500 MEMBERSHIPS	1,109	1,300	1,077	1,287
424000 OFFICE SUPPLIES	1,349	1,600	2,095	1,584
425000 EQUIPMENT SUPPLIES & MAINT.	3,337	4,500	6,029	4,455
425010 UNIFORMS	479	0	0	0
425710 INTERFUND CHARGEBACK	(223,016)	0	0	0
428000 TELEPHONE	1,399	1,200	447	1,188
431000 PROFESSIONAL & TECHNICAL	95,495	100,000	95,000	10,000
433000 TRAINING	2,073	2,500	2,647	2,000
433100 TRAVEL	3,152	4,500	4,889	5,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	1,870	0	0	0
<b>TOTAL DEV. REVIEW SUPPORT</b>	<b>207,527</b>	<b>603,371</b>	<b>595,708</b>	<b>544,851</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>320,280</b>	<b>487,371</b>	<b>483,097</b>	<b>518,941</b>
<b>OPERATING EXPENSES</b>	<b>(114,623)</b>	<b>116,000</b>	<b>112,611</b>	<b>25,910</b>
<b>CAPITAL OUTLAYS</b>	<b>1,870</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>207,527</b>	<b>603,371</b>	<b>595,708</b>	<b>544,851</b>

**DEV. INSPECTIONS &  
PROJECT MGT.  
3003**

**SALARIES & BENEFITS**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
411000 SALARIES FULL-TIME	305,193	387,934	321,240	333,271
411003 OVERTIME	322	500	0	500
413110 RETIREMENT	57,921	75,616	59,501	66,395
413120 MEDICAL & DENTAL INSURANCE	56,566	78,610	59,567	65,326
413130 WORKERS COMPENSATION	3,261	4,252	3,414	3,733
413140 LONG-TERM DISABILITY	5,125	4,570	10,185	4,013
413150 UNEMPLOYMENT	1,485	380	606	333

**OPERATING EXPENSES**

421000 BOOKS & SUBSCRIPTIONS	0	300	514	297
421500 MEMBERSHIPS	0	1,600	2,314	2,000
424000 OFFICE SUPPLIES	954	700	1,204	693
425000 EQUIPMENT SUPPLIES & MAINT.	620	2,000	3,609	2,500
425010 UNIFORMS	2,488	2,000	1,253	1,500
425500 FLEET O&M CHARGE	24,199	23,886	18,259	24,413
425501 FLEET REPLACEMENT CHARGE	9,685	9,685	11,069	9,685
425710 INTERFUND CHARGEBACK	(240,535)	0	0	0
428000 TELEPHONE	6,068	5,300	2,316	5,247
431000 PROFESSIONAL & TECHNICAL	0	1,000	1,714	1,000
433000 TRAINING	1,000	1,500	1,946	1,500
433100 TRAVEL	0	500	500	2,000
448000 DEPARTMENT SUPPLIES	0	100	0	0

**CAPITAL OUTLAYS**

474000 EQUIPMENT	0	0	0	0
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<b>TOTAL DEV. PROJECTS</b>	<b>234,352</b>	<b>600,433</b>	<b>499,211</b>	<b>524,406</b>
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**FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>429,873</b>	<b>551,862</b>	<b>454,513</b>	<b>473,571</b>
<b>OPERATING EXPENSES</b>	<b>(195,521)</b>	<b>48,571</b>	<b>44,698</b>	<b>50,835</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>234,352</b>	<b>600,433</b>	<b>499,211</b>	<b>524,406</b>
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# GIS SUPPORT 3004

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	238,071	247,512	211,695	266,063
411003 OVERTIME	1,112	500	0	500
413110 RETIREMENT	47,791	48,779	40,307	53,007
413120 MEDICAL & DENTAL INSURANCE	48,418	45,915	39,732	78,082
413130 WORKERS COMPENSATION	926	711	451	793
413140 LONG-TERM DISABILITY	1,525	2,612	2,378	3,203
413150 UNEMPLOYMENT	1,261	217	402	266
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	450	0	0
421500 MEMBERSHIPS	50	100	0	0
424000 OFFICE SUPPLIES	353	200	435	198
425000 EQUIPMENT SUPPLIES & MAINT.	34,589	96,185	115,257	46,000
425010 UNIFORMS	105	0	0	0
425200 COMPUTER	2,095	2,000	0	0
425710 INTERFUND CHARGEBACK	(239,457)	0	0	0
428000 TELEPHONE	3,956	650	2,232	900
431000 PROFESSIONAL & TECHNICAL	18,944	15,000	300	10,000
431400 INFO. SYSTEM CONTRACTS	60,000	60,000	60,000	138,100
433000 TRAINING	2,055	1,000	1,000	1,000
433100 TRAVEL	8,873	5,000	5,000	4,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	7,000	0	0	0
<b>TOTAL GIS SUPPORT</b>	<b>237,667</b>	<b>526,831</b>	<b>479,189</b>	<b>602,112</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>339,104</b>	<b>346,246</b>	<b>294,965</b>	<b>401,914</b>
<b>OPERATING EXPENSES</b>	<b>(108,437)</b>	<b>180,585</b>	<b>184,224</b>	<b>200,198</b>
<b>CAPITAL OUTLAYS</b>	<b>7,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>237,667</b>	<b>526,831</b>	<b>479,189</b>	<b>602,112</b>

# UTILITY INFRASTRUCTURE & PLANNING

## 3005

### SALARIES & BENEFITS

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
411000 SALARIES FULL-TIME	142,129	187,064	185,892	192,331
413110 RETIREMENT	26,769	36,461	36,584	38,312
413120 MEDICAL & DENTAL INSURANCE	18,842	24,835	22,289	26,633
413130 WORKERS COMPENSATION	1,367	2,050	1,977	2,155
413140 LONG-TERM DISABILITY	1,595	2,204	6,387	2,316
413150 UNEMPLOYMENT	682	183	351	192

### OPERATING EXPENSES

421000 BOOKS & SUBSCRIPTIONS	0	200	0	400
421500 MEMBERSHIPS	1,185	1,400	876	1,386
424000 OFFICE SUPPLIES	159	400	742	750
425000 EQUIPMENT SUPPLIES & MAINT.	10,188	17,500	17,143	22,500
425010 UNIFORMS	260	200	0	300
425710 INTERFUND CHARGEBACK	(129,499)	0	0	0
428000 TELEPHONE	578	2,200	611	1,500
431000 PROFESSIONAL & TECHNICAL	4,261	5,000	12,033	5,000
433000 TRAINING	1,825	2,000	2,263	2,000
433100 TRAVEL	942	1,200	1,646	1,188
448000 DEPARTMENT SUPPLIES	0	500	0	1,000

### CAPITAL OUTLAYS

474000 EQUIPMENT	1,870	5,000	0	0
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<b>TOTAL INFR. &amp; RES. PLANNING</b>	<b>83,153</b>	<b>288,397</b>	<b>288,794</b>	<b>297,963</b>
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### FUNCTIONAL SUMMARY

<b>SALARIES &amp; BENEFITS</b>	<b>191,384</b>	<b>252,797</b>	<b>253,480</b>	<b>261,939</b>
<b>OPERATING EXPENSES</b>	<b>(110,101)</b>	<b>30,600</b>	<b>35,314</b>	<b>36,024</b>
<b>CAPITAL OUTLAYS</b>	<b>1,870</b>	<b>5,000</b>	<b>0</b>	<b>0</b>

<b>TOTAL FUNCTIONAL AREAS</b>	<b>83,153</b>	<b>288,397</b>	<b>288,794</b>	<b>297,963</b>
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## CAPITAL PROJECTS 3006

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	293,426	345,400	399,282	404,225
411001 SALARIES PART/SEASONAL	0	48,653	596	50,505
413110 RETIREMENT	55,218	71,520	77,986	81,344
413120 MEDICAL & DENTAL INSURANCE	35,536	57,097	58,910	63,524
413130 WORKERS COMPENSATION	2,665	3,823	3,649	4,057
413140 LONG-TERM DISABILITY	5,481	4,058	13,249	4,306
413150 UNEMPLOYMENT	1,391	386	745	408
413160 VEHICLE ALLOWANCE	0	5,590	0	0
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	400	0	1,000
421500 MEMBERSHIPS	1,139	1,250	1,037	1,238
424000 OFFICE SUPPLIES	1,344	600	383	750
425000 EQUIPMENT SUPPLIES & MAINT.	2,757	4,000	3,000	15,000
425010 UNIFORMS	356	700	0	600
425500 FLEET O&M CHARGE	9,388	13,364	10,409	13,658
425501 FLEET REPLACEMENT CHARGE	7,496	7,496	8,567	7,496
425710 INTERFUND CHARGEBACK	(242,933)	0	0	0
428000 TELEPHONE	2,055	1,750	1,184	1,733
431000 PROFESSIONAL & TECHNICAL	13,864	15,000	14,000	15,000
433000 TRAINING	1,760	2,200	1,500	2,000
433100 TRAVEL	2,110	1,500	1,500	1,285
448000 DEPARTMENT SUPPLIES	0	500	0	750
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	11,222	5,000	0	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>204,275</b>	<b>590,287</b>	<b>595,997</b>	<b>668,879</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>393,717</b>	<b>536,527</b>	<b>554,417</b>	<b>608,369</b>
<b>OPERATING EXPENSES</b>	<b>(200,664)</b>	<b>48,760</b>	<b>41,580</b>	<b>60,510</b>
<b>CAPITAL OUTLAYS</b>	<b>11,222</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>204,275</b>	<b>590,287</b>	<b>595,997</b>	<b>668,879</b>

## C ROAD PROJECTS 3007

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	457,999	450,000	450,000	450,000
411003 OVERTIME	3,042	0	0	0
411100 ON CALL SALARIES	281	0	0	0
413110 RETIREMENT	98,065	95,000	95,000	95,000
413120 MEDICAL & DENTAL INSURANCE	109,805	121,000	121,000	121,000
413130 WORKERS COMPENSATION	6,527	6,800	6,800	6,800
413140 LONG-TERM DISABILITY	3,565	5,400	5,400	5,400
413150 UNEMPLOYMENT	2,444	460	460	460
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	0	5,450	0	5,450
425501 FLEET REPLACEMENT CHARGE	42,009	0	42,009	42,009
<b><u>CAPITAL OUTLAYS</u></b>				
473002 STREET SUPPLIES	10,832	64,270	15,000	57,430
473044 MISC CURB, GUTTER & SIDEWALK	54,783	60,000	55,000	60,000
473074 MANHOLE COLLARS	0	50,000	0	50,000
473075 ROAD STRIPING	128,746	130,000	132,000	130,000
473076 SIGN REPLACEMENT	26,650	30,000	25,000	30,000
473082 TRAFFIC SIGNAL MAINTENANCE	83,754	79,050	80,000	79,050
473090 PAVEMENT MAINTENANCE	147,711	395,000	390,000	120,000
<b><u>TRANSFERS OUT</u></b>				
494400 ROAD CAPITAL FUND	2,080,593	3,000,000	3,000,000	3,000,000
<b>TOTAL C ROAD PROJECTS</b>	<b>3,256,806</b>	<b>4,492,430</b>	<b>4,417,669</b>	<b>4,252,599</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>681,728</b>	<b>678,660</b>	<b>678,660</b>	<b>678,660</b>
<b>OPERATING EXPENSES</b>	<b>42,009</b>	<b>5,450</b>	<b>42,009</b>	<b>47,459</b>
<b>CAPITAL OUTLAYS</b>	<b>452,476</b>	<b>808,320</b>	<b>697,000</b>	<b>526,480</b>
<b>TRANSFERS OUT</b>	<b>2,080,593</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>3,256,806</b>	<b>4,492,430</b>	<b>4,417,669</b>	<b>4,252,599</b>

**PROPERTY  
3008**

		ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000	SALARIES FULL-TIME	0	0	67,469
413110	RETIREMENT	0	0	13,440
413120	MEDICAL & DENTAL INSURANCE	0	0	18,584
413130	WORKERS COMPENSATION	0	0	67
413140	LONG-TERM DISABILITY	0	0	812
413150	UNEMPLOYMENT	0	0	67
<b><u>OPERATING EXPENSES</u></b>				
421500	MEMBERSHIPS	0	250	248
424000	OFFICE SUPPLIES	0	375	371
433000	TRAINING	0	1,000	990
433100	TRAVEL	0	1,000	990
<b><u>CAPITAL OUTLAYS</u></b>				
474000	EQUIPMENT	0	0	0
<hr/>				
<b>TOTAL PROPERTY</b>		<b>0</b>	<b>2,625</b>	<b>0</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>		<b>0</b>	<b>0</b>	<b>100,439</b>
<b>OPERATING EXPENSES</b>		<b>0</b>	<b>2,625</b>	<b>2,599</b>
<b>CAPITAL OUTLAYS</b>		<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>		<b>0</b>	<b>2,625</b>	<b>0</b>
				<b>103,038</b>



## ROADS CAPITAL FUND

The Roads Capital Fund receives funding from C-Road (State Gas Tax) shared revenues, the earmarked Telecommunications and Franchise taxes, and road impact fees from new development. Those funding sources are brought together in a single project fund to provide better tracking and accountability of projects actually constructed. The priority of projects is set through the Transportation Master Plan and the Strategic Plan process, along with the Safe Sidewalk Program and Intersection Signals Program priority selection process as adopted by the City Council. The Strategic Plan sets the financial constraints for the Road Capital Fund.

The Capital Projects Group in the Public Works Department is responsible for coordinating the design, construction, inspection, and contract administration for all road projects. These projects include new construction and major road maintenance projects.

# ROAD CAPITAL FUND REVENUES

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
337400 MISC. INTERGOVERNMENT. REV.	253,952	1,750,000	0	0
360100 MISCELLANEOUS FEES	58,793	0	61,082	0
361000 INTEREST EARNINGS	49,026	18,000	18,000	18,000
361100 C ROAD INTEREST	12,506	0	0	0
361200 INTEREST - REST. CASH	10,574	0	0	0
382400 ROAD IMPACT FEE	1,756,171	1,250,000	2,200,000	1,350,000
382500 TRANS FROM GENERAL FUND	2,080,593	8,620,732	3,000,000	3,000,000
382501 TRANS FROM GF-ROAD MAINT	750,000	750,000	750,000	750,000
387500 PRIOR YEARS RESERVES	0	8,672,188	0	2,264,031
TOTAL ROAD CAPITAL FUND REVENUES	4,971,615	21,060,920	6,029,082	7,382,031

# ROAD CAPITAL 4401

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>				
425701 DIRECT SERVICES FEE	276,522	438,127	438,127	512,870
<b><u>CAPITAL OUTLAYS</u></b>				
473000 CONSTRUCTION PROJECTS	6,045,320	20,622,793	5,900,000	6,869,161
474040 DEVELOPER REIMBURSEMENT	500,000	0	0	0
<b><u>TRANSFERS OUT</u></b>				
494500 PARKS CAPITAL FUND	0	0	0	0
<b>TOTAL ROAD CAPITAL</b>	<b>6,821,842</b>	<b>21,060,920</b>	<b>6,338,127</b>	<b>7,382,031</b>
<b>FUNCTIONAL SUMMARY</b>				
OPERATING EXPENSES	276,522	438,127	438,127	512,870
CAPITAL OUTLAYS	6,545,320	20,622,793	5,900,000	6,869,161
TRANSFERS OUT	0	0	0	0
<b>TOTAL FUNCTIONAL AREAS</b>	<b>6,821,842</b>	<b>21,060,920</b>	<b>6,338,127</b>	<b>7,382,031</b>

# CAPITAL IMPROVEMENTS

## TRANSPORTATION SIX-YEAR STRATEGIC PLAN

5-16

Final Report

PROJECT FUNDING										Impact Fees	C-Road / Telecomm	State / Federal Grants
Beginning reserve										1,896,434	6,749,412	4,984,105
Impact fees										1,300,000	0	0
C Roads capital transfer										0	2,500,000	0
GF Roads transfer										0	750,000	0
Interest: impact										0	0	0
Interest: general										0	0	0
State Grants & misc.										0	0	5,967,000
Total Resources:										3,196,434	9,999,412	10,951,105

Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over			Impact Fees	C-Road / Telecomm	State / Federal Grants
	425700	Interfund service fee	0	0	0	0%	100%	0	0	0
	425701	Direct Service Fee	276,522	276,522	0	22%	23%	60,835	63,600	152,087
	440002	Pavement maint projects	7,277,777	2,500,000	4,777,777	0%	100%	0	2,500,000	0
15	4731079/440006	5600 West reconstruct 63 S to 70 S	167,804	0	167,804	30%	70%	0	0	0
	440001	Traffic signal installation	491,253	1,400	489,853	100%	0%	1,400	0	0
	440004	Road Maintenance Project	1,503,949	700,000	803,949	0%	100%	0	700,000	0
	440005	Safe Sidewalk projects (citywide)	721,452	0	721,452	0%	100%	0	0	0
14	440007	7000 S Railroad crossing (construction)	797,859	6,300	791,559	100%	0%	6,300	0	0
5	440020	7000 S Redwood Rd to SR 154 - Study	214,000	14,000	0	0%	100%	0	14,000	200,000
2	440009	5600 West widen & reconstruct 78 S to 86 S	4,267,000	0	4,267,000	0%	100%	0	0	0
	440026	Gardner Village Trail (TRAX to JPW)	330,000	0	330,000	0%	100%	0	0	0
	440027	9000 S & 4000 W Intersection Improvements	825,000	0	825,000	0%	100%	0	0	0
	440028	7800 S & 1300 W Intersection Improvements	495,000	0	495,000	0%	100%	0	0	0
PM	440029	1300 & 4000 West Bingham Creek road work	220,800	0	220,800	0%	100%	0	0	0
	440030	Ron Woods Parking lots & Entry Road	350,000	267,570	82,430	0%	100%	0	267,570	0
1	440018	7800 S 40-48 W (State Grant #1)	4,492,323	0	4,492,323	52%	48%	0	0	0
3	440012	7800 S (13 W to U-111) {State Grant #2}	1,900,000	0	1,900,000	52%	48%	0	0	0
	440024	8600 South Extension for Ron Wood Park	277,047	195,721	81,326	50%	50%	97,861	97,861	0
CC	440031	7000 S 3100 W Irrigation- Sidewalk resolution	40,000	15,000	25,000	0%	100%	0	15,000	0
	474040	Developer reimbursement	250,000	250,000	0	100%	0%	250,000	0	0
Total expenses:			24,897,786	4,226,513	20,471,273			416,395	3,658,031	352,087

6-17

Preliminary Report

PROJECT FUNDING										Impact Fees	C-Road / Telecomm	State / Federal Grants
Beginning reserve										2,780,038	6,341,381	10,599,018
Impact fees										1,250,000	0	0
C Roads capital transfer										0	3,650,000	0
GF Roads transfer										0	750,000	0
Interest: impact										0	0	0
Interest: general										0	18,000	0
State Grants & misc.										0	0	1,000,000
Total Resources:										4,030,038	10,759,381	11,599,018

Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over			Impact Fees	C-Road / Telecomm	State / Federal Grants
	4257000	Interfund service fee	156,012	156,012	0	0%	100%	0	156,012	0
	4257010	Direct Service Fee	434,835	434,835	0	22%	78%	95,664	339,171	0
	4730090	Pavement maint projects	7,027,777	2,250,000	4,777,777	0%	100%	0	2,250,000	0
	4730091	Traffic signal installation	664,853	175,000	489,853	100%	0%	664,853	0	0
	4731073	Road Maintenance Project	1,553,949	750,000	803,949	0%	100%	0	1,553,949	0
14	440007	7000 S Railroad crossing (construction)	791,559	25,000	766,559	100%	0%	25,000	0	0
2	440009	5600 West widen & reconstruct 78 S to 86 S	4,567,000	300,000	4,267,000	0%	100%	0	300,000	0
	440026	Gardner Village Trail (TRAX to JPW)	330,000	0	330,000	0%	100%	0	30,000	0
	440027	9000 S & 4000 W Intersection Improvements	825,000	0	825,000	0%	100%	0	0	0
	440028	7800 S & 1300 W Intersection Improvements	495,000	0	495,000	0%	100%	0	45,000	0
	TBA	Safe Sidewalk projects (citywide)	971,452	150,000	821,452	0%	100%	0	300,000	0
3	440012	7800 S (13 W to U-111) {State Grant #2}	1,900,000	0	1,900,000	52%	48%	0	0	500,000
1	4731072-b/440018	7800 S 40-48 W (State Grant #1)	4,492,323	750,000	3,742,323	52%	48%	0	0	750,000
3	TBA	7800 S 5900 W to 6700 W (State Grant #2)	0	0	0	52%	48%	0	0	0
33	TBA	8600 South - 5600 West to 6000 West (no bric	750,000	350,000	400,000	75%	25%	562,500	187,500	0
	4740040	Developer reimbursement	250,000	250,000	0	100%	0%	250,000	0	0
Total expenses:			25,209,760	5,590,847	19,618,913			1,598,017	5,161,632	1,250,000

**7-18 Current Projects (2015 Master Plan priority lists)**

PROJECT FUNDING										Impact Fees	C-Road / Telecomm	State / Federal Grants
Beginning reserve										2,432,021	5,597,749	10,349,018
Impact fees										1,350,000	0	0
C Roads revenue capital transfer										0	3,650,000	0
GF Roads transfer										0	1,500,000	0
Road Construction Bond?												
Interest: impact										0	0	0
Interest: general										0	18,000	0
State Grants & misc.										0	0	4,074,161
Total Resources:										3,782,021	10,765,749	14,423,179
Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over					Impact Fees	C-Road / Telecomm	State / Federal Grants
	4257000	Interfund service fee		156,012	0	0%	100%			0	156,012	0
	4257010	Direct Service Fee		434,835	0	17%	83%			73,922	360,913	0
	4730090	Pavement maint projects		7,277,777	4,777,777	0%	100%			0	3,638,889	0
	4730091	Traffic signal installation		664,853	489,853	100%	0%			664,853	0	0
	4731073	Road Maintenance Project		1,403,949	803,949	0%	100%			0	1,403,949	0
	TBA	Safe Sidewalk projects (citywide)		1,021,452	821,452	0%	100%			0	1,021,452	0
1	4731072-b/440018	7800 S 40-48 W (State Grant #1)		3,742,323	3,742,323	52%	48%			0	0	3,742,323
3	440012	7800 S (13 W to U-111) (State Grant #2)		1,900,000	1,900,000	52%	48%			0	0	1,900,000
1	TBA	7800 S 40-48 W (SLCO Grant #1)		1,750,000	1,750,000	52%	48%			0	0	1,750,000
2	440009	5600 West widen & reconstruct 78 S to 86 S		4,267,000	4,267,000	0%	100%			0	0	4,267,000
	440027	9000 S & 4000 W Intersection Improvements		950,000	825,000	0%	100%			0	125,000	750,000
	440028	7800 S & 1300 W Intersection Improvements		690,000	495,000	0%	100%			0	195,000	450,000
14	440007	7000 S Railroad crossing (construction)		766,559	766,559	100%	0%			766,559	0	0
NEW	TBA	8600 South - 5600 W to 6000 W (BRIDGE)		2,000,000	400,000	100%	0%			2,000,000	0	0
NEW	TBA	Jordan River Pedestrian Bridge		374,161	0	100%	0%			0	50,000	324,161
	TBA	New Pedestrian Bridge (either 70S & 14 W or 56 W & 82 S)		750,000	0	50%	50%			0	750,000	0
	440026	Gardner Village Trail (TRAX to JPW)		430,000	330,000	0%	100%			0	100,000	330,000
	4740040	Developer reimbursement		250,000	0	100%	0%			250,000	0	0
Total expenses:				28,828,921	21,368,913					3,755,334	7,801,215	13,513,484

**8-19 Future Projects**

PROJECT FUNDING										Impact Fees	C-Road / Telecomm	State / Federal Grants
Beginning reserve										26,688	2,964,534	909,695
Impact fees										1,350,000	0	0
C Roads revenue capital transfer										0	3,750,000	0
GF Roads transfer										0	1,500,000	0
Road Construction Bond?										0	2,500,000	0
Interest: impact										0	0	0
Interest: general										0	18,000	0
State Grants & misc.										0	0	5,000,000
Total Resources:										1,350,000	7,768,000	5,909,695
Project Number	Project Account	Project Name	comments	New Resources						Impact Fees	C-Road / Telecomm	State / Federal Grants
	4257000	Interfund service fee		156,012		0%	100%			0	156,012	0
	4257010	Direct Service Fee		434,835		15%	85%			65,225	369,610	0
	TBA	Debt Service	1 payment for \$2.5 M?	250,000		0%	100%			0	250,000	0
	4730090	Pavement maint projects		2,430,390		0%	100%			0	2,430,390	0
	4730091	Traffic signal installation		200,000		100%	0%			200,000	0	0
	4731073	Road Maintenance Project		1,500,000		0%	100%			0	1,500,000	0
	TBA	Safe Sidewalk projects (citywide)		500,000		0%	100%			0	500,000	0
NEW	TBA	8600 South - 5600 W to 6000 W (BRIDGE)		5,000,000		100%	0%			0	0	5,000,000
	TBA	New Pedestrian Bridge (either 70S & 14 W or 56 W & 82 S)		750,000		50%	50%			0	1,500,000	0
	4740040	Developer reimbursement		1,250,000		100%	0%			1,250,000	0	0
Total expenses:				12,471,237						1,515,225	6,706,012	5,000,000

9-20

Future Projects

PROJECT FUNDING					Impact Fees	C-Road / Telecomm	State / Federal Grants		
Beginning reserve					(165,225)	1,061,988	909,695		
Impact fees					100%	0%	1,350,000	0	0
C Roads revenue capital transfer					0%	100%	0	3,750,000	0
GF Roads transfer					0%	100%	0	1,500,000	0
Interest: impact					100%	0%	0	0	0
Interest: general					0%	100%	0	18,000	0
State Grants & misc.					0%	100%	0	0	0
Total Resources:					1,184,775	6,329,988	909,695		
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	C-Road / Telecomm	State / Federal Grants	
	4257000	Interfund service fee		156,012	0%	100%	0	156,012	0
	4257010	Direct Service Fee		434,835	12%	88%	52,180	382,655	0
	TBA	Debt Service	1 payment for \$2.5 M?	250,000	0%	100%	0	250,000	0
	4730090	Pavement maint projects		2,667,345	0%	100%	0	2,667,345	0
	4730091	Traffic signal installation		200,000	100%	0%	200,000	0	0
	4731073	Road Maintenance Project		1,500,000	0%	100%	0	1,500,000	0
	TBA	Safe Sidewalk projects (citywide)		500,000	0%	100%	0	500,000	0
	4740040	Developer reimbursement		250,000	100%	0%	250,000	0	0
Total expenses:					5,958,192	502,180	5,456,012	0	

0-21

Future Projects

PROJECT FUNDING					Impact Fees	C-Road / Telecomm	State / Federal Grants		
Beginning reserve					682,595	873,976	909,695		
Impact fees					100%	0%	1,350,000	0	0
C Roads revenue capital transfer					0%	100%	0	3,750,000	0
GF Roads transfer					0%	100%	0	1,500,000	0
Interest: impact					100%	0%	0	0	0
Interest: general					0%	100%	0	18,000	0
State Grants & misc.					0%	100%	0	8,400,000	0
Total Resources:					2,032,595	6,141,976	9,309,695		
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	C-Road / Telecomm	State / Federal Grants	
	4257000	Interfund service fee		156,012	0%	100%	0	156,012	0
	4257010	Direct Service Fee		434,835	10%	90%	43,484	391,352	0
	TBA	Debt Service	1 payment for \$2.5 M?	250,000	0%	100%	0	250,000	0
	4730090	Pavement maint projects		1,458,649	0%	100%	0	1,458,649	0
	4730091	Traffic signal installation		200,000	100%	0%	200,000	0	0
	4731073	Road Maintenance Project		1,500,000	0%	100%	0	1,500,000	0
	TBA	Safe Sidewalk projects (citywide)		500,000	0%	100%	0	500,000	0
43	TBA	1300 West: North Border to South Border		7,200,000	0%	20%	0	1,200,000	6,000,000
3	TBA	7800 S 5900 W to 6700 W (State Grant #2)		2,570,000	52%	48%	0	170,000	2,400,000
	4740040	Developer reimbursement		1,250,000	100%	0%	1,250,000	0	0
Total expenses:					15,519,496	1,493,484	5,626,012	8,400,000	

1-22

Future Projects

PROJECT FUNDING					Impact Fees	C-Road / Telecomm	State / Federal Grants		
Beginning reserve					539,111	515,964	909,695		
Impact fees					100%	0%	1,350,000	0	0
C Roads revenue capital transfer					0%	100%	0	3,750,000	0
GF Roads transfer					0%	100%	0	1,500,000	0
Road Construction Bond?									
Interest: impact					100%	0%	0	0	0
Interest: general					0%	100%	0	18,000	0
State Grants & misc.					0%	100%	0	0	0
Total Resources:					1,889,111	5,783,964	909,695		
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	C-Road / Telecomm	State / Federal Grants	
	4257000	Interfund service fee		156,012	0%	100%	0	156,012	0
	4257010	Direct Service Fee		434,835	20%	60%	86,967	260,901	0
	4730090	Pavement maint projects		2,039,099	0%	100%	0	2,039,099	0
	4730091	Traffic signal installation		200,000	100%	0%	200,000	0	0
	4731073	Road Maintenance Project		1,500,000	0%	100%	0	1,500,000	0
	TBA	Safe Sidewalk projects (citywide)		500,000	0%	100%	0	500,000	0
	4740040	Developer reimbursement		1,250,000	100%	0%	1,250,000	0	0
Total expenses:					6,079,946	1,536,967	4,456,012	0	

					Impact	C-Road /	State / Federal
PROJECT FUNDING					Fees	Telecomm	Grants
Beginning reserve					352,144	1,327,952	909,695
Impact fees					1,350,000	0	0
C Roads revenue capital transfer					0	3,750,000	0
GF Roads transfer					0	1,500,000	0
Road Construction Bond?							
Interest: impact					0	0	0
Interest: general					0	18,000	0
State Grants & misc.					0	0	2,400,000
Total Resources:					1,702,144	6,595,952	3,309,695
Project Number	Project Account	Project Name	comments	New Resources	Impact	C-Road /	State / Federal
	4257000	Interfund service fee		156,012	0%	100%	0
	4257010	Direct Service Fee		434,835	20%	60%	0
	4730090	Pavement maint projects		2,500,000	0%	100%	0
	4730091	Traffic signal installation		200,000	100%	0%	0
	4731073	Road Maintenance Project		1,500,000	0%	100%	0
	TBA	Safe Sidewalk projects (citywide)		500,000	0%	100%	0
NEW	TBA	7800 South - MVC to U-111		2,400,000	100%	0%	2,400,000
	4740040	Developer reimbursement		250,000	100%	0%	0
Total expenses:				7,940,847	536,967	4,916,913	2,400,000

## PARKS CAPITAL FUND

Projects for the acquisition and improvement of parks, open spaces, and trails in the city are tracked and managed through the Parks Capital Fund. Funding for these projects is a combination of general taxes (transfers from the General Fund) and new development impact fees. The priority of projects is set through the Parks Master Plan and the Strategic Plan process. The Strategic Plan sets the financial constraints for the Parks Capital Fund.

The Capital Projects Group in the Public Works Department is responsible for coordinating the design, construction, inspection, and contract administration for all parks projects. The Public Works Department works closely with the Parks Department in coordinating these projects.



**PARKS CAPITAL FUND  
REVENUES**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
337400 MISC. INTERGOVERNMENT. REV.	0	200,000	0	0
361000 INTEREST EARNINGS	31,664	3,000	5,000	3,000
361200 INTEREST - REST. CASH	6,323	50,000	20,000	50,000
382500 TRANS FROM GENERAL FUND	0	300,000	300,000	0
383000 PARKS & REC. IMPACT FEE	746,964	485,760	750,000	500,000
387500 PRIOR YEARS RESERVES	0	3,589,728	0	716,174
TOTAL PARKS CAPITAL FUND REVENUES	784,951	4,628,488	1,075,000	1,269,174

**PARKS CAPITAL  
4501**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>				
425701 DIRECT SERVICES FEE	197,897	183,178	183,178	219,174
<b><u>CAPITAL OUTLAYS</u></b>				
473000 CONSTRUCTION PROJECTS	4,567,291	4,445,310	1,824,624	1,050,000
473451 JORDAN RIVER PKWY HABITAT	83,544	0	0	0
<b><u>TRANSFERS OUT</u></b>				
499000 GENERAL FUND	0	0	0	0
<b>TOTAL PARKS CAPITAL</b>	<b>4,848,732</b>	<b>4,628,488</b>	<b>2,007,802</b>	<b>1,269,174</b>
<b>FUNCTIONAL SUMMARY</b>				
OPERATING EXPENSES	197,897	183,178	183,178	219,174
CAPITAL OUTLAYS	4,650,835	4,445,310	1,824,624	1,050,000
TRANSFERS OUT	0	0	0	0
<b>TOTAL FUNCTIONAL AREAS</b>	<b>4,848,732</b>	<b>4,628,488</b>	<b>2,007,802</b>	<b>1,269,174</b>

# CAPITAL IMPROVEMENTS

## PARKS SIX-YEAR STRATEGIC PLAN

2015-16

### Final Report

PROJECT FUNDING							Impact Fees	Park Revenue
Beginning cash balance							967,564	7,347,433
General Fund: Capital supp.							0	0
Prior Year Reserves							0	1,927,820
Impact fees							500,000	0
Interest: impact							50,000	0
Interest: general							0	3,000
Total Resources:							1,517,564	9,278,253

Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over	Impact Fees	Existing Revenue	Impact Fees	Park Revenue
na	425701	Direct Service Fee	197,897	197,897	0	23%	77%	45,516	152,381
na	474040	Developer reimbursement	0	0	0	100%	0%	0	0
	450001	Ron Woods Phase 2	874,497	428,423	446,074	100%	0%	428,423	0
5-reg.	450006	Veteran's Memorial Park (P PK00002)	912,957	418,814	453,550	0%	100%	0	418,814
1-maint.	450003	Irrigation Central Control Plan (PK0029)	1,728,965	1,000,000	728,965	0%	100%	0	1,000,000
2 -maint.	450004	Upgrade existing parks & Trails (PK0010)	4,302,750	2,500,000	1,802,750	0%	100%	0	2,500,000
4 -maint.	450005	Irrigation Pumps	193,302	193,302	0	0%	100%	0	193,302
1-nb	TBA	Railroad Park completion (PK0031)	150,000	0	150,000	0%	100%	0	0
3 -maint.	TBA	Upgrade Cemetery Sexton /Parks Building	150,000	183,271	0	0%	100%	0	183,271
4	4732063	Maple Hills Park (G PK0034)	750,000	0	0	100%	0%	0	0
15-nb	TBA	Northwest Park (F PK0023)	600,000	0	600,000	100%	0%	0	0
Total Expenses;			9,860,368	4,921,707	4,181,339			473,939	4,447,768

2016-17

### Preliminary Report

PROJECT FUNDING							Impact Fees	Park Revenue
Beginning cash balance							1,043,624	4,830,485
General Fund: Capital supp.							0	500,000
Revenue Bond							0	0
Impact fees							500,000	0
Grants (Jordan River Comission)							0	200,000
Interest: impact							50,000	0
Interest: general							0	3,000
Total Resources:							1,593,624	5,533,485

Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over	Impact Fees	Existing Revenue	Impact Fees	Park Revenue
na	4257010	Direct Service Fee	65,000	65,000	0	0%	100%	0	65,000
na	4740040	Developer reimbursement	0	0	0	100%	0%	0	0
	450001	Ron Woods Phase 2 & Recreation Center	446,074	446,074	0	0%	100%	0	446,074
5-reg.	450006	Veteran's Memorial Park (P PK00002)	578,550	578,550	0	0%	100%	0	578,550
1-nb	TBA	Railroad Park completion (PK0031)	250,000	0	250,000	0%	100%	0	0
	TBA	Jordan River Big Bend Project	200,000	200,000	0	0%	100%	0	200,000
na	TBA	Irrigation Central Control Plan	728,965	150,000	578,965	0%	100%	0	150,000
15-nb	TBA	Northwest Park (F PK0023)	850,000	0	850,000	100%	0%	0	0
na	TBA	Upgrade existing parks & Trails (PK0010)	2,252,750	450,000	1,802,750	0%	100%	0	450,000
Total Expenses;			5,371,339	1,889,624	3,481,715			0	1,889,624

2017-18 Current Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							1,593,624	3,643,861	
General Fund: Capital supp.							0%	100%	0
Revenue Bond							100%	0%	0
Impact fees							100%	0%	500,000
Interest: impact							100%	0%	50,000
Interest: general							0%	100%	0
Total Resources:							2,143,624	4,646,861	
Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over		Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		65,000		33%	67%	21,450	43,550
na	4740040	Developer reimbursement		0		100%	0%	0	0
na	TBA	Irrigation Central Control Plan		200,000		0%	100%	0	200,000
na	TBA	Upgrade existing parks & Trails (PK0010)		500,000		0%	100%	0	500,000
1	TBA	Ron Wood Phase 3 (O)		2,000,000	HOLD	100%	0%	0	0
15-nb	TBA	Northwest Park (F PK0023)		600,000	HOLD	100%	0%	0	0
New	TBA	7000 South City Entryway project		1,000,000					1,000,000
8-nb	TBA	Maple Hills Park (G PK0034)		350,000		100%	0%	350,000	0
Total Expenses;				4,715,000				371,450	1,743,550
2018-19 Future Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							1,772,174	2,903,311	
General Fund: Capital supp.							0%	100%	0
Impact fees							100%	0%	1,500,000
Interest: impact							100%	0%	50,000
Interest: general							0%	100%	0
Total Resources:							3,322,174	4,406,311	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		65,000		0%	100%	0	65,000
na	4740040	Developer reimbursement		0		100%	0%	0	0
REC	TBA	Debt Service		1,800,000		65%	35%	1,170,000	630,000
na	TBA	Upgrade existing parks & Trails (PK0010)		1,000,000		0%	100%	0	1,000,000
1	TBA	Ron Wood Phase 3 (O)		2,000,000	HOLD	100%	0%	0	0
2	TBA	29 Acre Park - (old 53 Ac site) 74 S 46 W		3,500,000		0%	100%	0	3,500,000
15-nb	TBA	Northwest Park (F PK0023)		600,000	HOLD	100%	0%	0	0
6	TBA	Future Park #7 (N)		600,000	HOLD	100%	0%	0	0
8	TBA	Trail Development (west side)		700,000	HOLD	100%	0%	0	0
Total Expenses;				10,265,000				1,170,000	5,195,000
2019-20 Future Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							2,152,174	(788,689)	
General Fund: Capital supp.							0%	100%	0
Impact fees							100%	0%	1,500,000
Interest: impact							100%	0%	50,000
Interest: general							0%	100%	0
Total Resources:							3,702,174	714,311	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		70,000		44%	56%	30,800	39,200
na	4740040	Developer reimbursement		0		100%	0%	0	0
REC	TBA	Debt Service		1,800,000		65%	35%	1,170,000	630,000
na	TBA	Upgrade existing parks & Trails (PK0010)		750,000		0%	100%	0	750,000
1	TBA	Ron Wood Phase 3 (O)		2,000,000	PROCEED	100%	0%	2,000,000	0
15-nb	TBA	Northwest Park (F PK0023)		600,000	HOLD	100%	0%	0	0
6	TBA	Future Park #7 (N)		600,000	HOLD	100%	0%	0	0
7	TBA	Fire Station Park (B)		700,000	HOLD	100%	0%	0	0
8	TBA	Trail Development (west side)		700,000	HOLD	100%	0%	0	0
Total Expenses;				7,220,000				3,200,800	1,419,200

2020-21 Future Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							501,374	(704,889)	
General Fund: Capital supp.							0	1,500,000	
Impact fees							1,500,000	0	
Interest: impact							50,000	0	
Interest: general							0	3,000	
Total Resources:							2,051,374	798,111	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		70,000	57%	43%	39,900	30,100	
na	4740040	Developer reimbursement		0	100%	0%	0	0	
REC	TBA	Debt Service		1,800,000	65%	35%	1,170,000	630,000	
na	TBA	Upgrade existing parks & Trails (PK0010)		750,000	0%	100%	0	750,000	
1	TBA	Ron Wood Phase 3 (O)		2,000,000	PROCEED	100%	0%	1,000,000	1,000,000
6	TBA	Future Park #7 (N)		600,000	HOLD	100%	0%	0	0
7	TBA	Fire Station Park (B)		700,000	HOLD	100%	0%	0	0
8	TBA	Trail Development (west side)		700,000	HOLD	100%	0%	0	0
Total Expenses;				6,620,000			2,209,900	2,410,100	
2021-22 Future Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							(158,526)	(1,611,989)	
General Fund: Capital supp.							0	1,500,000	
Impact fees							1,500,000	0	
Interest: impact							50,000	0	
Interest: general							0	3,000	
Total Resources:							1,391,474	(108,989)	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		70,000	57%	43%	39,900	30,100	
na	4740040	Developer reimbursement		0	100%	0%	0	0	
REC	TBA	Debt Service		1,800,000	65%	35%	1,170,000	630,000	
na	TBA	Upgrade existing parks & Trails (PK0010)		750,000	HOLD	0%	100%	0	0
6	TBA	Future Park #7 (N)		600,000	HOLD	100%	0%	0	0
7	TBA	Fire Station Park (B)		700,000	HOLD	100%	0%	0	0
8	TBA	Trail Development (west side)		700,000	HOLD	100%	0%	0	0
Total Expenses;				4,620,000			1,209,900	660,100	
2022-23 Future Projects									
PROJECT FUNDING							Impact Fees	Park Revenue	
Beginning cash balance							181,574	(769,089)	
General Fund: Capital supp.							0	1,500,000	
Impact fees							1,500,000	0	
Interest: impact							50,000	0	
Interest: general							0	3,000	
Total Resources:							1,731,574	733,911	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Park Revenue	
na	4257010	Direct Service Fee		70,000	57%	43%	39,900	30,100	
na	4740040	Developer reimbursement		0	100%	0%	0	0	
REC	TBA	Debt Service		1,800,000	65%	35%	1,170,000	630,000	
na	TBA	Upgrade existing parks & Trails (PK0010)		750,000	HOLD	0%	100%	0	0
6	TBA	Future Park #7 (N)		600,000	HOLD	100%	0%	0	0
7	TBA	Fire Station Park (B)		700,000	HOLD	100%	0%	0	0
8	TBA	Trail Development (west side)		700,000	HOLD	100%	0%	0	0
Total Expenses;				4,620,000			1,209,900	660,100	

## BUILDING CAPITAL FUND

Projects for the construction and rehabilitation of municipal buildings are tracked and managed through the Building Capital Fund. Funding for these projects is a combination of general taxes (transfers from the General Fund), voter-approved general obligation bonding/taxes, and from other user funds (water and sewer, for example).

The Capital Projects Group in the Public Works Department is responsible for coordinating the design, construction, inspection, and contract administration for all public building projects.

# **BUILDINGS CAPITAL FUND REVENUES**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>APPROVED</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
361000 INTEREST EARNINGS	12,729	12,000	10,000	12,800
361200 INTEREST - REST. CASH	4,125	3,000	3,000	4,125
366000 DONATIONS	0	2,000,000	0	0
382200 FIRE IMPACT FEE	111,321	100,000	160,000	100,000
382300 POLICE IMPACT FEE	71,044	70,000	100,000	70,000
387443 TRANSFER FROM CAP. SUPPORT	0	38,250,000	0	0
387500 PRIOR YEARS RESERVES	0	62,700	0	0
<b>TOTAL BUILDINGS CAP. FUND REVENUES</b>	<b>199,219</b>	<b>40,497,700</b>	<b>273,000</b>	<b>186,925</b>

# **BUILDINGS CAPITAL 4701**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>OPERATING EXPENSES</u></b>				
489000 CONT TO FUND BALANCE	0	0	0	186,925
<b><u>CAPITAL OUTLAYS</u></b>				
473000 CONSTRUCTION PROJECTS	191,943	40,250,000	800,000	0
<b><u>TRANSFERS OUT</u></b>				
496000 BUILDING AUTHORITY FUND	0	247,700	49,540	0
<hr/>				
<b>TOTAL BUILDINGS CAPITAL</b>	<b>191,943</b>	<b>40,497,700</b>	<b>849,540</b>	<b>186,925</b>
 <b>FUNCTIONAL SUMMARY</b>				
OPERATING EXPENSES	0	0	0	186,925
CAPITAL OUTLAYS	191,943	40,250,000	800,000	0
TRANSFERS OUT	0	247,700	49,540	0
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>191,943</b>	<b>40,497,700</b>	<b>849,540</b>	<b>186,925</b>



# CAPITAL IMPROVEMENTS

## BUILDINGS SIX-YEAR STRATEGIC PLAN

2015-16

### Final Report

PROJECT FUNDING						Impact Fees	General Fund Revenue
Beginning cash balance						500,000	1,500,000
General Fund: Capital supp.						0	0
Prior Year Reserves						0	400,000
Impact fees						250,000	0
Interest: impact						10,000	0
Interest: general						0	2,500
<b>Total Resources:</b>						<b>760,000</b>	<b>1,902,500</b>

Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over	Impact Fees	General Fund Revenue
3 -maint.	TBA	Ron Woods Phase 2	874,497	428,423	446,074	428,423	0
	TBA	Building Upgrades	150,000	150,000	0	0	150,000
<b>Total Expenses;</b>			<b>1,024,497</b>	<b>578,423</b>	<b>446,074</b>	<b>428,423</b>	<b>150,000</b>

2016-17

### Preliminary Report

PROJECT FUNDING						Impact Fees	General Fund Revenue
Beginning cash balance						331,577	1,752,500
General Fund: Capital supp.						0	250,000
Revenue Bond						0	25,000,000
Impact fees						250,000	0
Interest: impact						10,000	0
Interest: general						0	3,000
<b>Total Resources:</b>						<b>591,577</b>	<b>27,005,500</b>

Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over	Impact Fees	General Fund Revenue
NEW	TBA	Ron Woods Phase 2 & Recreation Center	446,074	446,074	0	0	446,074
NEW	TBA	Public Works Replacement and Expansion	26,500,000	12,000,000	14,500,000	0	12,000,000
3 -maint.	TBA	Building Upgrades	150,000	150,000	0	0	150,000
<b>Total Expenses;</b>			<b>27,096,074</b>	<b>12,596,074</b>	<b>14,500,000</b>	<b>0</b>	<b>12,596,074</b>

2017-18

### Current Projects

PROJECT FUNDING						Impact Fees	General Fund Revenue
Beginning cash balance						591,577	14,409,426
General Fund: Capital supp.						0	1,250,000
Revenue Bond						50,000,000	
Impact fees						500,000	0
Interest: impact						10,000	0
Interest: general						0	3,000
<b>Total Resources:</b>						<b>51,101,577</b>	<b>15,662,426</b>

Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over	Impact Fees	General Fund Revenue
NEW	TBA	Public Works Replacement and Expansion		14,500,000	14,500,000	0	14,500,000
	450001	Ron Woods Phase 2 & Recreation Center		50,000,000	0	50,000,000	0
	TBA	Arts Complex		8,000,000	0	1,000,000	1,000,000
		Animal Shelter HVAC upgrades		98,955	0		98,955
		Salt Storage at Sexton building		300,000	0		300,000
3 -maint.	TBA	Building Upgrades		50,000	0	0	50,000
<b>Total Expenses;</b>				<b>72,948,955</b>		<b>51,000,000</b>	<b>15,948,955</b>

2018-19

## Future Projects

PROJECT FUNDING					Impact Fees	General Fund Revenue
Beginning cash balance					101,577	(286,529)
General Fund: Capital supp.					0	1,250,000
Impact fees					1,950,000	0
Interest: impact					10,000	0
Interest: general					0	3,000
Total Resources:					2,061,577	966,471
Project Number	Project Account	Project Name	comments	New Resources	Impact Fees	General Fund Revenue
REC	TBA	Debt Service		3,000,000	1,950,000	1,050,000
3 -maint.	TBA	Building Upgrades		150,000	0	150,000
Total Expenses;				3,150,000	1,950,000	1,200,000

2019-20

## Future Projects

PROJECT FUNDING					Impact Fees	General Fund Revenue
Beginning cash balance					111,577	(233,529)
General Fund: Capital supp.					0	1,250,000
Impact fees					1,950,000	0
Interest: impact					10,000	0
Interest: general					0	3,000
Total Resources:					2,071,577	1,019,471
Project Number	Project Account	Project Name	comments	New Resources	Impact Fees	General Fund Revenue
REC	TBA	Debt Service		3,000,000	1,950,000	1,050,000
3 -maint.	TBA	Building Upgrades		150,000	0	150,000
Total Expenses;				3,150,000	1,950,000	1,200,000

2020-21

## Future Projects

PROJECT FUNDING					Impact Fees	General Fund Revenue
Beginning cash balance					121,577	(180,529)
General Fund: Capital supp.					0	1,250,000
Impact fees					1,950,000	0
Interest: impact					10,000	0
Interest: general					0	3,000
Total Resources:					2,081,577	1,072,471
Project Number	Project Account	Project Name	comments	New Resources	Impact Fees	General Fund Revenue
REC	TBA	Debt Service		3,000,000	1,950,000	1,050,000
3 -maint.	TBA	Building Upgrades		150,000	0	150,000
Total Expenses;				3,150,000	1,950,000	1,200,000

2021-22

## Future Projects

PROJECT FUNDING					Impact Fees	General Fund Revenue
Beginning cash balance					131,577	(127,529)
General Fund: Capital supp.					0	1,250,000
Impact fees					1,950,000	0
Interest: impact					10,000	0
Interest: general					0	3,000
Total Resources:					2,091,577	1,125,471
Project Number	Project Account	Project Name	comments	New Resources	Impact Fees	General Fund Revenue
REC	TBA	Debt Service		3,000,000	1,950,000	1,050,000
3 -maint.	TBA	Building Upgrades		150,000	0	150,000
Total Expenses;				3,150,000	1,950,000	1,200,000

2022-23

## Future Projects

PROJECT FUNDING					Impact Fees	General Fund Revenue
Beginning cash balance					141,577	(74,529)
General Fund: Capital supp.					0	1,250,000
Impact fees					1,950,000	0
Interest: impact					10,000	0
Interest: general					0	3,000
Total Resources:					2,101,577	1,178,471
Project Number	Project Account	Project Name	comments	New Resources	Impact Fees	General Fund Revenue
REC	TBA	Debt Service		3,000,000	1,950,000	1,050,000
7	TBA	Fire Station 56 (NBH & U-111)		700,000	0	0
3 -maint.	TBA	Building Upgrades		150,000	0	150,000
Total Expenses;				3,850,000	1,950,000	1,200,000

# ROAD REPAIR 3101

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	348,314	269,921	289,650	325,953
411000 CAREER LADDER INCREASE	0	11,000	0	11,000
411001 SALARIES PART/SEASONAL	34,356	21,840	6,954	24,960
411003 OVERTIME	0	2,000	13,999	2,000
411100 ON CALL SALARIES	0	2,000	6,552	2,000
413110 RETIREMENT	59,449	55,405	59,125	68,481
413120 MEDICAL & DENTAL INSURANCE	54,438	70,479	67,436	90,998
413130 WORKERS COMPENSATION	3,952	4,031	3,859	4,994
413140 LONG-TERM DISABILITY	2,559	3,192	6,362	3,942
413150 UNEMPLOYMENT	1,448	275	950	341
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	10,435	60,000	20,346	72,525
425500 FLEET O&M CHARGE	512,134	455,595	533,949	465,631
425501 FLEET REPLACEMENT CHARGE	398,277	315,555	360,634	433,324
448000 DEPT SUPPLIES	14,030	40,000	24,392	30,000
462100 MISCELLANEOUS SERVICES	8,306	10,000	4,705	6,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ROAD REPAIR</b>	<b>1,447,698</b>	<b>1,321,293</b>	<b>1,398,913</b>	<b>1,542,149</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>504,516</b>	<b>440,143</b>	<b>454,887</b>	<b>534,669</b>
<b>OPERATING EXPENSES</b>	<b>943,182</b>	<b>881,150</b>	<b>944,026</b>	<b>1,007,480</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,447,698</b>	<b>1,321,293</b>	<b>1,398,913</b>	<b>1,542,149</b>

## **CURBS & SIDEWALKS 3102**

	<b>AUDITED</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 16-17</b>	<b>FY 17-18</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	100,701	193,954	170,731	175,992
411003 OVERTIME	0	0	6,600	0
411100 ON CALL SALARIES	0	0	1,976	0
413110 RETIREMENT	17,836	37,822	34,877	35,058
413120 MEDICAL & DENTAL INSURANCE	15,501	47,044	42,936	46,722
413130 WORKERS COMPENSATION	1,193	2,793	2,515	2,592
413140 LONG-TERM DISABILITY	762	2,284	953	2,119
413150 UNEMPLOYMENT	437	190	354	176
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	0	82,325	60,000	0
431000 PROFESSIONAL & TECHNICAL	20,000	60,000	40,000	40,000
448000 DEPT SUPPLIES	22,814	40,000	18,616	60,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL CURBS &amp; SIDEWALKS</b>	<b>179,244</b>	<b>466,412</b>	<b>379,558</b>	<b>362,659</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>136,430</b>	<b>284,087</b>	<b>260,942</b>	<b>262,659</b>
<b>OPERATING EXPENSES</b>	<b>42,814</b>	<b>182,325</b>	<b>118,616</b>	<b>100,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>179,244</b>	<b>466,412</b>	<b>379,558</b>	<b>362,659</b>

**SIGNS & SIGNALS****3103**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	52,438	53,273	52,999	56,741
411003 OVERTIME	0	0	523	0
411100 ON CALL SALARIES	0	0	260	0
413110 RETIREMENT	9,861	10,383	10,592	11,303
413120 MEDICAL & DENTAL INSURANCE	14,535	17,867	17,691	19,232
413130 WORKERS COMPENSATION	686	768	755	836
413140 LONG-TERM DISABILITY	175	628	410	683
413150 UNEMPLOYMENT	252	52	101	57
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	7,586	5,000	8,536	4,950
427000 UTILITIES	13,621	14,000	12,008	13,860
444100 STREET LIGHTS CROSSINGS	18,637	32,000	20,000	25,000
444110 SIGNS	22,008	31,000	25,000	30,690
448000 DEPT SUPPLIES	4,359	77,000	40,000	6,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL SIGNS &amp; SIGNALS</b>	<b>144,158</b>	<b>241,971</b>	<b>188,875</b>	<b>169,352</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>77,947</b>	<b>82,971</b>	<b>83,331</b>	<b>88,852</b>
<b>OPERATING EXPENSES</b>	<b>66,211</b>	<b>159,000</b>	<b>105,544</b>	<b>80,500</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>144,158</b>	<b>241,971</b>	<b>188,875</b>	<b>169,352</b>

# SNOW REMOVAL 3104

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	78,519	0	0	0
411003 OVERTIME	157	25,000	0	25,000
411100 ON CALL SALARIES	213	0	0	0
413110 RETIREMENT	16,874	486	0	363
413120 MEDICAL & DENTAL INSURANCE	18,124	0	0	0
413130 WORKERS COMPENSATION	1,138	0	0	0
413140 LONG-TERM DISABILITY	727	0	0	0
413150 UNEMPLOYMENT	418	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	29,101	65,100	40,000	74,000
431750 SNOW REMOVAL	192,333	300,000	236,425	297,000
433000 TRAINING	3,000	1,200	1,000	1,188
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL SNOW REMOVAL</b>	<b>340,604</b>	<b>391,786</b>	<b>277,425</b>	<b>397,551</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>116,170</b>	<b>25,486</b>	<b>0</b>	<b>25,363</b>
<b>OPERATING EXPENSES</b>	<b>224,434</b>	<b>366,300</b>	<b>277,425</b>	<b>372,188</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>340,604</b>	<b>391,786</b>	<b>277,425</b>	<b>397,551</b>

## ELECTRICIANS

3109

ELECTRICIANS			ADJUSTED	YEAR-END	ADOPTED	
3109			ACTUAL	BUDGET	BUDGET	
			FY 15-16	FY 16-17	FY 16-17	FY 17-18
<u>SALARIES &amp; BENEFITS</u>						
411000	SALARIES FULL-TIME	0	136,629	118,256	175,419	
411003	OVERTIME	0	0	2,052	0	
413110	RETIREMENT	0	26,630	22,951	30,979	
413120	MEDICAL & DENTAL INSURANCE	0	42,618	32,403	42,387	
413130	WORKERS COMPENSATION	0	1,969	1,686	2,085	
413140	LONG-TERM DISABILITY	0	1,610	2,392	1,705	
413150	UNEMPLOYMENT	0	134	220	142	
<u>OPERATING EXPENSES</u>						
425000	EQUIPMENT SUPPLIES & MAINT.	0	6,000	4,000	5,940	
425010	UNIFORMS	0	1,500	1,964	1,985	
428000	TELEPHONE	0	2,000	0	2,340	
431000	PROFESSIONAL & TECHNICAL	0	2,000	1,500	1,980	
433000	TRAINING	0	500	500	495	
448000	DEPT SUPPLIES	0	2,000	1,500	1,980	
<u>CAPITAL OUTLAYS</u>						
474000	EQUIPMENT	0	0	0	0	
TOTAL ELECTRICIANS		0	223,590	189,424	267,437	
FUNCTIONAL SUMMARY						
SALARIES & BENEFITS		0	209,590	179,960	252,717	
OPERATING EXPENSES		0	14,000	9,464	14,720	
CAPITAL OUTLAYS		0	0	0	0	
TOTAL FUNCTIONAL AREAS		0	223,590	189,424	267,437	



# **GRAFFITI REMOVAL 3106**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	114,144	31,607	31,492	32,990
411003 OVERTIME	0	0	490	0
411100 ON CALL SALARIES	0	0	329	0
413110 RETIREMENT	22,430	6,156	6,166	6,572
413120 MEDICAL & DENTAL INSURANCE	25,689	6,373	6,302	6,851
413130 WORKERS COMPENSATION	1,579	455	453	486
413140 LONG-TERM DISABILITY	418	372	121	397
413150 UNEMPLOYMENT	579	31	60	33
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	4,742	2,500	686	2,475
425501 FLEET REPLACEMENT CHARGE	4,182	4,182	4,779	4,182
448000 DEPT SUPPLIES	3,006	4,000	1,922	3,960
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL GRAFFITI REMOVAL</b>	<b>176,769</b>	<b>55,676</b>	<b>52,800</b>	<b>57,946</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>164,839</b>	<b>44,994</b>	<b>45,413</b>	<b>47,329</b>
<b>OPERATING EXPENSES</b>	<b>11,930</b>	<b>10,682</b>	<b>7,387</b>	<b>10,617</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>176,769</b>	<b>55,676</b>	<b>52,800</b>	<b>57,946</b>

# STREETS ADMINISTRATION 3108

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	1,070	870	86	861
424000 OFFICE SUPPLIES	704	700	381	693
425000 EQUIPMENT SUPPLIES & MAINT.	5,234	15,500	10,000	10,000
425010 UNIFORMS	8,469	15,000	10,009	17,000
428000 TELEPHONE	16,305	14,000	9,438	13,860
431000 PROFESSIONAL & TECHNICAL	3,090	2,500	1,205	2,475
433000 TRAINING	16,342	16,636	16,330	16,470
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL STREETS ADMIN.</b>	<b>51,214</b>	<b>65,206</b>	<b>47,449</b>	<b>61,359</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>51,214</b>	<b>65,206</b>	<b>47,449</b>	<b>61,359</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>51,214</b>	<b>65,206</b>	<b>47,449</b>	<b>61,359</b>

# **FACILITIES MAINTENANCE 1902**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	225,604	245,126	198,263	198,934
411003 OVERTIME	1,100	1,200	662	1,200
411100 ON CALL SALARIES	2,904	2,500	3,259	2,500
413110 RETIREMENT	45,615	50,850	36,314	39,681
413120 MEDICAL & DENTAL INSURANCE	39,158	41,869	28,834	47,947
413130 WORKERS COMPENSATION	2,488	2,687	1,952	2,229
413140 LONG-TERM DISABILITY	8,186	2,888	8,393	2,395
413150 UNEMPLOYMENT	1,114	240	349	199
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	224	250	0	248
421500 MEMBERSHIPS	0	350	0	347
424000 OFFICE SUPPLIES	755	400	1,360	1,200
425000 EQUIPMENT SUPPLIES & MAINT.	278	4,000	3,156	2,000
425010 UNIFORMS	1,722	1,000	4,087	3,000
425500 FLEET O&M CHARGE	15,588	33,359	34,442	34,094
425501 FLEET REPLACEMENT CHARGE	7,962	7,962	9,099	7,962
425710 INTERFUND CHARGEBACK	(308,406)	0	0	0
426000 BUILDING & GROUNDS	252,230	300,000	286,680	285,000
427000 UTILITIES	323,625	355,500	339,532	360,000
427010 UTILITIES - INTERFUND	0	58,925	58,925	58,336
428000 TELEPHONE	3,500	2,150	3,183	2,129
431810 CONTRACT SERVICES	0	63,600	53,949	62,964
431820 CONTRACT - CUSTODIAL	109,429	120,000	132,437	138,000
431850 CONTRACT - CARPET CLEANING	15,681	16,800	20,287	22,000
433000 TRAINING	0	500	0	2,000
448000 DEPARTMENT SUPPLIES	13	150	0	149
462100 MISCELLANEOUS SERVICES	33,409	0	1,769	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	26,827	26,000	26,000	21,000
<b>TOTAL FACILITIES MAINT.</b>	<b>809,006</b>	<b>1,338,306</b>	<b>1,252,932</b>	<b>1,295,514</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>326,169</b>	<b>347,360</b>	<b>278,026</b>	<b>295,085</b>
<b>OPERATING EXPENSES</b>	<b>456,010</b>	<b>964,946</b>	<b>948,906</b>	<b>979,429</b>
<b>CAPITAL OUTLAYS</b>	<b>26,827</b>	<b>26,000</b>	<b>26,000</b>	<b>21,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>809,006</b>	<b>1,338,306</b>	<b>1,252,932</b>	<b>1,295,514</b>

# **FACILITIES SPECIAL PROJ. 1904**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
426000 BUILDING & GROUNDS	0	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474144 MINOR PROJECTS	567,172	430,837	400,000	152,073
<b>TOTAL FAC. SPECIAL PROJECTS</b>	<b>567,172</b>	<b>430,837</b>	<b>400,000</b>	<b>152,073</b>

## **FUNCTIONAL SUMMARY**

<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAYS</b>	<b>567,172</b>	<b>430,837</b>	<b>400,000</b>	<b>152,073</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>567,172</b>	<b>430,837</b>	<b>400,000</b>	<b>152,073</b>

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## PUBLIC WORKS DEPARTMENT – ENTERPRISE FUNDS

Enterprise Funds are not funded through taxes but through direct charges for the service provided. These funds are self-sustaining with their own revenue source – user fees. The funds must equal or exceed the cost it takes to operate and maintain them. The enterprise funds include water, sewer, solid waste, storm water and streetlights. Each enterprise fund operates separately – like a small business – and has its own revenues, expenses and fund balance.

**Water Fund: Operations** – Manage all aspects of the water system including administration, system adjustments, telemetry (SCADA) monitoring, water quality, repairs and replacements of infrastructure to address demands throughout the city.

**Water Fund: Special Projects** – Projects of this type are unknown projects at the time of creating the budget for the Water Fund for the current year. These are projects which might be directed by the City Council or problems that arise during the year which need to be addressed.

**Water Fund: Water Projects** – Projects for the construction of culinary water facilities are tracked and managed through the Water Capital Fund. Funding for these projects is a combination of funds from water rates and water impact fees. The Capital Projects Group in the Public Works Department is responsible for coordinating the design, construction, inspection, and contract administration for all water projects.

**Water Resources** – Promote effective use, maintenance and delivery of existing water resources, preserve water rights and promote the development of additional water resources.

**Wastewater: Operations** – Manage all aspects of the existing sanitary sewer system. Provide effective and timely system wide maintenance, including cleaning and video archiving of the city’s sewer mains in an effort to prevent blockages and maintain an accurate representation of the system. Provide repair, rehabilitation and replacement services for damaged or substandard sewer infrastructure.

**Wastewater: Treatment** – Ensure that treatment of wastewater (sewage) is available and maintained to support the current and future needs of the city.

**Wastewater: Special Projects** – Provide Wastewater Division services beyond the scope of routine maintenance at the direction of the City Manager or City Council.

**Wastewater: Sewer Projects** – Projects for the construction of sewer facilities are tracked and managed through the Sewer Capital Fund. Funding for these projects is a combination of funds from sewer rates and sewer impact fees.

**Solid Waste Fund: Solid Waste** – Provide municipal solid waste management for the following: curbside household garbage, green waste, recycling collection, and the neighborhood clean-up dumpster program. The City also provides glass recycling and a quarterly e-waste and paper shredding event for the residents. In addition, the fund provides services to deliver repair and maintain collection containers and provide education as it relates to solid waste.

**Stormwater: Operations** – Administer the stormwater program, which consists of regulatory compliance, maintenance of all gutters, grates, detention ponds, storm inlets, pipes, culverts and any drainage system used to collect rainwater and snowmelt and then deliver it to appropriate streams in order to prevent flooding and property damage throughout the city. The program regularly sweeps the city's 873 lane miles of streets to prevent debris from entering the stormwater system and creating blockages, which can result in flooding. It provides routine inspection and maintenance including cleaning and video archiving of the city's storm drains in an effort to maintain system efficiency and prevent blockages. Provide repair and replacement services for substandard storm drain infrastructure.

**Stormwater: Special Projects** – Provide Stormwater Division services beyond the scope of routine maintenance at the direction of the City Manager.

**Stormwater: Projects** – Projects for the construction of stormwater facilities are tracked and managed through the Storm Drain Capital Fund. Funding for these projects is a combination of funds from storm water rates and stormwater impact fees.

## WATER FUND

The Water Fund is an Enterprise Fund, implying that (1) the activities of the water fund are not funded through taxes but through direct charges for service (commodity) provided; and (2) the water activity is completely self-supporting. The city buys over 85% of its wholesale treated water from the Jordan Valley Water Conservancy District. The remaining approximately 15% comes from culinary-quality wells (limited treatment required) in the southwestern quadrant of the city. The various programs of the Water Division provide for the operation and maintenance of water production, storage, and distribution; water accountability and billing; water conservation; new water resource development; and construction of new infrastructure.



# **WATER FUND REVENUES**

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
332500 WATER RESOURCE GRANT	30,280	40,000	30,000	64,000
337400 MISC. INTERGOVERNMENT. REV.	82	400,000	5,000	0
363500 BOND PROCEEDS	0	0	0	20,000,000
384000 CONTRIBUTIONS-DEVELOPERS	1,563,637	0	0	0
387700 PRIOR YRS RSRVS - WATER	0	10,404,862	0	1,384,659
388000 WATER DISTRIBUTION IMPACT	811,449	1,500,000	900,000	1,500,000
391110 METERED SALES - AVAILABILITY	7,756,487	6,790,482	7,800,000	6,850,000
391111 METERED SALES - CAP. REPL.	0	1,252,500	0	1,252,500
391120 METERED SALES - COMMODITY	8,036,030	9,812,718	8,800,000	10,100,000
391130 SALES - INTERFUND	0	608,307	608,307	608,307
391200 FLAT RATE WATER SALES	65,511	0	75,000	0
391500 MISC WATER REVENUE	161,538	265,000	180,000	185,000
391900 RECONNECTION ADMIN FEES	58,365	0	30,000	0
392120 INTEREST W&S	59,483	37,000	40,000	43,000
392130 INTEREST - REST. CASH	6,963	5,000	5,000	6,000
TOTAL WATER FUND REVENUES	18,549,825	31,115,869	18,473,307	41,993,466

# WATER OPERATIONS

## 5102

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	414,829	679,333	661,014	1,064,489
CAREER LADDER INCREASE	0	14,000	0	0
411003 OVERTIME	3,832	0	13,512	3,000
411100 ON CALL SALARIES	312	0	3,363	700
413110 RETIREMENT	74,566	133,068	128,145	212,135
413120 MEDICAL & DENTAL INSURANCE	93,356	179,071	167,521	284,287
413130 WORKERS COMPENSATION	4,291	7,613	7,117	12,110
413140 LONG-TERM DISABILITY	1,404	8,002	4,450	12,816
413150 UNEMPLOYMENT	1,907	665	1,268	1,064
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	0	0	396
421500 MEMBERSHIPS	0	0	0	2,277
424000 OFFICE SUPPLIES	10	0	108	2,178
425000 EQUIPMENT SUPPLIES & MAINT.	8,405	23,100	59,017	159,390
425010 UNIFORMS	1,838	0	117	4,455
425500 FLEET O&M CHARGE	47,610	32,502	50,102	110,517
425501 FLEET REPLACEMENT CHARGE	12,714	12,204	13,947	144,508
426000 BUILDING & GROUNDS	22,687	62,288	17,758	53,460
427000 UTILITIES	512,700	600,000	587,177	594,000
428000 TELEPHONE	0	0	0	7,800
431000 PROFESSIONAL & TECHNICAL	16,029	23,000	7,500	40,590
431111 PT - SAMPLES	11	2,500	29	22,000
433000 TRAINING	585	0	135	6,930
433100 TRAVEL	0	0	0	3,465
448000 DEPT SUPPLIES	52,048	160,500	133,111	402,235
448010 DEPT SUPPLIES - UB METERS	537,266	1,750,000	1,500,000	1,732,500
461417 CONSERVATION PROGRAMS	0	0	0	80,000
462100 MISCELLANEOUS SERVICES	0	9,500	3,034	9,900
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL WATER OPERATIONS</b>	<b>1,806,400</b>	<b>3,697,346</b>	<b>3,358,425</b>	<b>4,967,202</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>594,497</b>	<b>1,021,752</b>	<b>986,390</b>	<b>1,590,601</b>
<b>OPERATING EXPENSES</b>	<b>1,211,903</b>	<b>2,675,594</b>	<b>2,372,035</b>	<b>3,376,601</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,806,400</b>	<b>3,697,346</b>	<b>3,358,425</b>	<b>4,967,202</b>

# **WATER SPECIAL PROJECTS 5107**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	23,716	0	0	0
 <b><u>OPERATING EXPENSES</u></b>				
431000 PROFESSIONAL & TECHNICAL	48,845	50,000	20,000	49,500
431810 CONTRACT SERVICES	0	1,000	0	990
448000 DEPT SUPPLIES	0	5,000	0	4,950
448010 DEPT SUPPLIES - UB METERS	0	0	0	0
461200 CLEAN UP CONTINGENCY	0	2,500	0	2,475
 <b><u>CAPITAL OUTLAYS</u></b>				
474144 EQUIPMENT	0	0	0	0
<hr/>				
<b>TOTAL WATER SPECIAL PROJ.</b>	<b>84,344</b>	<b>58,500</b>	<b>20,000</b>	<b>57,915</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>35,499</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>48,845</b>	<b>58,500</b>	<b>20,000</b>	<b>57,915</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>84,344</b>	<b>58,500</b>	<b>20,000</b>	<b>57,915</b>

# WATER RESOURCES

## 5110

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
 <b><u>OPERATING EXPENSES</u></b>				
425700 INTERFUND SERVICE FEE	1,081,955	1,054,906	1,054,906	1,126,640
425701 DIRECT SERVICES FEE	659,517	711,626	711,626	756,738
431000 PROFESSIONAL & TECHNICAL	3,661	5,000	707	0
433000 TRAINING	0	500	0	0
448100 SOURCE OF SUPPLY	9,817,658	9,000,000	10,000,000	8,910,000
466100 CANAL SHARES	9,116	25,000	17,849	24,750
 <b><u>CAPITAL OUTLAYS</u></b>				
473850 WATER RIGHTS	0	0	0	0
<hr/>				
<b>TOTAL WATER RESOURCES</b>	<b>11,571,907</b>	<b>10,797,032</b>	<b>11,785,088</b>	<b>10,818,128</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>11,571,907</b>	<b>10,797,032</b>	<b>11,785,088</b>	<b>10,818,128</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>11,571,907</b>	<b>10,797,032</b>	<b>11,785,088</b>	<b>10,818,128</b>

**DEBT RESERVE  
5109**

		AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>					
481000	PRINCIPAL	0	675,000	675,000	690,000
482000	INTEREST	124,841	110,430	110,430	96,580
483000	AGENTS FEE	2,000	1,750	2,000	1,750
<b>TOTAL DEBT RESERVE</b>		<b>126,841</b>	<b>787,180</b>	<b>787,430</b>	<b>788,330</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>OPERATING EXPENSES</b>		<b>126,841</b>	<b>787,180</b>	<b>787,430</b>	<b>788,330</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>126,841</b>	<b>787,180</b>	<b>787,430</b>	<b>788,330</b>

**WATER PROJECTS****5108**

		AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>CAPITAL OUTLAYS</u></b>					
425701	DIRECT SERVICES FEE	187,976	299,857	299,857	398,691
473000	CONSTRUCTION PROJECTS	0	12,937,658	4,200,000	24,938,200
<b>TOTAL WATER PROJECTS</b>		<b>187,976</b>	<b>13,237,515</b>	<b>4,499,857</b>	<b>25,336,891</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>CAPITAL OUTLAYS</b>		<b>187,976</b>	<b>13,237,515</b>	<b>4,499,857</b>	<b>25,336,891</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>187,976</b>	<b>13,237,515</b>	<b>4,499,857</b>	<b>25,336,891</b>

**TRANSFERS OUT**  
**5199**

		AUDITED	ADJUSTED	YEAR-END	ADOPTED
		ACTUAL	BUDGET	ESTIMATE	BUDGET
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>TRANSFERS OUT</u></b>					
496000	BUILDING AUTHORITY FUND	0	820,265	164,053	0
495600	TRANS TO SECONDARY WATER	0	500,000	0	0
496700	TRANS TO RISK MANAGEMENT	25,000	25,000	25,000	25,000
<b>TOTAL TRANSFERS OUT</b>		<b>25,000</b>	<b>1,345,265</b>	<b>189,053</b>	<b>25,000</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>TRANSFERS OUT</b>		<b>25,000</b>	<b>1,345,265</b>	<b>189,053</b>	<b>25,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>25,000</b>	<b>1,345,265</b>	<b>189,053</b>	<b>25,000</b>

# CAPITAL IMPROVEMENTS

## WATER SIX-YEAR STRATEGIC PLAN

2015-16

Final Report

PROJECT FUNDING								Impact Fees	Water Revenue	Replacement Fund
Beginning reserve								1,099,802	9,374,792	1,831,190
Water capital contributions									2,559,122	1,252,500
Water revenue bond								0		
Impact fees								811,449	0	
Interest: impact									0	
Total Resources:								1,911,251	11,933,914	3,083,690
Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over	Impact Fees	Existing Revenue	Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP	TBA	Debt Service	791,000	791,000	0	100%	0%	791,000	0	0
na	4257010	Direct service fee	187,976	187,976	0	41%	49%	76,694	91,544	19,737
OPS	510005	SCADA upgrades	50,000	0	50,000	50%	50%	0	0	0
W - 0	510003	Well 6 Rehabilitation	83,305	83,305	0	0%	100%	0	83,305	0
AC-2	510008	1300 W 6 inch WL abandonment - HOLD	175,000	0	175,000	0%	100%	0	0	0
S-A	510020	Zone 2 Grizzly Reservoir/ Copperton Res.	983,046	762,600	0	85%	15%	648,210	114,390	0
W-23	510027	Veteran's Park Well Replacement	494,300	239,140	255,160	50%	50%	119,570	119,570	0
W-24	510001	Steadman Well Improvement	100,000	0	100,000	0%	100%	0	0	0
W-20	510015	Drill Exploratory Wells (2)	200,000	0	200,000	100%	0%	0	0	0
D-23	510016	PRV1 - Relocate (MVC & OBH)	250,000	0	250,000	20%	80%	0	0	0
D-26	510017	PRV2 - Zone 4 (MVC & Dannon Way)	194,000	0	194,000	100%	0%	0	0	0
W-18	510021	Emergency Generator, Well 6	300,000	0	300,000	50%	50%	0	0	0
W-19	510022	Emergency Generator, Well 4	300,000	0	300,000	0%	100%	0	300,000	0
W-18	510023	Emergency Generator, Well 5	250,000	0	250,000	0%	100%	0	250,000	0
W-19	510002	Well 4 Rehabilitation	900,000	0	900,000	0%	100%	0	0	0
S-5	510028	Reservoir Sites - CD / property (Terminal)	800,000	40,000	760,000	100%	0%	40,000	0	0
D-19	510029	Zone 3/4 correction 8-inch WL	615,000	615,000	0	0%	100%	0	615,000	0
OPS	510030	7000 South Waterline adjustments/rebuilds	400,000	400,000	0	0%	100%	0	0	400,000
D-39	510031	PRV-7 8600 S 6000 W (3 Forks)	100,000	137,467	(37,467)	50%	50%	68,734	68,734	0
SW	TBA	Secondary Water	0	916,579	(916,579)	0%	100%	0	916,579	0
Total Expenses:			7,173,627	4,173,067	2,780,114			1,744,208	2,559,122	419,737

2016-17

Preliminary Report

							Impact Fees	Water Revenue	Replacement Fund	
PROJECT FUNDING										
Beginning reserve							992,244	5,062,528	2,663,952	
Water capital contributions								2,500,000	1,252,500	
Grants \ State Projects								400,000		
Water revenue bond										
Impact fees							1,058,129	0		
Interest: impact								0		
Total Resources:							2,050,373	7,962,528	3,916,452	
Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over		Impact Fees	Water Revenue	Replacement Fund	
S-A, S-B, new	TBA	Debt Service	791,000	791,000	0	100%	0%	791,000	0	0
na	4257010	Direct service fee	155,000	155,000	0	49%	33%	76,276	51,755	26,970
MP	4740040	Developer reimbursements	75,000	75,000	0	100%	0%	75,000	0	0
OPS	510005	SCADA upgrades	50,000		50,000	40%	60%	0	0	0
W-23	510027	Veteran's Park Well Replacement	255,160	255,160	0	50%	50%	127,580	127,580	0
W-24	510001	Steadman Well Improvement	100,000		100,000	0%	100%	0	0	0
W-20	510015	Drill Exploratory Wells (2)	200,000	0	200,000	50%	50%	0	0	0
D-23	510016	PRV1 - Relocate (MVC & OBH)	350,000	0	350,000	20%	80%	0	0	0
D-26	510017	PRV2 - Zone 4 (MVC & Dannon Way)	194,000	0	194,000	100%	0%	0	0	0
W-18	510021	Well 6 - Generator & Upgrades	300,000	0	300,000	50%	50%	150,000	150,000	0
W-19	510022	Well 4 - Generator, Rehab & Upgrades	600,000	0	600,000	0%	100%	0	0	0
W-18	510023	Well 5 - Generator, Rehab & Upgrades	500,000	250,000	250,000	0%	100%	0	250,000	0
S-5	510028	Reservoir Sites - CD / property (Terminal)	760,000	0	760,000	100%	0%	0	0	0
W-7	510032	New U-111 well & pump house - HOLD	1,620,000	0	1,620,000	100%	0%	0	0	0
F-2, F-3, F-5	510033	Install new 8 inch PVC - 2,000 LF	273,000	0	273,000	0%	100%	0	0	0
F-1	510034	Install new 10 inch PVC - 690 LF	105,000	0	105,000	0%	100%	0	0	0
OPS, D-5, D-										
27	510038	7000 South Waterline adjustments/rebuilds	2,900,000	600,000	2,300,000	0%	100%	0	300,000	300,000
D-14	510035	5600 West WL - 86 S to 78 S (12 inch)	505,000	505,000	0	0%	100%	0	0	505,000
D-3	510036	Install new VFD - Zone 2 pump station	150,000	150,000	0	0%	100%	0	150,000	0
D-1	510037	Replace 2 PRV's - 9000 S & SR 154	400,000	400,000	0	0%	100%	0	400,000	0
New	TBA	Bangerter Bridges - 7000 & 9000 S	1,123,200	0	1,123,000	0%	100%	0	0	0
SW	510026	Secondary Water	250,000	500,000	0	0%	100%	0	500,000	0
Total Expenses:			11,656,360	3,681,160	8,225,000			1,219,856	1,929,335	831,970



2017-18

## Current Projects

							Impact Fees	Water Revenue	Replacement Fund
PROJECT FUNDING									
Beginning reserve							830,517	6,033,194	3,084,482
Water capital contributions								2,500,000	1,252,500
Water revenue bond							10,000,000	0	
Impact fees							1,500,000	0	
Interest: impact							8,000	0	
Total Resources:							12,338,517	8,533,194	4,336,982
Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over		Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP	TBA	Debt Service		786,500	85%	15%	668,525	117,975	0
na	4257010	Direct service fee		155,000	45%	6%	69,378	9,269	76,353
MP	4740040	Developer reimbursements		100,000	100%	0%	100,000	0	0
OPS	5730081	SCADA upgrades		2,500,000	40%	60%	1,000,000	750,000	750,000
OPS, D-5, D-									
27	510038	7000 South Waterline adjustments/rebuilds		2,300,000	2,300,000	0%	100%	0	1,800,000
	TBA	Bangerter Bridges replacements		1,123,200	1,123,000	10%	90%	112,320	505,440
W-18	510023	Well 5 - Generator, Rehab & Upgrades		250,000	250,000	0%	100%		250,000
W-19	510022	Well 4 - Generator, Rehab & Upgrades		600,000	600,000	0%	100%	0	600,000
W-20	510015	Drill Exploratory Wells (2)		200,000	200,000	50%	50%	100,000	100,000
F-1	510034	Install new 10 inch PVC - 690 LF		105,000	105,000	0%	100%	0	105,000
F-2, F-3, F-5	510033	Install new 8 inch PVC - 2,000 LF		273,000	273,000	0%	100%	0	273,000
F-6	TBA	Install new 12 inch PVC - 750 LF		122,000		0%	100%	0	122,000
D-23	510016	PRV1 - Relocate (MVC & OBH)		350,000	350,000	20%	80%	70,000	280,000
S-5	510028	Reservoir Sites - CD / property (Terminal)		760,000	760,000	100%	0%	760,000	0
D-24	TBA	Ranch Rd. (Swiftwater Way) 10 inch PVC	HOLD and move to OBH WL	180,000	0%	100%	0	180,000	0
D-3	TBA	Install a VFD on the smallest Zone 2 booster pump		68,000	0%	100%	0	68,000	0
S-14, BD-1	TBA	3.0 MG Z3 North Reservoir & Transmission, Zone 3 - 3.0 MG North Reservoir	Property, Design & Construct	5,350,000	57%	43%	3,049,500	2,300,500	0
S-5	TBA	Zone 4 - 4.0 MG Terminal Reservoir	Property, Design & Construct	4,560,000	100%	0%	4,560,000	0	0
Total Expenses:				19,782,700	5,961,000		10,489,723	7,461,184	1,831,703

2018-19

## Future Projects

							Impact Fees	Water Revenue	Replacement Fund
<b>PROJECT FUNDING</b>									
Beginning reserve							1,848,794	1,072,010	2,505,279
Water capital contributions								2,750,000	1,252,500
Water revenue bond							10,000,000		
Impact fees							1,800,000	0	
Interest: impact							8,000	0	
<b>Total Resources:</b>							<b>13,656,794</b>	<b>3,822,010</b>	<b>3,757,779</b>
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP	TBA	Debt Service		1,600,000	100%	0%	1,600,000	0	0
na	4257010	Direct service fee		150,000	70%	15%	105,225	22,320	22,455
MP	4740040	Developer reimbursements		100,000	100%	0%	100,000	0	0
D-18	TBA	Install replacement 12 inch PVC - 7,900 LF		1,845,000	0%	100%	0	0	1,845,000
BD-10	TBA	NBH Transmission Project		905,000	100%	0%	905,000	0	0
D-10	TBA	PRV-8 7000 S 6000 W (Sienna Vista)		100,000	50%	50%	50,000	50,000	0
W-7	510032	New U-111 well & pump house		1,620,000	100%	0%	1,620,000	0	0
W-8	TBA	New Terminal well & pump house		1,620,000	100%	0%	1,620,000	0	0
AC-2	510008	1300 W 6 inch WL abandonment		812,000	0%	100%	0	0	812,000
AC-3, 4	TBA	Reconstruct AC lines w new PVC - 8,140 LF		1,088,000	0%	100%	0	0	1,088,000
AC-7	TBA	Reconstruct AC lines w new PVC - 2,670 LF		357,000	0%	100%	0	0	357,000
AC-5, 6	TBA	Reconstruct AC lines w new PVC - 4,810 LF		690,000	0%	100%	0	0	690,000
AC-11	TBA	Reconstruct AC lines w new PVC - 4,600 LF		615,000	0%	100%	0	615,000	0
F-6	TBA	Install 750 LF of 12 inch PVC - replacement		122,000	0%	100%	0	0	122,000
S-4, D-21	TBA	Zone 3 - 4.0 MG OBH Reservoir, OBH Transmission project	Property, Design & Construct	1,000,000	50%	50%	500,000	500,000	0
S-8, BD-4, W-11	TBA	Zone 5 - 4.0 MG North Reservoir, 16 inch Transmission line and Booster Pump Station plus permanent power to Z6 Bench Res.	Property, Design & Construct	7,440,000	100%	0%	7,440,000	0	0
<b>Total Expenses:</b>				<b>20,064,000</b>			<b>13,940,225</b>	<b>1,187,320</b>	<b>4,936,455</b>

2019-20

## Future Projects

PROJECT FUNDING						Impact Fees	Water Revenue	Replacement Fund
Beginning reserve						(283,431)	2,634,690	(1,178,676)
Water capital contributions							2,750,000	1,252,500
Water revenue bond								
Impact fees						1,800,000	0	
Interest: impact						8,000	0	
Total Resources:						1,524,569	5,384,690	73,824
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP na	TBA 4257010	Debt Service		1,600,000	100%	0%	1,600,000	0
		Direct service fee		150,000	38%	61%	57,720	91,650
MP	4740040	Developer reimbursements		100,000	100%	0%	100,000	0
AC-1, 8, 9, AC-10	TBA	Reconstruct AC lines w new PVC - 1,510 LF, 1,265 LF, 565 LF, 1,450 LF respectively		641,000	0%	100%	0	641,000
S-1	TBA	Zone 1 - 4.0 MG Airport Reservoir Replacement of 2.0 MG	Design & Construct	5,454,000	37.5%	62.5%	2,045,250	3,408,750
F-2, F-3, F-5	TBA	Install new 8 inch PVC - 2,000 LF		273,000	0%	100%	0	273,000
F-1	TBA	Install new 10 inch PVC - 690 LF		105,000	0%	100%	0	105,000
Total Expenses:				8,323,000		3,802,970	4,519,400	630

2020-21

## Future Projects

PROJECT FUNDING						Impact Fees	Water Revenue	Replacement Fund
Beginning reserve						(2,278,401)	865,290	73,194
Water capital contributions							2,750,000	1,252,500
Water revenue bond								
Impact fees						1,800,000	0	
Interest: impact						8,000	0	
Total Resources:						(470,401)	3,615,290	1,325,694
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP na	TBA 4257010	Debt Service		1,600,000	100%	0%	1,600,000	0
		Direct service fee		150,000	20%	64%	29,550	95,280
MP	4740040	Developer reimbursements		100,000	100%	0%	100,000	0
AC- 8, 9	TBA	Reconstruct AC lines w new PVC - 2,520 LF		245,000	0%	100%	0	245,000
AC-10, 11	TBA	Reconstruct AC lines w new PVC - 2,290 LF		809,000	0%	100%	0	809,000
S-2	TBA	Zone 1 - 3.0 MG Cemetery Reservoir Addition	Property, Design & Construct	4,500,000	0%	100%	0	4,500,000
Total Expenses:				7,404,000		1,729,550	5,649,280	25,170

2021-22

## Future Projects

PROJECT FUNDING						Impact Fees	Water Revenue	Replacement Fund
Beginning reserve						(2,199,951)	(2,033,990)	1,300,524
Water capital contributions							2,750,000	1,252,500
Water revenue bond								
Impact fees						1,800,000	0	
Interest: impact						8,000	0	
Total Resources:						(391,951)	716,010	2,553,024
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP	TBA	Debt Service		1,600,000	100%	0%	1,600,000	0
na	4257010	Direct service fee		150,000	92%	6%	138,060	9,330
MP	4740040	Developer reimbursements		100,000	100%	0%	0	0
D-17,18	TBA	Install 7,900 feet of 12-inch pipeline (zone 1/2)		1,348,000	0%	100%	0	1,348,000
D-20	TBA	Maples Z6 distribution change		54,000	0%	100%	0	54,000
W-10	TBA	Barney's Creek Well	HOLD	1,620,000	100%	0%	0	0
Total Expenses:				4,872,000		1,738,060	63,330	1,350,610

2022-23

## Future Projects

PROJECT FUNDING						Impact Fees	Water Revenue	Replacement Fund
Beginning reserve						(2,130,011)	716,010	1,202,414
Water capital contributions							2,750,000	1,252,500
Water revenue bond								
Impact fees						1,800,000	0	
Interest: impact						8,000	0	
Total Resources:						(322,011)	3,466,010	2,454,914
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Water Revenue	Replacement Fund
S-A, S-B, MP	TBA	Debt Service		1,600,000	100%	0%	1,600,000	0
na	4257010	Direct service fee		150,000	92%	6%	138,060	9,330
MP	4740040	Developer reimbursements		100,000	100%	0%	0	0
D -6,7,8	TBA	Install new PRV's		143,000	0%	100%	0	143,000
W-9	TBA	Ron Wood Park Well	HOLD	1,620,000	100%	0%	0	0
W-22	TBA	5-year Master Plan Update		100,000	100%	0%	100,000	0
S-12, BD-6,		Zone 7 North - 2.0 MG Reservoir Addition, 5,000						
W-16	TBA	1.1' of 12-inch pipeline, Zone 7 Booster Pump Station	HOLD	4,455,000	100%	0%	0	0
***								
Total Expenses:				3,713,000		1,838,060	9,330	145,610

\*\*\* - Note: See Table 8-1 of the 2015 Drinking Water Master Plan for all project costs and numbering

## WASTEWATER FUND

The Wastewater Fund is an Enterprise Fund, implying that (1) the activities of the wastewater fund are not funded through taxes but through direct charges for service provided; and (2) the wastewater activity is completely self-supporting. The Wastewater Division is responsible for the collection of waste and its delivery to the South Valley Water Reclamation Facility for treatment and release. The division constructs and repairs infrastructure, and also monitors and manages the city's ownership interest in the regional treatment plant.

# SEWER FUND REVENUES

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
384000 CONTRIBUTIONS-DEVELOPERS	1,004,497	0	0	0
387800 PRIOR YRS RSRVS - SEWER	0	6,609,351	0	1,710,394
388400 WASTEWATER IMPACT FEE	556,585	1,250,000	646,000	600,000
392100 INTEREST INCOME	64,478	39,000	40,000	39,000
392130 INTEREST - REST. CASH	(6,249)	1,700	500	1,700
393100 SEWER O&M	8,120,354	8,406,497	8,200,000	7,845,349
393111 SEWER CAPITAL REPLACEMENT	0	750,000	0	750,000
393130 SEWER O&M - INTERFUND	0	5,350	5,350	5,350
393500 MISC SEWER REVENUE	74	0	0	0
394100 EQUITY G/L IN JOINT VENTURE	(842,500)	0	0	0
TOTAL SEWER FUND REVENUES	8,897,239	17,061,898	8,891,850	10,951,793

# WASTEWATER OPERATIONS 5201

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	63,056	0	0	591,609
411001 SALARIES PART/SEASONAL	0	0	0	16,320
411003 OVERTIME	0	0	0	5,000
411100 ON CALL SALARIES	0	0	0	1,150
413110 RETIREMENT	10,596	0	0	119,511
413120 MEDICAL & DENTAL INSURANCE	4,033	0	0	174,500
413130 WORKERS COMPENSATION	591	0	0	6,810
413140 LONG-TERM DISABILITY	1,263	0	0	7,123
413150 UNEMPLOYMENT	269	0	0	608
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	0	350	0	347
421500 MEMBERSHIPS	410	650	0	644
424000 OFFICE SUPPLIES	134	1,000	40	990
425000 EQUIPMENT SUPPLIES & MAINT.	2,287	0	1,264	61,216
425010 UNIFORMS	5,118	4,500	4,500	4,455
425500 FLEET O&M CHARGE	0	0	0	118,290
425501 FLEET REPLACEMENT CHARGE	0	0	0	179,030
425510 VEHICLE LEASE	0	0	0	16,000
427000 UTILITIES	361	0	313	0
428000 TELEPHONE	8,612	8,600	4,154	8,514
431000 PROFESSIONAL & TECHNICAL	14,754	15,000	16,600	21,800
433000 TRAINING	3,028	8,000	5,376	7,920
433100 TRAVEL	3,391	5,000	5,173	4,950
448000 DEPT SUPPLIES	0	0	0	84,150
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL ADMINISTRATION</b>	<b>117,903</b>	<b>43,100</b>	<b>37,420</b>	<b>1,430,937</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>79,808</b>	<b>0</b>	<b>0</b>	<b>922,631</b>
<b>OPERATING EXPENSES</b>	<b>38,095</b>	<b>43,100</b>	<b>37,420</b>	<b>508,306</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>117,903</b>	<b>43,100</b>	<b>37,420</b>	<b>1,430,937</b>

**TREATMENT  
5202**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>OPERATING EXPENSES</u></b>				
425700 INTERFUND SERVICE FEE	565,686	551,544	551,544	589,049
425701 DIRECT SERVICES FEE	291,126	347,792	347,792	354,360
431000 PROFESSIONAL & TECHNICAL	13,707	23,500	13,546	23,265
433000 TRAINING	275	300	0	297
433100 TRAVEL	857	100	0	99
449100 SEWAGE TREATMENT	3,938,276	4,400,000	4,660,000	4,356,000
<b>TOTAL TREATMENT &amp; ADMIN.</b>	<b>4,809,927</b>	<b>5,323,236</b>	<b>5,572,882</b>	<b>5,323,070</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>OPERATING EXPENSES</b>	<b>4,809,927</b>	<b>5,323,236</b>	<b>5,572,882</b>	<b>5,323,070</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>4,809,927</b>	<b>5,323,236</b>	<b>5,572,882</b>	<b>5,323,070</b>

**WASTEWATER SPECIAL  
PROJECTS  
5205**

**SALARIES & BENEFITS**

411000 SALARIES FULL-TIME

2,327 0 0 0

**OPERATING EXPENSES**

448000 DEPT SUPPLIES

(45) 1,000 0 990

461200 CLEAN UP CONTINGENCY

0 5,000 0 4,950

**CAPITAL OUTLAYS**

474000 EQUIPMENT

0 0 0 0

**TOTAL SPECIAL PROJECTS**

**3,681 6,000 0 5,940**

**FUNCTIONAL SUMMARY**

**SALARIES & BENEFITS**

**3,726 0 0 0**

**OPERATING EXPENSES**

**(45) 6,000 0 5,940**

**CAPITAL OUTLAYS**

**0 0 0 0**

**TOTAL FUNCTIONAL AREAS**

**3,681 6,000 0 5,940**



**SEWER PROJECTS****5206**

		AUDITED	ADJUSTED	YEAR-END	ADOPTED
		ACTUAL	BUDGET	ESTIMATE	BUDGET
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>CAPITAL OUTLAYS</u></b>					
425701	DIRECT SERVICES FEE	178,884	282,099	282,099	343,846
473000	CONSTRUCTION PROJECTS	0	9,633,230	4,350,000	3,823,000
<b>TOTAL SEWER PROJECTS</b>		<b>178,884</b>	<b>9,915,329</b>	<b>4,632,099</b>	<b>4,166,846</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>CAPITAL OUTLAYS</b>		<b>178,884</b>	<b>9,915,329</b>	<b>4,632,099</b>	<b>4,166,846</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>178,884</b>	<b>9,915,329</b>	<b>4,632,099</b>	<b>4,166,846</b>

**TRANSFERS OUT**  
**5299**

		AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>TRANSFERS OUT</u></b>					
496000	BUILDING AUTHORITY FUND	0	524,005	104,801	0
496700	TRANS TO RISK MANAGEMENT	25,000	25,000	25,000	25,000
<b>TOTAL TRANSFERS OUT</b>		<b>25,000</b>	<b>549,005</b>	<b>129,801</b>	<b>25,000</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>TRANSFERS OUT</b>		<b>25,000</b>	<b>549,005</b>	<b>129,801</b>	<b>25,000</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>25,000</b>	<b>549,005</b>	<b>129,801</b>	<b>25,000</b>

# CAPITAL IMPROVEMENTS

## SEWER SIX-YEAR STRATEGIC PLAN

2015-16

Final Report

PROJECT FUNDING							Impact Fees	Sewer Revenue	Replacement Fund	
Beginning reserve							(868,949)	10,060,229	231,565	
Loan from Rates to Impact Fees							1,500,000	(1,500,000)		
Sewer capital contributions								1,000,000	750,000	
Impact fees							556,585			
Interest: impact							6,249			
Total Resources:							1,193,885	9,560,229	981,565	
Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over		Impact Fees	Sewer Revenue	Replacement Fund	
na	425701	Direct service fee	178,884	178,884	0	46%	54%	82,287	59,032	37,566
1	474040	Developer reimbursement	0	0	0	100%	0%	0	0	0
11	520015	Sewer System Maintenance - pipelines	140,142	247	139,895	0%	100%	0	0	247
11	520016	Sewer System Maintenance - manholes	0		0	0%	100%	0	0	0
	520002	Upgrade/Rehab Projects	140,134	120,133		0%	100%	0	120,133	
X	520003	Treatment Plant Capital	1,700,000	1,700,000	0	66%	34%	1,122,000	578,000	0
5	520011	TOD 18" Pipeline OBH upsize	705,000	600,988	104,012	100%	0%	600,988	0	0
21	TBA	Wells Park Rd. Upgrade (pipe burst)	400,000	0	400,000	100%	0%	-	0	0
4b	520005	1300 West Pipe Burst Sewer upgrade	1,080,000	675	1,079,325	12%	88%	81	594	594
20	TBA	18" Pipe Upsize OBH	0		0	69%	31%	-	0	0
23	520020	7000 South Upgrades JR to 1905 W	1,000,000		1,000,000	44%	56%	-	0	0
8b	520021	Twin Oaks and Taymar Streets, replace pipe	245,000	0	245,000	0%	100%	-	0	0
10, 16	520023	Airport Sewer		121,008	0	100%	0%	121,008	0	0
15a	520022	Mountain Meadow Pipe Upsize	69,000	0	69,000	12%	88%	-	0	0
Total Expenses:			5,479,276	2,721,935	3,037,232			1,926,364	757,759	38,407

2016-17

Preliminary Report

PROJECT FUNDING							Impact Fees	Sewer Revenue	Replacement Fund	
Beginning reserve							(2,297,185)	10,866,106	943,158	
Loan from Rates to Impact Fees							1,500,000	(1,500,000)		
Sewer capital contributions								1,000,000	750,000	
Impact fees							1,250,000			
Interest: impact							30,000			
Total Resources:							482,815	10,366,106	1,693,158	
Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over		Impact Fees	Sewer Revenue	Replacement Fund	
na	4257010	Direct service fee	175,000	175,000	0	50%	46%	87,500	80,500	7,000
1	4740040	Developer reimbursement	75,000	75,000	0	100%	0%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines	139,895	0	139,895	0%	100%	0	0	0
9a, 11	5731034	Sewer System Maintenance - manholes	0	0	0	0%	100%	0	0	0
X	5731043	Treatment Plant Capital	1,700,000	1,700,000	0	66%	34%	1,122,000	578,000	0
5	520011	TOD 18" Pipeline OBH upsize	105,000	11,598	0	100%	0%	11,598	0	0
21	TBA	Wells Park Rd. Upgrade (pipe burst)	500,000	0	0	100%	0%	0	0	0
OPS	TBA	Replace 36 inch Meter - 7800 S & GV	350,000	-	350,000	10%	90%	0	0	0
DEV	520024	5600 W 15 inch upgrade (8000 S)	200,000	200,000	0	0%	100%	0	200,000	0
15b	550025	2200 W 8100 S Upsize Pipe	73,000	0	73,000	0%	100%	0	0	0
17	520026	Extend Pipeline Behind College - HOLD	154,000	0	154,000	0%	100%	0	0	0
18	520027	Dannon Way, Line pipe & manholes - HOL	380,000	0	380,000	0%	100%	0	0	0
New	TBA	Bangerter Bridges - 7000 & 9000 S	691,200	691,200	0	50%	50%	345,600	345,600	
23, 24	520020	7000 South Upgrades 1905 W to 3200 W	4,850,000	1,500,000	3,350,000	44%	56%	660,000	840,000	0
Total Expenses:			9,393,095	4,352,798	4,446,895			2,301,698	2,044,100	7,000

2017-18

## Current Projects

PROJECT FUNDING							Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve							(1,818,883)	8,322,006	1,686,158
Repayment from Impact fees to Rates							(500,000)	500,000	
Sewer capital contributions								1,000,000	750,000
Impact fees							1,500,000		
Interest: impact							30,000		
Total Resources:							(788,883)	9,822,006	2,436,158
Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over		Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000		34%	59,763	71,733	43,505
1	4740040	Developer reimbursement		75,000		100%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		389,895	139,895	0%	0	0	389,895
9a, 11	5731034	Sewer System Maintenance - manholes		100,000		0%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000		66%	1,122,000	578,000	
OPS	TBA	Replace 36 inch Meter - 7800 S & GV		350,000	350,000	10%	35,000	315,000	0
4b	TBA	1300 West Pipe Burst Sewer upgrade		1,080,000		12%	129,600	950,400	0
8b	TBA	Twin Oaks and Taymar Streets, replace pipe		250,000		0%	0	125,000	125,000
15a	TBA	Mountain Meadow Pipe Upsize		75,000		12%	9,000	66,000	0
15b	TBA	2200 W 8100 S Upsize Pipe		80,000	73,000	0%	0	0	80,000
17	TBA	Extend Pipeline Behind College		170,000	154,000	0%	0	170,000	0
23, 24	TBA	7000 South Upgrades 1905 W to 3200 W		3,500,000	3,350,000	44%	1,540,000	980,000	980,000
New	TBA	5490 West from 7800 S to 7100 S (8" to 12")		350,000	0	100%	0	350,000	0
19a	TBA	Dannon Way, slip line pipe & manholes		500,000	380,000	0%	0	100,000	400,000
Total Expenses:				8,794,895			2,970,363	3,706,133	2,118,400

2018-19

## Future Projects

PROJECT FUNDING							Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve							(3,759,246)	6,115,874	317,758
Repayment from Impact fees to Rates							(500,000)	500,000	
Sewer capital contributions								1,000,000	750,000
Impact fees							1,500,000		
Interest: impact							30,000		
Total Resources:							(2,729,246)	7,615,874	1,067,758
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000	59%	26%	102,550	46,095	26,355
1	4740040	Developer reimbursement		75,000	100%	0%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		450,000	0%	100%	0	0	450,000
11	5731034	Sewer System Maintenance - manholes		100,000	0%	100%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000	66%	34%	1,122,000	578,000	0
New	TBA	7800 South - 56 W to MVC (21 "Pipe Burst)		500,000	100%	0%	500,000	0	0
13	TBA	Upsize Pipe in Center Park, Campus View HOLD		1,071,000	88%	12%	0	0	0
7a	TBA	Dixie & Kentucky Dr pipe repairs		105,000	0%	100%	0	105,000	0
7c	TBA	SkyView Estates, pipe and manhole repair		150,000	0%	100%	0	150,000	0
Total Expenses:				4,326,000			1,799,550	879,095	576,355

2019-20

## Future Projects

PROJECT FUNDING							Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve							(4,528,796)	6,736,779	491,403
Repayment from Impact fees to Rates							(500,000)	500,000	
Sewer capital contributions								1,000,000	750,000
Impact fees							1,500,000		
Interest: impact							30,000		
Total Resources:							(3,498,796)	8,236,779	1,241,403
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000	40%	42%	69,825	73,098	32,078
1	4740040	Developer reimbursement		75,000	100%	0%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		450,000	0%	100%	0	0	450,000
11	5731034	Sewer System Maintenance - manholes		100,000	0%	100%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000	66%	34%	1,122,000	578,000	0
New	TBA	7800 S @ SR-154 - 36" replacement		550,000	0%	100%	0	0	550,000
8a	TBA	Jordan View Estates - back lot sewer repairs		300,000	0%	100%	0	300,000	0
18	TBA	Dannon Way, slip line pipe & manholes		375,000	0%	100%	0	375,000	0
Total Expenses:				3,725,000			1,266,825	1,326,098	1,132,078

2020-21

## Future Projects

PROJECT FUNDING						Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve						(4,765,621)	6,910,681	109,326
Repayment from Impact fees to Rates						(500,000)	500,000	
Sewer capital contributions							1,000,000	750,000
Impact fees						1,500,000		
Interest: impact						30,000		
Total Resources:						(3,735,621)	8,410,681	859,326
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000	47%	82,145	55,108	37,748
1	4740040	Developer reimbursement		75,000	100%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		450,000	0%	0	0	450,000
11	5731034	Sewer System Maintenance - manholes		100,000	0%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000	66%	1,122,000	578,000	0
14	TBA	3200 W 8900 S upgrade 8 inch to 12 inch		125,000	0%	0	125,000	0
15b	TBA	2200 W 8100 S upgrade		100,000	0%	0	100,000	0
Total Expenses:				2,725,000		1,279,145	858,108	587,748

2021-22

## Future Projects

PROJECT FUNDING						Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve						(5,014,766)	7,552,574	271,578
Repayment from Impact fees to Rates						(500,000)	500,000	
Sewer capital contributions							1,500,000	750,000
Impact fees						1,500,000		
Interest: impact						30,000		
Total Resources:						(3,984,766)	9,552,574	1,021,578
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000	57%	99,365	42,105	33,530
1	4740040	Developer reimbursement		75,000	100%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		450,000	0%	0	0	450,000
11	5731034	Sewer System Maintenance - manholes		100,000	0%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000	66%	1,122,000	578,000	0
19b	TBA	Sunleaf - 10inch pipe upgrade		175,000	0%	0	175,000	0
21	TBA	Wells Park and Hawley Park Upgrades		1,675,000	85%	1,173,750	251,250	250,000
Total Expenses:				4,350,000		2,470,115	1,046,355	833,530

2022-23

## Future Projects

PROJECT FUNDING						Impact Fees	Sewer Revenue	Replacement Fund
Beginning reserve						(6,454,881)	8,506,219	188,048
Repayment from Impact fees to Rates						(500,000)	500,000	
Sewer capital contributions							1,500,000	750,000
Impact fees						1,500,000		
Interest: impact						30,000		
Total Resources:						(5,424,881)	10,506,219	938,048
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Sewer Revenue	Replacement Fund
na	4257010	Direct service fee		175,000	55%	96,303	48,528	30,013
1	4740040	Developer reimbursement		75,000	100%	75,000	0	0
11	5731034	Sewer System Maintenance - pipelines		450,000	0%	0	0	450,000
11	5731034	Sewer System Maintenance - manholes		100,000	0%	0	0	100,000
X	5731043	Treatment Plant Capital		1,700,000	66%	1,122,000	578,000	0
22	TBA	9000 S - 30 inch upgrade (610 LF) 1100 W		500,000	43%	215,000	285,000	0
Total Expenses:				3,000,000		1,508,303	911,528	580,013

## SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund, implying that (1) the activities of the solid waste fund are not funded through taxes but through direct charges for services provided; and (2) the solid waste activity is completely self-supporting. The city manages a standard three-can system. The typical setup includes one 95-gallon container for general solid waste (trash); one 95-gallons container for green waste (grass clippings, vegetative waste, etc.) that can be composted for reuse; and a 65-gallon container for recycling (approved plastics, glass, metals and papers). The city owns and maintains the containers, and contracts for collection, recycling, and landfill. We currently contract with ACE Disposal for collection and recycling, and are a member agency of the Trans-Jordan Landfill. West Jordan has also implemented a quarterly e-waste and document shredding service for the residents and employees of West Jordan for no additional cost.

# **SOLID WASTE FUND REVENUES**

	AUDITED	ADJUSTED	YEAR-END	COUNCIL
	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
344300 COLLECTION FEES	3,787,637	4,156,918	4,150,000	4,198,487
344400 COLLECTION FEES - INTERFUND	0	10,452	10,452	10,452
344500 RECYCLING FEES	16,319	0	0	0
361000 INTEREST EARNINGS	4,605	20,000	5,000	4,500
363600 LEASE PROCEEDS	0	0	0	0
369000 SUNDRY REVENUE	408	0	167,620	0
387500 PRIOR YEARS RESERVES	0	544,847	0	296,617
394100 EQUITY G/L JOINT VENTURE	228,019	0	0	0
TOTAL SOLID WASTE FUND REVENUES	4,036,988	4,732,217	4,333,072	4,510,056

**SOLID WASTE  
5401**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	163,422	132,196	131,605	136,007
411003 OVERTIME	491	0	2,412	0
411100 ON CALL SALARIES	504	0	243	0
413110 RETIREMENT	32,761	25,772	26,491	27,093
413120 MEDICAL & DENTAL INSURANCE	35,123	19,957	18,856	21,314
413130 WORKERS COMPENSATION	2,070	1,905	1,883	2,003
413140 LONG-TERM DISABILITY	1,677	1,558	4,797	1,638
413150 UNEMPLOYMENT	828	129	251	136
<b><u>OPERATING EXPENSES</u></b>				
421500 MEMBERSHIPS	212	0	0	0
424000 OFFICE SUPPLIES	990	600	0	594
425000 EQUIPMENT SUPPLIES & MAINT.	31,460	36,000	49,783	35,640
425010 UNIFORMS	323	550	0	545
425500 FLEET O&M CHARGE	28,604	29,830	37,603	30,487
425501 FLEET REPLACEMENT CHARGE	35,990	37,595	42,966	58,178
425700 INTERFUND SERVICE FEE *	289,683	282,441	282,441	301,647
425701 DIRECT SERVICES FEE **	144,677	180,357	180,357	157,122
428000 TELEPHONE	704	625	235	619
431810 CONTRACT SERVICES	0	10,000	0	1,000
433000 TRAINING	0	500	0	0
448000 DEPT SUPPLIES	5,350	10,400	4,218	5,000
448400 GARBAGE CANS	169,637	264,110	221,618	235,244
448500 LANDFILL	633,412	787,852	650,000	779,973
448600 CITY DUMPSTERS	328,230	444,315	364,285	439,872
448700 COLLECTION CONTRACT	2,229,607	2,292,838	2,288,356	2,269,910
448710 GLASS RECYCLING	5,976	6,095	6,047	6,034
489000 CONTR/RET EARNINGS	0	166,592	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL SOLID WASTE</b>	<b>4,141,731</b>	<b>4,732,217</b>	<b>4,314,447</b>	<b>4,510,056</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>236,876</b>	<b>181,517</b>	<b>186,538</b>	<b>188,191</b>
<b>OPERATING EXPENSES</b>	<b>3,904,855</b>	<b>4,550,700</b>	<b>4,127,909</b>	<b>4,321,865</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>4,141,731</b>	<b>4,732,217</b>	<b>4,314,447</b>	<b>4,510,056</b>



## STORMWATER FUND

The Stormwater Fund is an Enterprise Fund, implying that (1) the activities of the stormwater fund are not funded through taxes but through direct charges for services provided; and (2) the stormwater activity is completely self-supporting. The Storm Water system consists of all gutters, grates, detention ponds, storm inlets, pipes, culverts and any drainage system used to collect rainwater and snowmelt, and deliver it to appropriate streams in order to prevent flooding and property damage throughout the city.

All residents and businesses in West Jordan benefit from the citywide Storm Water system. If the system did not exist, roads throughout the city would become flooded after every rainstorm and travel would be impeded. All residents and business pay a stormwater fee to equitably apply the costs of the system operations and maintenance to those who benefit from this citywide system.

# STORMWATER FUND REVENUES

	AUDITED	ADJUSTED	YEAR-END	ADOPTED
	ACTUAL	BUDGET	ESTIMATE	BUDGET
	FY 15-16	FY 16-17	FY 16-17	FY 17-18
349600 STORM DRAIN IMPACT FEE	955,167	1,000,000	1,300,000	1,100,000
361000 INTEREST EARNINGS	18,770	0	0	0
363500 BOND PROCEEDS	0	6,500,000	0	0
384000 CONTRIBUTIONS-DEVELOPERS	1,459,627	0	0	0
387500 PRIOR YEARS RESERVES	0	1,396,755	0	468,250
392100 INTEREST INCOME	46,243	5,000	10,000	8,500
392130 INTEREST - REST. CASH	(10,716)	2,500	1,000	2,300
393700 STORMWATER FEE	2,173,073	3,906,346	3,010,000	2,881,922
393711 STORMWATER FEE - CAP. REPL.	0	146,600	0	146,600
393730 STORMWATER FEE - INTERFUND	0	16,139	16,139	16,139
TOTAL STORMWATER FUND REVENUES	4,642,164	12,973,340	4,337,139	4,623,711

# STORMWATER OPERATIONS 5501

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	152,764	0	0	671,161
411003 OVERTIME	0	0	0	1,500
413110 RETIREMENT	31,170	0	0	133,752
413120 MEDICAL & DENTAL INSURANCE	28,447	0	0	236,117
413130 WORKERS COMPENSATION	1,761	0	0	7,902
413140 LONG-TERM DISABILITY	2,398	0	0	8,081
413150 UNEMPLOYMENT	790	0	0	671
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	457	500	0	0
421500 MEMBERSHIPS	310	500	0	0
424000 OFFICE SUPPLIES	475	500	405	495
425000 EQUIPMENT SUPPLIES & MAINT.	320	0	226	7,425
425010 UNIFORMS	2,700	2,500	1,076	7,000
425500 FLEET O&M CHARGE	1,371	1,989	2,540	35,280
425501 FLEET REPLACEMENT CHARGE	0	0	0	114,489
425700 INTERFUND SERVICE FEE	101,847	99,301	99,301	106,053
425701 DIRECT SERVICES FEE	59,624	82,961	82,961	102,177
428000 TELEPHONE	4,706	4,000	1,260	3,960
431000 PROFESSIONAL & TECHNICAL	24,163	28,000	24,285	40,720
431810 CONTRACT SERVICES	0	0	0	1,485
433000 TRAINING	4,808	4,500	3,004	12,000
433100 TRAVEL	0	1,000	2,566	3,000
448000 DEPT SUPPLIES	2,412	5,000	5,720	216,300
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL STORMWATER ADMIN.</b>	<b>420,523</b>	<b>230,751</b>	<b>223,344</b>	<b>1,709,568</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>217,330</b>	<b>0</b>	<b>0</b>	<b>1,059,184</b>
<b>OPERATING EXPENSES</b>	<b>203,193</b>	<b>230,751</b>	<b>223,344</b>	<b>650,384</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>420,523</b>	<b>230,751</b>	<b>223,344</b>	<b>1,709,568</b>

**STORMWATER SPECIAL  
PROJECTS  
5504**

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<hr/>				
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	10,248	0	2,210	0
413110 RETIREMENT	2,063	0	423	0
413120 MEDICAL & DENTAL INSURANCE	2,512	0	306	0
413130 WORKERS COMPENSATION	120	0	23	0
413140 LONG-TERM DISABILITY	26	0	13	0
413150 UNEMPLOYMENT	53	0	4	0
 <b><u>OPERATING EXPENSES</u></b>				
448000 DEPT SUPPLIES	0	4,000	0	3,960
 <b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<hr/>				
<b>TOTAL SPECIAL PROJECTS</b>	<b>15,022</b>	<b>4,000</b>	<b>2,979</b>	<b>3,960</b>
 <b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>15,022</b>	<b>0</b>	<b>2,979</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>3,960</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>				
<b>TOTAL FUNCTIONAL AREAS</b>	<b>15,022</b>	<b>4,000</b>	<b>2,979</b>	<b>3,960</b>

**STORMWATER DEBT RESERVE  
5509**

		AUDITED	ADJUSTED	YEAR-END	ADOPTED
		ACTUAL	BUDGET	ESTIMATE	BUDGET
		FY 15-16	FY 16-17	FY 16-17	FY 17-18
<b><u>OPERATING EXPENSES</u></b>					
431205	BOND ISSUANCE COSTS	25,000	0	0	0
481000	PRINCIPAL	0	585,000	585,000	610,000
482000	INTEREST	53,622	138,176	138,176	114,642
483000	AGENTS FEE	0	1,500	0	1,500
<b>TOTAL DEBT RESERVE</b>		<b>78,622</b>	<b>724,676</b>	<b>723,176</b>	<b>726,142</b>
<b>FUNCTIONAL SUMMARY</b>					
<b>OPERATING EXPENSES</b>		<b>78,622</b>	<b>724,676</b>	<b>723,176</b>	<b>726,142</b>
<b>TOTAL FUNCTIONAL AREAS</b>		<b>78,622</b>	<b>724,676</b>	<b>723,176</b>	<b>726,142</b>

# **STORMWATER PROJECTS** **5506**

## **CAPITAL OUTLAYS**

425701	DIRECT SERVICES FEE	234,161	363,654	363,654	402,041
473000	CONSTRUCTION PROJECTS	0	10,257,147	6,025,732	1,782,000
474040	DEVELOPER REIMBURSEMENT	200,000	0	0	0

<b>TOTAL STORM PROJECTS</b>	<b>434,161</b>	<b>10,620,801</b>	<b>6,389,386</b>	<b>2,184,041</b>
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## **FUNCTIONAL SUMMARY**

<b>CAPITAL OUTLAYS</b>	<b>434,161</b>	<b>10,620,801</b>	<b>6,389,386</b>	<b>2,184,041</b>
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<b>TOTAL FUNCTIONAL AREAS</b>	<b>434,161</b>	<b>10,620,801</b>	<b>6,389,386</b>	<b>2,184,041</b>
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CAPITAL IMPROVEMENTS

STORM SIX-YEAR STRATEGIC PLAN

2015-16

Final Report

								Impact Fees	Storm Revenue	Replacement Fund
PROJECT FUNDING										
Beginning reserve								(1,439,887)	8,005,298	216,926
Storm capital fees								0	2,136,855	146,600
Impact fees								955,167	0	0
Interest: impact								0	0	0
Interest: general								0	5,000	1,000
Grants & misc.								0	0	0
Total Resources:								(484,720)	10,147,153	364,526
Project Number	Project Account	Project Name	Ammended Budget	Actual Year End	Actual Carry over			Impact Fees	Storm Revenue	Replacement Fund
	4257010	Direct Service Fee	234,161	234,161	0	25%	72%	58,540	168,596	7,025
	4740040	Developer reimbursement (Kraftmaid)	100,000	200,000	0	100%	0%	200,000	0	0
	TBA	Debt Service	225,000	0	0	10%	90%	0	0	0
	550001	Storm Drain Master Plan Update	25,000	28,179	0	50%	50%	14,090	14,090	0
35	550004	Bingham Creek Box Culvert (1300 W)	40,000	47,249	0	35%	65%	16,537	30,712	0
	550006	4000 West Bingham Creek culvert	25,000	210,216	0	30%	70%	63,065	147,151	0
22	550011	7800 S - 4950 West pipe upgrades	198,750	0	198,750	0%	100%	0	0	0
70	TBA	9100 S 1510 W	65,000	0	65,000	0%	100%	0	0	0
OPS	550018	O-Rielly SD (7800 S completion item)	75,000	0	75,000	0%	100%	0	0	0
	550014	North Jordan Canal Stability study	50,000	0	50,000	0%	100%	0	0	0
1	550008	2200 West Intersection retrofit	150,000	0	150,000	0%	100%	0	0	0
79	550012	OBH to Bingham Creek pipeline	998,750	0	998,750	60%	40%	0	0	0
7	550020	7055 S 1100 W. local drainage	250,000	0	0	0%	100%	0	0	0
3	550003	Constitution Park det expand	500,000	993,608	500,000	20%	80%	198,722	794,886	0
2	550015	3300 West, 6880 South & 3370 West	1,000,000	359,958	0	10%	90%	35,996	323,962	0
1	550021	7000 South 60 inch trunkline	2,100,000	1,817,645	0	10%	90%	181,765	1,635,881	0
	TBA	OBH Safe Sidewalk project (Irrigation & SD	300,000	0	0	20%	80%	0	0	0
Total Expenses:			6,336,661	3,891,016	2,037,500			768,714	3,115,278	7,025

2016-17

Preliminary Report

								Impact Fees	Storm Revenue	Replacement Fund
PROJECT FUNDING										
Beginning reserve								(1,024,195)	6,545,097	357,502
Storm capital fees								0	1,000,000	250,000
Storm capital bond								0	6,500,000	0
Impact fees								1,000,000	0	0
Interest: impact								75,000	0	0
Interest: general								4,000	0	4,000
Grants & misc.								0	0	0
Total Resources:								50,806	14,045,097	611,502
Project Number	Project Account	Project Name	Ammended Budget	Estimated Year End	Estimated Carry over			Impact Fees	Storm Revenue	Replacement Fund
	4257010	Direct Service Fee	363,654	363,654	0	13%	83%	47,275	301,833	14,546
	4740040	Developer reimbursement (Kraftmaid)	100,000	100,000	0	100%	0%	100,000	0	0
	TBA	Debt Service	585,000	0	585,000	8%	92%	0	0	0
19,29	550025	7800 S & 4000 W emergency sliplining proje	1,390,000	1,337,980	0	0%	100%	0	1,337,980	0
1	550015	7000 S 3000 W Irrigation/SD resolution	334,098	334,098	0	0%	100%	0	334,098	0
3	550003	Constitution Park det expand	1,300,000	500,000	800,000	70%	30%	350,000	0	150,000
15	550026	Spring Dr. & Autumn Dr flooding	200,000	200,000	0	0%	100%	0	200,000	0
SS	550022	OBH Safe Sidewalk project (Irrigation & SD	400,000	0	400,000	0%	100%	0	0	0
79	550012	OBH to Bingham Creek pipeline - HOLD	998,750	0	0	60%	40%	0	0	0
32	550027	Leo Park & Hawley Park Rd (waterways)	250,000	25,000	225,000	0%	100%	0	18,750	6,250
72	550025	7000 S - 4600 W to Airport Rd (24 inch)	275,000	0	275,000	100%	0%	0	0	0
70	550029	9100 S 1510 W	65,000	65,000	0	0%	100%	0	65,000	0
OPS	550018	O-Rielly SD (7800 S completion item)	75,000	0	75,000	0%	100%	0	0	0
NEW	550024	Relocate Barney's Wash Detention Pond	2,000,000	100,000	1,900,000	30%	70%	30,000	70,000	0
1	550021	7000 South 60 inch trunkline	5,500,000	3,000,000	2,500,000	10%	90%	300,000	2,700,000	0
Total Expenses:			13,836,502	6,025,732	6,760,000			827,275	5,027,661	170,796

2017-18Current Year										
PROJECT FUNDING							Impact Fees	Storm Revenue	Replacement Fund	
Beginning reserve							(776,470)	9,017,436	440,705	
Storm capital fees							0	2,000,000	500,000	0%
Storm capital bond							0	0	0	100%
Impact fees							1,200,000	0	0	100%
Interest: impact								0	0	0%
Interest: general							0	0	4,000	100%
Grants & misc.							0	0	0	100%
Total Resources:							423,530	11,017,436	944,705	
Project Number	Project Account	Project Name	comments	Proposed Budget	Carry over		Impact Fees	Storm Revenue	Replacement Fund	
	4257010	Direct Service Fee		100,000		24%	24,000	66,000	10,000	66%
	4740040	Developer reimbursement (Kraftmaid)		100,000		100%	100,000	0		0%
	TBA	Debt Service		610,000		8%	48,800	561,200		92%
NEW	550024	Relocate Barney's Wash Detention Pond		1,900,000	1,900,000	30%	570,000	1,330,000		70%
3	550003	Constitution Park det expand		800,000	800,000	70%	560,000	240,000		30%
1	550021	7000 South 60 inch trunkline		2,500,000	2,500,000	10%	250,000	1,875,000	375,000	90%
4	TBA	Executive Drive - 7265 S to Richland Circle	HOLD	0		30%	0	0		70%
72	550025	7000 S - 4600 W to Airport Rd (24 inch)		275,000	275,000	100%	233,750	0	41,250	0%
24	TBA	3400 West from Lady Dove Ln to 9200 S		158,000		0%	0	118,500	39,500	100%
OPS - SS	TBA	1300 West Safe Sidewalk - Irrigation line		200,000		0%	0	100,000	100,000	100%
OPS	550018	O-Rielly SD (7800 S completion item)		75,000	75,000	0%	0	56,250	18,750	100%
SS	550022	OBH Safe Sidewalk project (Irrigation & SD)		400,000	400,000	0%	0	300,000	100,000	100%
32	550027	Leo Park & Hawley Park Rd (waterways)		225,000	225,000	0%	0	112,500	112,500	100%
??	TBA	Barney's Wash (Terminal) Detention (design & property)		1,224,000		100%	1,224,000	0	0	0%
34	TBA	Barney's Creek West Detention (design)		100,000		100%	100,000	0	0	0%
Total Expenses:				8,667,000	6,175,000		3,110,550	4,759,450	797,000	
2018-19Future Projects										
PROJECT FUNDING							Impact Fees	Storm Revenue	Replacement Fund	
Beginning reserve							(2,687,020)	6,257,986	147,705	
Storm capital fees							0	1,000,000	500,000	0%
Storm capital bond							0	0	0	100%
Impact fees							1,000,000	0	0	100%
Interest: impact							75,000	0	0	0%
Interest: general							0	0	4,000	100%
Grants & misc.							0	0	0	100%
Total Resources:							(1,612,020)	7,257,986	651,705	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Storm Revenue	Replacement Fund	
	4257010	Direct Service Fee		100,000		64%	64,000	32,000	4,000	32%
	4740040	Developer reimbursement (Kraftmaid)		100,000		100%	100,000	0	0	0%
	TBA	Debt Service		625,000		8%	50,000	575,000	0	92%
??	TBA	Barney's Wash (Terminal) Detention (const.)		1,000,000		100%	1,000,000	0	0	0%
34	4733056	Barney's Creek West Detention (construction) Phase 1		1,800,000		100%	1,800,000	0	0	0%
8	TBA	1300 W.from 6790 S to 7000 S		225,000		0%	0	225,000	0	100%
11	TBA	Camelot Way and 7175 S		250,000		0%	0	250,000	0	100%
15	TBA	7480 S and Autumn Dr		100,000		0%	0	100,000	0	100%
18	TBA	7800 S Wetlands Pond (maintenance)		100,000		0%	0	100,000	0	100%
20	TBA	Festival Detention Pond Retrofits		400,000		0%	0	200,000	200,000	100%
Total Expenses:				4,700,000			3,014,000	1,482,000	204,000	
2019-20Future Projects										
PROJECT FUNDING							Impact Fees	Storm Revenue	Replacement Fund	
Beginning reserve							(4,626,020)	5,775,986	447,705	
Storm capital fees							0	1,000,000	500,000	0%
Storm capital bond							0	0	0	100%
Impact fees							1,000,000	0	0	100%
Interest: impact							75,000	0	0	0%
Interest: general							0	0	4,000	100%
Grants & misc.							0	0	0	100%
Total Resources:							(3,551,020)	6,775,986	951,705	
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Storm Revenue	Replacement Fund	
	4257010	Direct Service Fee		100,000		16%	16,000	84,000	0	84%
	4740040	Developer reimbursement (Kraftmaid)		100,000		100%	100,000	0	0	0%
	TBA	Debt Service		635,000		8%	50,800	584,200	0	92%
14	TBA	Harvest Ridge Dr. - 7400 S & Jordan Meadows		175,000		10%	17,500	157,500	0	90%
31	TBA	8660 South & 1841 West (Cajean Estates)		150,000		100%	150,000	0	0	0%
21	550013	Axel Park RD SD Improvements		950,000		0%	0	950,000	0	100%
25	TBA	8200 S - 1500 W 18 inch pipe replacement		15,000		0%	0	15,000		100%
Total Expenses:				2,125,000			334,300	1,790,700	0	



2020-21

Future Projects

							Impact Fees	Storm Revenue	Replacement Fund
PROJECT FUNDING									
Beginning reserve							(3,885,320)	4,985,286	951,705
Storm capital fees							0	1,000,000	500,000
Storm capital bond							0	0	0
Impact fees							1,000,000	0	0
Interest: impact							75,000	0	0
Interest: general							0	0	4,000
Grants & misc.							0	0	0
Total Resources:							(2,810,320)	5,985,286	1,455,705
Project Number	Project Account	Project Name	comments	New Resources			Impact Fees	Storm Revenue	Replacement Fund
	4257010	Direct Service Fee		100,000	11%	70%	11,000	70,000	18,500
	4740040	Developer reimbursement (Kraftmaid)		100,000	100%	0%	100,000	0	0
	TBA	Debt Service		645,000	8%	92%	51,600	593,400	0
40	TBA	2700 West Trunkline		500,000	0%	100%	0	250,000	250,000
30	TBA	8948 S 1240 W (repairs & expansion)		75,000	0%	100%	0	75,000	0
28	TBA	1900 W 9000 S Smith's Detention rehab		30,000	0%	100%	0	30,000	
Total Expenses:				1,450,000			162,600	1,018,400	268,500

2021-22

Future Projects

						Impact Fees	Storm Revenue	Replacement Fund
PROJECT FUNDING								
Beginning reserve						(2,972,920)	4,966,886	1,187,205
Storm capital fees						0	1,000,000	500,000
Storm capital bond						0%	100%	0
Impact fees						100%	0%	1,000,000
Interest: impact						100%	0%	750,000
Interest: general						0%	100%	0
Grants & misc.						0%	100%	0
Total Resources:						(1,222,920)	5,966,886	1,691,205
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Storm Revenue	Replacement Fund
	4257010	Direct Service Fee		100,000	18%	60%	18,000	60,000
	4740040	Developer reimbursement (Kraftmaid)		100,000	100%	0%	100,000	0
	TBA	Debt Service		660,000	8%	92%	52,800	607,200
40	TBA	2700 West Trunkline		750,000	0%	100%	0	495,000
30	TBA	8948 S 1240 W (repairs & expansion)		75,000	0%	100%	0	75,000
28	TBA	1900 W 9000 S Smith's Detention rehab		30,000	0%	100%	0	30,000
79	550012	OBH to Bingham Creek pipeline		1,200,000	60%	40%	360,000	480,000
Total Expenses:				2,915,000			530,800	1,747,200
								637,000

2022-23

Future Projects

PROJECT FUNDING						Impact Fees	Storm Revenue	Replacement Fund	
Beginning reserve		2,465,966				(1,753,720)	4,219,686	1,054,205	
Storm capital fees		316,600	0%	100%		0	1,000,000	500,000	
Storm capital bond		0	0%	100%		0	0	0	
Impact fees		1,000,000	100%	0%		1,000,000	0	0	
Interest: impact		75,000	100%	0%		75,000	0	0	
Interest: general		4,000	0%	100%		0	0	4,000	
Grants & misc.		0	0%	100%		0	0	0	
Total Resources:		1,395,600				(678,720)	5,219,686	1,558,205	
Project Number	Project Account	Project Name	comments	New Resources		Impact Fees	Storm Revenue	Replacement Fund	
	4257010	Direct Service Fee		100,000	29%	61%	29,000	61,000	10,000
	4740040	Developer reimbursement (Kraftmaid)		100,000	100%	0%	100,000	0	0
	TBA	Debt Service		660,000	8%	92%	52,800	607,200	0
34	4733056	Barney's Creek West Detention (construction) Phase 2		2,500,000	100%	0%	2,500,000	0	0
40	TBA	2700 West Trunkline		750,000	0%	100%	0	495,000	255,000
30	TBA	8948 S 1240 W (repairs & expansion)		75,000	0%	100%	0	75,000	0
28	TBA	1900 W 9000 S Smith's Detention rehab		30,000	0%	100%	0	30,000	
79	550012	OBH to Bingham Creek pipeline		998,750	60%	40%	599,250	399,500	0
Total Expenses:				5,213,750			3,281,050	1,667,700	265,000
						(3,959,770)	3,551,986	1,293,205	

## STREETLIGHT FUND

The Streetlight Fund has been newly created to account for the activities of the city's street lighting operations. These operations have previously been accounted for in the General Fund.

# STREETLIGHT FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
347500 STREET LIGHT FEE	0	700,000	700,000	707,000
382500 TRANS FROM GENERAL FUND	0	55,000	55,000	0
TOTAL STREETLIGHT FUND REVENUES	0	755,000	755,000	707,000

# STREETLIGHT 5701

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	68,930	62,269	0
413110 RETIREMENT	0	13,745	12,275	0
413120 MEDICAL & DENTAL INSURANCE	0	12,376	9,664	0
413130 WORKERS COMPENSATION	0	1,015	874	0
413140 LONG-TERM DISABILITY	0	830	485	0
413150 UNEMPLOYMENT	0	69	124	0
<b><u>OPERATING EXPENSES</u></b>				
425000 EQUIPMENT SUPPLIES & MAINT.	0	255,000	252,550	10,256
425030 STREET LIGHT MAINT	0	80,000	74,966	115,000
425040 STREET LIGHT POWER	0	311,252	329,063	308,139
431000 PROFESSIONAL & TECHNICAL	0	3,069	3,830	3,038
448000 DEPT SUPPLIES	0	6,000	25	12,000
489000 CONTR/RET EARNINGS	0	2,714	0	258,567
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL STREETLIGHT</b>	<b>0</b>	<b>755,000</b>	<b>746,125</b>	<b>707,000</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>96,965</b>	<b>85,691</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>658,035</b>	<b>660,434</b>	<b>707,000</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>755,000</b>	<b>746,125</b>	<b>707,000</b>

## FLEET FUND

The Fleet Fund is an internal service fund, which means that it is funded through charges to using departments within the city. Departments are charged the costs of maintaining and repairing vehicles, and pay an annual assessment toward the replacement of their vehicles at the end of the useful lives.

## FLEET FUND REVENUES

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	COUNCIL APPROVED FY 17-18
361000 INTEREST EARNINGS	33,942	23,000	25,000	23,000
363600 LEASE PROCEEDS	0	0	0	3,448,343
363700 VEHICLE LEASE - INTERNAL	1,449,676	1,483,194	1,483,194	1,700,898
364000 SALE OF FIXED ASSETS	352,949	100,000	240,000	250,000
369000 SUNDRY REVENUE	0	0	2,000	0
384100 CHARGE TO UTILITY FUND	271,330	255,042	255,042	260,661
384200 CHARGE TO GENERAL FUND	1,930,233	1,777,943	1,777,943	1,930,803
384400 CHARGE TO SOLID WASTE FUND	28,604	29,830	33,000	30,487
387500 PRIOR YEARS RESERVES	0	2,014,989	0	442,233
TOTAL FLEET FUND REVENUES	4,066,734	5,683,998	3,816,179	8,086,425

# FLEET MAINTENANCE 6101

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	426,291	419,857	417,388	435,374
411003 OVERTIME	2,053	2,000	885	2,000
411030 SICK LEAVE BUYOUT	0	0	0	0
411100 ON CALL SALARIES	3,732	3,000	4,073	3,000
413110 RETIREMENT	81,428	81,933	82,286	86,903
413120 MEDICAL & DENTAL INSURANCE	70,445	88,525	87,069	100,494
413130 WORKERS COMPENSATION	4,287	4,602	4,120	4,877
413140 LONG-TERM DISABILITY	5,738	4,946	7,402	5,242
413150 UNEMPLOYMENT	2,079	411	797	435
<b><u>OPERATING EXPENSES</u></b>				
421000 BOOKS & SUBSCRIPTIONS	57	400	0	600
424000 OFFICE SUPPLIES	474	600	126	900
425000 EQUIPMENT SUPPLIES & MAINT.	762,562	640,847	740,008	712,000
425010 UNIFORMS	4,215	7,855	3,046	7,855
425020 TOOLS	3,779	4,000	5,867	4,000
425100 FUEL	466,522	630,000	512,565	630,000
425501 FLEET REPLACEMENT CHARGE	3,964	3,964	4,530	7,540
425701 DIRECT SERVICES FEE **	6,997	7,317	8,362	6,997
428000 TELEPHONE	2,256	2,520	1,178	2,520
431000 PROFESSIONAL & TECHNICAL	37,626	5,200	25,020	5,200
431810 CONTRACT SERVICES	109,951	83,000	104,376	83,000
431400 INFO. SYSTEM CONTRACTS	0	16,000	4,937	16,000
433000 TRAINING	1,138	1,000	538	4,000
433100 TRAVEL	1,592	0	0	0
448000 DEPT SUPPLIES	7,255	4,000	5,833	4,000
465000 DAMAGE RESERVE	61,180	60,000	87,743	100,000
<b><u>CAPITAL OUTLAYS</u></b>				
474000 EQUIPMENT	0	0	0	0
<b>TOTAL FLEET</b>	<b>2,065,621</b>	<b>2,071,977</b>	<b>2,108,149</b>	<b>2,222,937</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>596,053</b>	<b>605,274</b>	<b>604,020</b>	<b>638,325</b>
<b>OPERATING EXPENSES</b>	<b>1,469,568</b>	<b>1,466,703</b>	<b>1,504,129</b>	<b>1,584,612</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>2,065,621</b>	<b>2,071,977</b>	<b>2,108,149</b>	<b>2,222,937</b>

## FLEET REPLACEMENT 6102

	AUDITED ACTUAL FY 15-16	ADJUSTED BUDGET FY 16-17	YEAR-END ESTIMATE FY 16-17	ADOPTED BUDGET FY 17-18
<b><u>SALARIES &amp; BENEFITS</u></b>				
411000 SALARIES FULL-TIME	0	0	0	0
<b><u>OPERATING EXPENSES</u></b>				
425510 VEHICLE LEASE	0	724,657	724,657	1,215,007
474300 VEHICLE DEPRECIATION	1,673,908	0	0	0
482000 INTEREST	47,523	0	0	0
<b><u>CAPITAL OUTLAYS</u></b>				
474100 NEW VEHICLES	0	982,362	804,000	139,229
474200 REPLACEMENT VEHICLES	0	673,788	1,128,000	4,509,252
<b>TOTAL VEHICLES &amp; DEPREC.</b>	<b>1,721,431</b>	<b>2,380,807</b>	<b>2,656,657</b>	<b>5,863,488</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>	<b>1,721,431</b>	<b>724,657</b>	<b>724,657</b>	<b>1,215,007</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>1,656,150</b>	<b>1,932,000</b>	<b>4,648,481</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>1,721,431</b>	<b>2,380,807</b>	<b>2,656,657</b>	<b>5,863,488</b>



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## Budget Process Overview

### Legal Requirements

Budgetary procedures for the city have been established by Utah State Statute. In accordance with state law, all appropriations lapse at the end of the budget year. However, unexpended capital projects may be reappropriated. Following are the legal procedures followed by the city:

On or before the first regularly scheduled meeting of the City Council in May, the City Manager submits a proposed operating budget for all Governmental Funds and an operating and capital budget for all Proprietary Funds for the subsequent fiscal year.

A public hearing is held to receive input on all aspects of the tentative budget. The hearing is preceded by a notice in the local newspaper. The notice must be given at least seven days before the hearing and includes the time, date and place of the hearing. All budget documents are required to be available for public inspection ten days prior to the public hearing.

On or before June 30, a final balanced budget must be adopted for the subsequent fiscal year beginning July 1. If a tax increase is proposed, a Truth-in-Taxation hearing must be held in August on a date specified by the Salt Lake County Auditor. At this time the final balanced budget is adopted.

The City Manager, acting as the Budget Officer, has the authority to transfer budget appropriations between individual line items within any department of any budgetary fund.

The City Council, by resolution, has the authority to transfer budget appropriations between budgetary funds or between the individual departments of any budgetary fund.

Public hearing must be held to increase the total appropriations of any Governmental Fund. However, after the original public hearing, operating and capital budgets of Proprietary Funds may be increased by resolution without an additional hearing.

The appropriate director or department head is the authorized officer charged with the responsibility of staying within the department budget and authorizing no expenditures in excess of said budget as required by the Utah Fiscal Procedures Act.

Monthly financial reports are prepared by the Director of Finance for the City Manager. The reports are also presented to the City Council. These reports contain a budgetary statement showing a comparison of budget to actual for all budgetary funds of the city.

Utah State law prohibits the appropriation of unrestricted General Fund balance until it exceeds 5% of the sum of General Fund revenues. Until unrestricted fund balance is greater than the above amount, it cannot be appropriated, but is used to provide working capital until tax revenue is received, meet emergency

expenditures, and cover unanticipated deficits. When unrestricted fund balance is greater than 18% of the sum of expected General Fund revenues, the excess must be appropriated within the following two years.

### **Basis of Budgeting**

The basis of budgeting applied to each fund budget is, in general, the same as the basis of accounting applied to the related fund's financial statements. Governmental Fund types (General Fund, Capital Projects Funds, and Special Revenue Funds) use the modified accrual basis of accounting and Proprietary Fund types (Enterprise Funds and Internal Service Funds) use the accrual basis of accounting. For the Proprietary Fund types, the basis of budgeting differs from the basis of accounting in that capital expenditures are treated the same as in the Governmental Fund types.

## **BUDGET PROCESS AND CALENDAR FISCAL YEAR 2017-2018**

January 26-27	City Council and Staff Strategic Planning Session.
February 20	Department heads present FY 2017-2018 supplemental requests (aka "Green Sheets") to the Budget Officer and City Manager.
February 20	Department heads and Budget Officer generate FY 2016-2017 year-end estimates.
February 20	Department heads present FY 2017-2018 revenue budget proposals to the Budget Officer and City Manager.
March 13	Department heads present FY 2017-2018 expenditure budget proposals; including narratives, projects, and work plans; to the Budget Officer and City Manager.
March 27	Supplemental requests prioritized by City Manager with individual Department heads.
April 26	City Manager presents the City Manager's FY 2017-2018 Proposed Budget to the City Council.
May 10	City Council reviews the City Manager's Proposed Budget and adopts the Tentative Budget.
May 24	City Council reviews the Tentative Budget (if needed).
June 7	City Council reviews the Tentative Budget (if needed).
June 14	City Council holds a public hearing on the Tentative Budget and sets the property tax rate.
June 21	City Council has final discussions on budget issues and adopts the Final Budget.
September 27	City Manager presents the approved Budget Document to the City Council.

## Budget Preparation Policy

- a) On or before February 1<sup>st</sup> of each year, the city manager shall meet with the City Council and review the city's strategic plan, budget goals and policies.
- b) The following policies shall be in effect in preparing the city manager's proposed budget and in administering the finally adopted budget thereafter:
  1. The burden of financing city government should, with reasonable deviations, be financed in accordance with the basic principle of "benefits received."
  2. As a general principle, the broad group of basic services rendered to the general public, such as police and fire protection, streets and parks, should be financed from revenues imposed on the broad general public, as through property taxes and sales taxes, franchise taxes or other broad-based taxes. The cost of increased demand on these services due to new development should be financed through the collection of development impact fees.
  3. Special services rendered to special groups of citizens (whether individual or business groups) should be financed by special fees or assessments. Examples are: a) special improvements to private property, paid for by abutting property owners; b) regulatory license fees and permits imposed on individual businesses; c) planning and permit fees imposed for planning and zoning services rendered for the benefit of real estate developers and individual home builders.
  4. The city should seek to maintain stable tax rates for taxes imposed on the broad general public. As a general rule, growth or decline in population and new businesses should produce revenue increases or decreases approximately equal to the changing cost of existing services. As a guiding principle, therefore, the rate of property taxes or sales taxes or franchise taxes should not be increased or decreased unless inflation or deflation has clearly changed operation costs faster than the natural changes in the tax base or changed levels of services are commenced.
  5. The city will estimate its annual revenues in all budgeted funds by an objective, analytical process; conservative estimates will be utilized.
  6. The city will maintain a forward moving projection of revenues for a three-year period in its principal operating funds. Each existing and potential revenue source will be reexamined annually and may be adjusted based on current experience concurrent with midyear budget adjustments.
  7. The city will utilize one-time or special-purpose revenues (such as program grants) for capital expenditures or for specific expenditures required by the terms of the grant, and not to subsidize recurring personnel and operation and maintenance cost, except where application of these added capital projects would result in increased operating costs.
  8. Special fees, assessments, or user-type charges imposed to assist in financing activities in the city's general fund, which benefit special segments of the broad general public, shall be established at a level closely related to the cost of providing the relevant services.
  9. Each year the city shall recalculate the full costs of activities supported by special fees or charges to identify the impact of inflation/deflation and other cost modifiers; such fees or charges will be adjusted to compensate for related cost changes.

10. The city shall actively seek all available grant and supplementary funding for operating or capital purposes in any fund.
11. A minimum 5% fund balance for restricted use, as required by law, with a desired target minimum of 10%, and a maximum of 18%, shall be permitted to accumulate in the city's general fund for the following purposes: To provide sufficient working capital; serve as a cushion or reserve if ever needed to absorb emergencies, such as a fire, flood, or earthquake; or to cover any unanticipated deficit, resulting from a shortfall in actual revenues in a given budget year. Emergency spending shall comply with ordinance and policies adopted by the City Council.
12. Each department expenditure budget shall be prepared on the basis of true economic need and without regard for providing contingency within each department. Estimating budget expenditures shall be conservative and tight.
13. In case budget estimates prove high or low, future adjustments will be made without prejudice.
14. Each tentative budget may contain a general contingency in the City Council account. In administering the general contingency, the city manager may distribute up to 50% of the total amount budgeted for general contingency using his best professional judgment, without the consent of the City Council. He shall make at least a quarterly report to the City Council of contingency distributions. Any single distribution of the general contingency in excess of \$10,000.00 shall have the consent of the council prior to the distribution. The second 50% of the general contingency, or any portion thereof, shall be distributed only with the consent of the City Council.
15. Unless otherwise directed by the City Council in the pre-February 1st planning meeting, the city manager's proposed budget shall be prepared to continue providing the same level of service as was provided in the previous budget year.
16. The priorities of the strategic plan shall be provided for, as far as resources will allow.
17. Any proposals for increasing the full-time staff will be specifically called out in both the proposed department budget and in the budget message.
18. The city manager's proposed budget shall comply with the present pay policy of the city and the city manager shall submit to the City Council the amounts of funding which will be allocated for market adjustments, reclassifications, and cost of living adjustments within the amount designated for employee compensation adjustments.
19. Proposals for capital projects shall comply with the adopted Capital Projects Plan.
20. Funds allocated for capital projects which are not disbursed during a fiscal year, because the capital project is incomplete, shall be reserved for the same capital project in the budget of the following fiscal year.
21. Class C road moneys shall be budgeted exclusively for major maintenance, overlays, new construction of roads and items directly related to the same.
22. The fee rates of the enterprise funds shall be examined each year to ensure that revenues reasonably relate to necessary expenditures.

23. The city manager shall endeavor to place an amount of sales tax, at least equal to 25% of all general fund property taxes assessed, exclusively for the purpose of funding capital projects not already funded from other allocable fees and taxes.
- c) On or before the first regularly scheduled meeting of the City Council in May of each year, the city manager shall prepare for the ensuing year, on forms acceptable to the state auditor, and file with the City Council, the city manager's proposed budget for each fund for which a budget is required. The city manager's proposed budget of each fund shall set forth in tabular form:
1. Actual revenues and expenditures in the last completed fiscal year;
  2. Budget amounts for the current fiscal year;
  3. Actual revenues and expenditures for a period of five to nine months, as appropriate, of the current fiscal year.
  4. Estimated total revenue and expenditures to complete the current fiscal year;
  5. The estimates of revenues and expenditure for the next upcoming year, computed in the following manner:
    - i. The city manager shall estimate, on the basis of demonstrated need, the expenditures for the budget year after a review of the budget requests and estimates of the department heads. Each department head shall be heard by the city manager prior to making of his final estimates, but thereafter he may revise any department's estimate, as he deems advisable for the purpose of presenting the budget to the City Council.
    - ii. The city manager shall estimate the amount of revenue available to serve the needs of each fund, estimate the portion to be derived from each revenue source. Should such total revenue show a surplus to the projected expenditures, the city manager shall provide recommendations to deal with that excess, to include options for reduction of property and franchise tax and potential impact of each recommendation.
- d. Each city manager's proposed budget, when filed with the City Council, shall contain the estimates of expenditures submitted by department heads, together with specific work programs and such other supporting data as state statute or the City Council may request. The City Manager may submit a supplementary estimate of all capital projects which each department head believes should be undertaken within the next three succeeding years.
- e. Each city manager's proposed budget, submitted to the City Council shall be accompanied by a budget message, which shall explain the budget, contain an outline of the proposed financial policies of the city for the budget year, and shall describe in connection therewith the important features of the budgetary plan. It shall set forth the reasons for salient changes from the previous year in appropriation and revenue items and shall explain any major changes in financial policy.
- f. The city manager shall require all expenditures by any department to conform to the departmental budget.
- g. To implement the system of budget control, including use of the encumbrance system, the city manager shall keep separate accounts for the items of appropriation contained in the budget of each applicable fund, each of which shall show the amount of the appropriation, the recorded expenditures, the unexpended balance, the recorded encumbrances, and the unencumbered and no expenditure shall be made against any departmental appropriation unless there is sufficient encumbered balance in the department's appropriation, except in cases of emergency as provided in this chapter. *[A10-6-111, UC]*

*Section 2-7-203*      Adoptions of tentative budget, preparation of final budget and public hearings.

- a) After each city manager's proposed budget has been submitted to the City Council, it shall be reviewed, considered or amended, and adopted as the City Council's tentative budget. This may take place in any regular meeting or special meeting called for that purpose. Prior to its adoption, it may be amended or revised in such manner as is deemed advisable by the City Council prior to public hearings.
- b) No appropriation required for debt retirement and interest or otherwise required by law or ordinance may be reduced below the minimum so required.
- c) At the meeting at which each tentative budget is adopted, the City Council shall establish the time and place of a public hearing to consider its adoption as a final budget and shall order that notice be published at least seven days prior to the hearing in at least one issue of a newspaper of general circulation published in the county. If there is no such newspaper, the notice required by this section may be posted in three public places within the city.
- d) Each tentative budget adopted by the City Council and all supporting schedules and data shall be a public record in the office of the city clerk and shall be available for public inspection at least 10 days prior to the adoption of a final budget.
- e) At the time and place advertised, or at any time and place to which the public hearing may be adjourned, the City Council shall hold a public hearing on the budgets tentatively adopted. All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the tentative budget of any fund.



## Budget Glossary

The Annual Budget contains specialized and technical terminology that may be unique to public finance and budgeting. A budget glossary is included to help understand these terms.

***Accountability Center:*** A comprehensive grouping of responsibility for each Department, including both operations and any support or custodial funds assigned to that Department.

***Appropriation:*** An authorization made by the City Council which permits the city to incur obligations and to make expenditures of resources.

***Employee Benefits:*** Payments made on behalf of employees for such items as retirement and health insurance.

***Budget:*** Financial plan for a specified period of time (typically a “fiscal” year running from July 1st of one year through June 30th of the next) that matches all estimated revenues and appropriation of expenditures for various municipal services. By state law, the budget must balance.

***Budget Amendment:*** Budgets are estimates, and therefore, from time to time it may be necessary to amend the city’s budget. City budgets can and should be amended if it is apparent that expenditures are going to exceed the budget for any reason. Budgets can be amended as late as the last day of the fiscal year. A budget is also an appropriation of funds. Therefore, it is not permissible to amend the budget after the fiscal year has ended.

***Budget Calendar:*** The schedule of key dates or milestones which the city departments follow in the preparation, adoption, and administration of the budget.

***Budget Message:*** The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

***Capital Projects and Funds:*** Capital projects involve the construction of infrastructure and facilities that are typically high cost and long term. The Capital Projects Funds are used to account for the financial resources used in the acquisition or construction of the major capital facilities of the city other than those financed by the proprietary funds.

***Capital Outlay:*** Capital Outlay is the portion of the annual operating budget that appropriates funds for the purchase of capital equipment items such as: machinery, automobiles, heavy equipment and special tools. These items are usually distinguished from operating items according to their value and projected useful life.

***Capital Strategic Plan:*** A system of identifying future infrastructure needs, assigning priorities, and planning resources to complete capital projects.

***Certified Tax Rate:*** The rate of tax to be levied and collected upon the assessed valuation of all property.

***Charges and Services:*** Expenditures for such items as utility costs and contractual agreements.

***CIP:*** Abbreviation for Capital Improvements Project. Projects are described in the Capital Strategic Plan.

***Contingency:*** Funds budgeted for unknown or unexpected expenditures during the budget year.

***Debt Service:*** The city's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

***Department:*** A major administrative division of the city which indicates overall management responsibility for an operation or group of related programs within a functional area.

***Disbursement:*** Payment for goods and services in cash or by check.

***Encumbrance:*** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

***Enterprise Fund:*** Governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. City of West Jordan enterprise funds are established for services such as water, sewer, and solid waste.

***Estimated Revenue:*** The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the City Council.

***Expenditure:*** This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

***Note:*** *An encumbrance is not expenditure. An encumbrance reserves funds to be expended.*

***Expenses:*** Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

***Fiscal Year:*** The 12-month period designated by the State Code signifying the beginning and ending period for recording financial transactions.

***Fiscal Sustainability:*** The ability of the city to create and maintain service levels by the long-range balancing and management of resources and costs.

***Fixed Assets:*** Assets of long-term character which are intended to continue to be held or used such as land, buildings, machinery, furniture and other equipment.

***Fund:*** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

***Fund Balance:*** Fund balance is the excess of assets over liabilities.

**General Fund:** The General Fund is the primary operating fund of the city. It is used to account for all financial resources except those required to be accounted for in another fund. Administrative services rendered to other funds are charged to such funds and are shown as charges for services.

**Governmental Fund Type:** This type of fund is used to account for activities usually associated with a typical state or local government's operations. The measurement of activity is on current financial resources for sources and uses of funds.

**Grant:** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**Interfund Transfers:** Amounts transferred from one fund to another.

**Intergovernmental Revenue:** Revenue received from another government for a specified purpose.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

**Levy:** To impose taxes, special assessments, or service charges for the support of city activities.

**Line-Item Budget:** Budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately along with the dollar amount budgeted for each specified category.

**Maintenance Level Budget:** Funds budgeted to maintain services and programs at present levels.

**Municipal Building Authority:** The Municipal Building Authority (MBA) is a separate legal entity and is reported as a Capital Projects Fund. The MBA was established to finance and construct municipal buildings that are then leased to the city. The City Council serves as the board of trustees for the MBA and therefore the MBA is reported as if it were part of the primary government.

**Non-Departmental:** Expenditures items in the General Fund that are not related to a specific department.

**Operating and Maintenance Supplies (O&M):** Expenditures for goods and services used in day-to-day operations such as office supplies.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**Operating Expenditure (Expense):** Expenditures incurred in day-to-day operations including operating and maintenance supplies, travel and education, charges and services, data processing and other operating expense.

**Operations Strategic Plan:** A fiscally balanced assignment and long-range plan of resources to accomplish operational (as opposed to capital) goals of the city.

**Program:** Activities, operations or organizational units directed to attaining specific purposes or objectives. At the program level, work plans are developed, resources are allocated, and performance measurements defined and reported.

**Program Budget:** A budget that focuses on discrete, complementary work units rather than larger organizational units or object classes of expenditure in order to facilitate cost analysis, accountability, and decision making.

**Property Tax:** Taxes levied on real and personal property according to the property's assessed value.

**Salary Range:** The lower and upper limits of salary for each authorized employment position ranked according to difficulty of services performed. Advancement within a range occurs at periodic intervals (usually annual) based on merit.

**Redevelopment Agency:** The Redevelopment Agency was legally created as authorized by the Utah Neighborhood Development Act. The City Council is designated by ordinance as the governing body of the Agency. Therefore, the Agency is part of the reporting entity and is reported as a Special Revenue Fund.

**Reserve:** An account used to indicate that portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Risk Management:** An organized approach to identifying, reducing, funding, and transferring risk and liability.

**Salaries:** Payments made to employees for services rendered.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Step:** Within a salary range, the level of pay earned by an employee.

**Support Funds:** Funds created to support operational funds. May include purposes such as debt service, future asset replacement, contingency reserves, etc.

**Tax Increment:** The difference between the amount of property tax revenue generated from the current assessed value of property within a redevelopment area, economic development area, or community development area from the amount of tax revenue generated from the assessed value of property in the year the redevelopment area, economic development area, or community development area was created.

**Tax Increment Financing (TIF):** The use of tax increment monies to fund infrastructure or other improvements in redevelopment areas, economic development areas, or community development areas.

***Transfers to Other Funds:*** Move money to another fund in order to assist that fund in meeting operational or special project costs.

***Transparency:*** Gathering, organizing, reporting, and creating open access to data and information that is critical to the understanding, evaluation, and decision making for the internal organization and external parties, particularly the citizen community.

***Unencumbered Balance:*** Amount of an appropriation that is either expended or encumbered.



The mission of the Legal Department (pictured below) is to provide timely and authoritative legal advice to the city and its officials; defend the city's legal rights, operations and interests; and prosecute those who violate public policy, trust or the criminal code.

